

# COUNCIL MEETING AGENDA

## Casper City Council

The Lyric, 230 W Yellowstone Hwy

Tuesday, January 2, 2024 at 6:00 p.m.



### COUNCIL POLICY ON PUBLIC COMMENT

- I. Members of the public wishing to speak to an item already on the agenda, other than a public hearing or ordinance reading, may speak during the communications from persons present.
- II. When speaking to the City Council:
  - Please clearly state your name.
  - Direct all questions/comments to the Mayor and only the Mayor.
  - No personal obscenities or threats will be tolerated.
  - Speak to the City Council with civility and decorum.
- III. The City Council will not respond to any comments or questions concerning personnel matters; any such comments or questions will be referred to the City Manager. Public hearing comments and presentations will be limited to five minutes or less per person, and no time extensions will be permitted.
- IV. If Council chooses to address public comments, this will be done during the "Introduction of Measures and Proposals by City Council".
- V. Willful disruption of, or the breach of the peace at, a Council Meeting may result in the removal of any such individuals or groups from the meeting.

Public input via email is encouraged: [CouncilComments@casperwy.gov](mailto:CouncilComments@casperwy.gov)

*\*Please silence cell phones during the City Council meeting. \**

### AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. CONSIDERATION OF BILLS AND CLAIMS

4. ELECTION OF MAYOR FOR CALENDAR YEAR 2024
5. ELECTION OF VICE-MAYOR FOR CALENDAR YEAR 2024
6. OATH OF OFFICE TO NEWLY-ELECTED MAYOR AND VICE-MAYOR
7. BRIEF RECESS – COUNCIL SEATING RESET
8. COMMENTS BY NEWLY-ELECTED MAYOR & VICE MAYOR
9. COMMUNICATIONS

A. From Persons Present

10. ESTABLISH DATES OF PUBLIC HEARINGS

A. Consent

1. Establish January 16, 2024 as the Public Hearing Date for:

- a. **Transfer of Ownership Interest & Name Change for Retail Liquor License No. 10** from Armor's Restaurant, Inc., dba Silver Fox Steakhouse, located at 3422 South Energy Lane, to **Silver Fox Restaurant and Lounge**, dba Silver Fox Restaurant and Lounge, located at 3422 South Energy Lane.
- b. **Transfer of Ownership Interest for Retail Liquor License No. 15**, Wyoming Liquor LLC, dba **Wyoming Discount Liquor**, located at 4330 East 2<sup>nd</sup> Street.
- c. **Transfer of Ownership Interest for Retail Liquor License No. 22**, Wyoming Spirits, Inc., dba **2<sup>nd</sup> Street Liquor & Wine**, located at 939 East 2<sup>nd</sup> Street Ste 300, 400, & 500.
- d. **Transfer of Ownership Interest for Retail Liquor License No. 7**, One Two Nine Hospitality, LLC, dba **C85 The Branding Iron**, located at 129 West 2<sup>nd</sup> Street.
- e. **Transfer of Ownership Interest for Retail Liquor License No. 29**, Double C Hospitalities, LLC, dba **C85 Galles Liquor Mart**, located at 748 East Yellowstone Hwy.

## 11. PUBLIC HEARINGS

### A. Ordinance

1. Amending Chapter 13.03 of the Casper Municipal Code Regarding **Utility Billing and Collection.**

### B. Minute Action

1. Approving the Application for New **Restaurant Liquor License No. 52 for Frida's Mexican Restaurant of Casper**, LLC, dba Frida's House Mexican Food, Located at 611 West Collins Drive.
2. Approving the Application for a **Transfer of Ownership Interest for Retail Liquor License No. 13 for 307 Enterprises**, LLC, dba The Range at 5150, Located at 455 Thelma Drive.

## 12. THIRD READING ORDINANCE

- ### A. Amending Chapter 2.64 of the Casper Municipal Code Regarding the **Removal or Censor of Public Officials.**

1. Communications from Persons Present

## 13. RESOLUTIONS

### A. Consent

1. Providing for the **Naming of Legal Depositories and Investment Firms for 2024.**
2. **Rescinding Resolution No. 23-291** Which Authorized **Amendment No. 1 to the Employment Agreement** Between the City of Casper, Wyoming, and **Robert J. Hand Jr.**
3. Authorizing **Amendment No. 2 to the Employment Agreement** Between the City of Casper and **Robert J. Hand Jr.**
4. Authorizing **Amendment No. 1** to the Contract for Professional Services Between the City of Casper and **Keith Robert Nachbar.**

#### 14. MINUTE ACTION

##### A. Non-Consent

1. Designating the **Casper Star-Tribune as the City's Official Newspaper** for the **Calendar Year 2024.**

##### B. Consent

1. Acknowledging the Receipt of **Financial Disclosure Information from City Officials** with Public Fund Investment Responsibility for **Calendar Year 2024.**
2. Approving the **Transfer of Ownership Interest for Microbrewery Liquor License No. 7**, Oil City Beer Company, LLC, dba **Oil City Beer Company**, Located at 4155 Legion Lane Units 3, 4, 5, 6 and 7.

#### 15. INTRODUCTION OF MEASURES AND PROPOSALS BY CITY COUNCIL

#### 16. ADJOURNMENT OF REGULAR MEETING

##### Upcoming Council Meetings

###### Regular Council Meetings

6:00 p.m. Tuesday, January 16, 2024 – The Lyric

6:00 p.m. Tuesday, February 6, 2024 – The Lyric

###### Work Sessions

4:30 p.m. Tuesday, January 9, 2024 – The Lyric

4:30 p.m. Tuesday, January 23, 2024 – The Lyric

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##### ZONING CLASSIFICATIONS

FC	Major Flood Channels & Riverbanks	PUD	Planned Unit Development
AG	Urban Agriculture	HM	Hospital Medical
R-1	Residential Estate	C-1	Neighborhood Convenience
R-2	One Unit Residential	C-2	General Business
R-3	One to Four Unit Residential	C-3	Central Business
R-4	High-Density Residential	C-4	Highway Business
R-5	Mixed Residential	M-1	Limited Industrial
R-6	Manufactured Home (Mobile) Park	M-2	General Industrial
PH	Park Historic	SMO	Soil Management Overlay

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# City of Casper - Bills and Claims for January 2, 2024

## (PC) 0970 CED

(PC) 0970 CED	Regional Water Operations	Heat Shrink Tube for SW High Service - Buildi	\$34.47
(PC) 0970 CED	Regional Water Operations	Multiple Wire Terminal for Surface Water Hi	\$218.00
<i>(PC) 0970 CED - Total For Regional Water Operations</i>			<i>\$252.47</i>
(PC) 0970 CED	RWS - Booster Stations	PIONEER T&B LIGHTS- REGIONAL BOOSTER S	\$238.03
<i>(PC) 0970 CED - Total For RWS - Booster Stations</i>			<i>\$238.03</i>
<b>(PC) 0970 CED - ALL DEPARTMENTS</b>			<b>\$490.50</b>

## 2530 - CPS DSTRBTRS

2530 - CPS DSTRBTRS	Weed & Pest Fund	PVC elbow	\$5.71
<i>2530 - CPS DSTRBTRS - Total For Weed &amp; Pest Fund</i>			<i>\$5.71</i>
<b>2530 - CPS DSTRBTRS - ALL DEPARTMENTS</b>			<b>\$5.71</b>

## 307 WINDOWS LLC

307 WINDOWS LLC	Balefill - Baler Processing	window washing at the baler bldg	\$142.00
<i>307 WINDOWS LLC - Total For Balefill - Baler Processing</i>			<i>\$142.00</i>
<b>307 WINDOWS LLC - ALL DEPARTMENTS</b>			<b>\$142.00</b>

## 6H GROUP LLC

6H GROUP LLC	Metro Animal Shelter	Noland Layer 50lb	\$24.40
6H GROUP LLC	Metro Animal Shelter	Puppy, Dog & Cat Food	\$1,023.20
<i>6H GROUP LLC - Total For Metro Animal Shelter</i>			<i>\$1,047.60</i>
<b>6H GROUP LLC - ALL DEPARTMENTS</b>			<b>\$1,047.60</b>

## 71 CONSTRUCTION, INC

71 CONSTRUCTION, INC	Streets	EZ Street-Bulk	\$178.50
<i>71 CONSTRUCTION, INC - Total For Streets</i>			<i>\$178.50</i>
<b>71 CONSTRUCTION, INC - ALL DEPARTMENTS</b>			<b>\$178.50</b>

## A.M.B.I. & SHIPPING,

A.M.B.I. & SHIPPING,	City Attorney	Mailing / Postage Service	\$27.52
<i>A.M.B.I. &amp; SHIPPING, - Total For City Attorney</i>			\$27.52
<b>A.M.B.I. &amp; SHIPPING, - ALL DEPARTMENTS</b>			\$27.52

## AAA LANDSCAPING

AAA LANDSCAPING	Community Development	Mowing & Trimming Service	\$227.52
AAA LANDSCAPING	Community Development	Mowing/Trimming/Removed Branches/Forc	\$314.86
<i>AAA LANDSCAPING - Total For Community Development</i>			\$542.38
<b>AAA LANDSCAPING - ALL DEPARTMENTS</b>			\$542.38

## ADVANCED NETWORK MAN

ADVANCED NETWORK MAN	Direct Distribution - Info Svc	Network Switch	\$85,000.00
<i>ADVANCED NETWORK MAN - Total For Direct Distribution - Info Svc</i>			\$85,000.00
ADVANCED NETWORK MAN	Fire-EMS Administration	2 New Phones for Station 2	\$356.26
<i>ADVANCED NETWORK MAN - Total For Fire-EMS Administration</i>			\$356.26
ADVANCED NETWORK MAN	Information Services	Network Switch	\$1,011.01
<i>ADVANCED NETWORK MAN - Total For Information Services</i>			\$1,011.01
<b>ADVANCED NETWORK MAN - ALL DEPARTMENTS</b>			\$86,367.27

## AIRGAS USA LLC

AIRGAS USA LLC	Balefill - Baler Processing	Propane for Forklifts	\$157.84
<i>AIRGAS USA LLC - Total For Balefill - Baler Processing</i>			\$157.84
AIRGAS USA LLC	Refuse - Commercial	Welding Supplies - FOR CONTAINERS	\$125.69
<i>AIRGAS USA LLC - Total For Refuse - Commercial</i>			\$125.69
<b>AIRGAS USA LLC - ALL DEPARTMENTS</b>			\$283.53

## ALAMO TOLL 85674400

ALAMO TOLL 85674400	Police Career Services	GOVERNMENT SERVICES NOT ELSEWHERE C	\$40.20
<i>ALAMO TOLL 85674400 - Total For Police Career Services</i>			\$40.20
<b>ALAMO TOLL 85674400 - ALL DEPARTMENTS</b>			\$40.20

## ALSCO

ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$56.57
ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$56.57
ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$97.62
ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$93.62
<i>ALSCO - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$304.38</i>
ALSCO	Fleet Maintenance Fund	Laundry Service	\$186.13
<i>ALSCO - Total For Fleet Maintenance Fund</i>			<i>\$186.13</i>
ALSCO	Refuse - Residential	Professional Laundry Services	\$97.72
ALSCO	Refuse - Residential	Professional Laundry Services	\$96.72
<i>ALSCO - Total For Refuse - Residential</i>			<i>\$194.44</i>
ALSCO	Sewer Wastewater Collection	Professional Laundry Services	\$22.97
ALSCO	Sewer Wastewater Collection	Professional Laundry Services	\$26.61
ALSCO	Sewer Wastewater Collection	Professional Laundry Services	\$4.16
<i>ALSCO - Total For Sewer Wastewater Collection</i>			<i>\$53.74</i>
ALSCO	WWTP Operations	Professional Laundry Services	\$146.64
ALSCO	WWTP Operations	Professional Laundry Services	\$147.04
<i>ALSCO - Total For WWTP Operations</i>			<i>\$293.68</i>
<b>ALSCO - ALL DEPARTMENTS</b>			<b>\$1,032.37</b>

## ALTITUDE VETERINARY

ALTITUDE VETERINARY	Metro Animal Control	Veterinary Services	\$1,716.50
<i>ALTITUDE VETERINARY - Total For Metro Animal Control</i>			<i>\$1,716.50</i>
<b>ALTITUDE VETERINARY - ALL DEPARTMENTS</b>			<b>\$1,716.50</b>

## Amazon Prime

Amazon Prime	Hogadon - Operations	CONTINUITY/SUBSCRIPTION MERCHANTS	\$14.99
<i>Amazon Prime - Total For Hogadon - Operations</i>			<i>\$14.99</i>
<b>Amazon Prime - ALL DEPARTMENTS</b>			<b>\$14.99</b>

## AMAZON.COM 1K7PK70Z3

AMAZON.COM 1K7PK70Z3	Sewer Wastewater Collection office supplies		\$34.23
<i>AMAZON.COM 1K7PK70Z3 - Total For Sewer Wastewater Collection</i>			<i>\$34.23</i>

**AMAZON.COM 1K7PK70Z3 - ALL DEPARTMENTS**

\$34.23

**AMERICAN TITLE AGENC**

AMERICAN TITLE AGENC	Community Development	O & E Report	\$125.00
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<i>AMERICAN TITLE AGENC - Total For Community Development</i>			<i>\$125.00</i>
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**AMERICAN TITLE AGENC - ALL DEPARTMENTS**

\$125.00

**AMERICAN TRAFFIC SAF**

AMERICAN TRAFFIC SAF	Balefill - Disposal & Landfill	SIGN MATERIAL FOR LDF SIGNS	\$521.25
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<i>AMERICAN TRAFFIC SAF - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$521.25</i>
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AMERICAN TRAFFIC SAF	Traffic Control	18" Green EC film for sign making	\$312.75
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<i>AMERICAN TRAFFIC SAF - Total For Traffic Control</i>			<i>\$312.75</i>
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**AMERICAN TRAFFIC SAF - ALL DEPARTMENTS**

\$834.00

**AMERI-TECH EQUIPMENT**

AMERI-TECH EQUIPMENT	Refuse - Residential	Hardware Kit for 300's	\$1,190.00
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AMERI-TECH EQUIPMENT	Refuse - Residential	Equipment Repair MOTOR FOR SANDER TRK	\$843.36
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AMERI-TECH EQUIPMENT	Refuse - Residential	Equipment Repair TRK#2264 CREW LEADER	\$135.00
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<i>AMERI-TECH EQUIPMENT - Total For Refuse - Residential</i>			<i>\$2,168.36</i>
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**AMERI-TECH EQUIPMENT - ALL DEPARTMENTS**

\$2,168.36

**AMZN Mktp US**

AMZN Mktp US	Aquatics - Operations	Bottom Drain Pool Grates	\$357.52
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<i>AMZN Mktp US - Total For Aquatics - Operations</i>			<i>\$357.52</i>
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AMZN Mktp US	City Manager	BOOK STORES	\$44.00
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<i>AMZN Mktp US - Total For City Manager</i>			<i>\$44.00</i>
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AMZN Mktp US	Hogadon - Operations	Staff Uniform	\$189.95
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AMZN Mktp US	Hogadon - Operations	Scanner Battery's	\$167.98
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<i>AMZN Mktp US - Total For Hogadon - Operations</i>			<i>\$357.93</i>
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AMZN Mktp US	Human Resources	1 package of tongs for Chili Skate Night	\$13.20
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AMZN Mktp US	Human Resources	2pks bright lanyards, 1pk badge clips, 1pk ID	\$14.79
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AMZN Mktp US	Human Resources	2pks bright lanyards, 1pk badge clips, 1pk ID	\$50.94
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<i>AMZN Mktp US - Total For Human Resources</i>			<i>\$78.93</i>
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AMZN Mktp US	Rec Center - Admin	REC DIVISION COLOR PAPER SUPPLY/REC AD	\$34.57
AMZN Mktp US	Rec Center - Admin	AQUATIC CONF ROOM CALENDAR	\$35.50
<i>AMZN Mktp US - Total For Rec Center - Admin</i>			<i>\$70.07</i>
<b>AMZN Mktp US - ALL DEPARTMENTS</b>			<b>\$908.45</b>

## APT US&C

APT US&C	Customer Service	CASH HANDLING TRAINING BY ASSOC. OF PU	\$69.00
<i>APT US&amp;C - Total For Customer Service</i>			<i>\$69.00</i>
<b>APT US&amp;C - ALL DEPARTMENTS</b>			<b>\$69.00</b>

## AT & T CORP

AT & T CORP	Community Development	Acct #287298906028	\$433.44
<i>AT &amp; T CORP - Total For Community Development</i>			<i>\$433.44</i>
AT & T CORP	Metro Animal Control	Acct #287279602134	\$450.00
AT & T CORP	Metro Animal Control	Acct #287279602134	\$450.00
<i>AT &amp; T CORP - Total For Metro Animal Control</i>			<i>\$900.00</i>
AT & T CORP	Police Administration	Acct #287279602134	\$17,049.62
AT & T CORP	Police Administration	Acct #287279602134	\$16,419.76
<i>AT &amp; T CORP - Total For Police Administration</i>			<i>\$33,469.38</i>
<b>AT &amp; T CORP - ALL DEPARTMENTS</b>			<b>\$34,802.82</b>

## ATLAS OFFICE PRODUCT

ATLAS OFFICE PRODUCT	Balefill - Disposal & Landfill	Office supplies FOR SCALEHOUSE	\$75.71
ATLAS OFFICE PRODUCT	Balefill - Disposal & Landfill	Office supplies FOR SCALEHOUSE/ REFUSE	\$654.74
<i>ATLAS OFFICE PRODUCT - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$730.45</i>
ATLAS OFFICE PRODUCT	Balefill - Diversion & Special	Office supplies for special waste	\$474.30
ATLAS OFFICE PRODUCT	Balefill - Diversion & Special	replacement table for Special Meeting Room	\$350.91
ATLAS OFFICE PRODUCT	Balefill - Diversion & Special	Office supplies for special waste	\$11.36
ATLAS OFFICE PRODUCT	Balefill - Diversion & Special	Office Furniture Replacement Part for office	\$35.00
ATLAS OFFICE PRODUCT	Balefill - Diversion & Special	Office supplies for special waste	\$190.13
<i>ATLAS OFFICE PRODUCT - Total For Balefill - Diversion &amp; Special</i>			<i>\$1,061.70</i>
ATLAS OFFICE PRODUCT	City Clerk	COMMERCIAL EQUIPMENT, NOT ELSEWHERE	\$99.98
ATLAS OFFICE PRODUCT	City Clerk	COMMERCIAL EQUIPMENT, NOT ELSEWHERE	\$75.24

ATLAS OFFICE PRODUCT	City Clerk	COMMERCIAL EQUIPMENT, NOT ELSEWHERE	\$48.38
ATLAS OFFICE PRODUCT	City Clerk	COMMERCIAL EQUIPMENT, NOT ELSEWHERE	\$29.55
ATLAS OFFICE PRODUCT	City Clerk	COMMERCIAL EQUIPMENT, NOT ELSEWHERE	\$230.12
<i>ATLAS OFFICE PRODUCT - Total For City Clerk</i>			<i>\$483.27</i>
ATLAS OFFICE PRODUCT	City Council	Office supplies	\$28.56
<i>ATLAS OFFICE PRODUCT - Total For City Council</i>			<i>\$28.56</i>
ATLAS OFFICE PRODUCT	City Manager	COMMERCIAL EQUIPMENT, NOT ELSEWHERE	\$131.67
<i>ATLAS OFFICE PRODUCT - Total For City Manager</i>			<i>\$131.67</i>
ATLAS OFFICE PRODUCT	Customer Service	OFFICE SUPPLIES	\$29.24
ATLAS OFFICE PRODUCT	Customer Service	TONER	\$108.45
ATLAS OFFICE PRODUCT	Customer Service	TONER CARTRIDGE	\$228.34
<i>ATLAS OFFICE PRODUCT - Total For Customer Service</i>			<i>\$366.03</i>
ATLAS OFFICE PRODUCT	Direct Distribution - Police	Office furniture	\$1,958.28
ATLAS OFFICE PRODUCT	Direct Distribution - Police	Office furniture	\$117.98
<i>ATLAS OFFICE PRODUCT - Total For Direct Distribution - Police</i>			<i>\$2,076.26</i>
ATLAS OFFICE PRODUCT	Finance	COMMERCIAL EQUIPMENT, NOT ELSEWHERE	\$109.10
ATLAS OFFICE PRODUCT	Finance	Office Supplies - copy paper & toner cartridg	\$278.84
<i>ATLAS OFFICE PRODUCT - Total For Finance</i>			<i>\$387.94</i>
ATLAS OFFICE PRODUCT	Human Resources	1 box blue folders, 1 box gray folders, 1 box	\$67.94
ATLAS OFFICE PRODUCT	Human Resources	4 calendars for HR/Risk Office	\$53.72
<i>ATLAS OFFICE PRODUCT - Total For Human Resources</i>			<i>\$121.66</i>
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$47.42
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$160.71
<i>ATLAS OFFICE PRODUCT - Total For Police Administration</i>			<i>\$208.13</i>
ATLAS OFFICE PRODUCT	Refuse - Residential	Office supplies FOR SCALEHOUSE/ REFUSE	\$85.56
<i>ATLAS OFFICE PRODUCT - Total For Refuse - Residential</i>			<i>\$85.56</i>
ATLAS OFFICE PRODUCT	WWTP Operations	Office supplies	\$110.29
<i>ATLAS OFFICE PRODUCT - Total For WWTP Operations</i>			<i>\$110.29</i>
<b>ATLAS OFFICE PRODUCT - ALL DEPARTMENTS</b>			<b>\$5,791.52</b>

## ATLAS REPRODUCTION

ATLAS REPRODUCTION	City Attorney	Copier Usage	\$15.00
<i>ATLAS REPRODUCTION - Total For City Attorney</i>			<i>\$15.00</i>
<b>ATLAS REPRODUCTION - ALL DEPARTMENTS</b>			<b>\$15.00</b>

## AWWA.ORG

AWWA.ORG	Water Administration	CHARITABLE AND SOCIAL SERVICE ORGANIZ	\$121.50
AWWA.ORG - Total For Water Administration			\$121.50
AWWA.ORG - ALL DEPARTMENTS			\$121.50

## BAILEYS ACE HDWE

BAILEYS ACE HDWE	Balefill - Baler Processing	CLEANING SUPPLIES FOR BALER	\$63.96
BAILEYS ACE HDWE - Total For Balefill - Baler Processing			\$63.96
BAILEYS ACE HDWE	Balefill - Disposal & Landfill	ROPE FOR BALER BLDG TAGLINE/LIFTING HE	\$66.93
BAILEYS ACE HDWE - Total For Balefill - Disposal & Landfill			\$66.93
BAILEYS ACE HDWE	Buildings & Structures Fund	Ice machine repair supplies for Service Cente	\$9.97
BAILEYS ACE HDWE	Buildings & Structures Fund	Pump repair supplies for Aquatics Center - B	\$11.87
BAILEYS ACE HDWE	Buildings & Structures Fund	Ice Machine Repair Supplies for Service Cent	\$24.69
BAILEYS ACE HDWE	Buildings & Structures Fund	BAS Shop Supplies - Baileys Ace	\$11.98
BAILEYS ACE HDWE - Total For Buildings & Structures Fund			\$58.51
BAILEYS ACE HDWE	Weed & Pest Fund	caution tape	\$12.99
BAILEYS ACE HDWE - Total For Weed & Pest Fund			\$12.99
BAILEYS ACE HDWE - ALL DEPARTMENTS			\$202.39

## BAR-D SIGNS, INC.

BAR-D SIGNS, INC.	Ft. Caspar Museum	Admission price signage for lobby	\$112.37
BAR-D SIGNS, INC. - Total For Ft. Caspar Museum			\$112.37
BAR-D SIGNS, INC. - ALL DEPARTMENTS			\$112.37

## BARGREEN ELLINGSON

BARGREEN ELLINGSON	Public Transit - Operations	Paper Towels & Bathroom Tissue	\$255.64
BARGREEN ELLINGSON - Total For Public Transit - Operations			\$255.64
BARGREEN ELLINGSON - ALL DEPARTMENTS			\$255.64

## BESTBUYCOM8068695338

BESTBUYCOM8068695338	Water Distribution	I-PAD CASE- TECHNOLOGY	\$79.99
BESTBUYCOM8068695338 - Total For Water Distribution			\$79.99

BESTBUYCOM8068695338	Water Meters	METER ROOM I-PAD- TECHNOLOGY	\$499.00
<i>BESTBUYCOM8068695338 - Total For Water Meters</i>			<i>\$499.00</i>
<b>BESTBUYCOM8068695338 - ALL DEPARTMENTS</b>			<b>\$578.99</b>

## BLACK HILLS ENERGY

BLACK HILLS ENERGY	Aquatics - Operations	Acct #7584 6122 74	\$2,962.46
<i>BLACK HILLS ENERGY - Total For Aquatics - Operations</i>			<i>\$2,962.46</i>
BLACK HILLS ENERGY	Aquatics- Marion Kreiner Op	Acct #9723 1947 06	\$111.00
<i>BLACK HILLS ENERGY - Total For Aquatics- Marion Kreiner Oper.</i>			<i>\$111.00</i>
BLACK HILLS ENERGY	Aquatics- Mike Sedar Oper.	Acct #9723 1947 06	\$82.00
<i>BLACK HILLS ENERGY - Total For Aquatics- Mike Sedar Oper.</i>			<i>\$82.00</i>
BLACK HILLS ENERGY	Aquatics- Paradise Valley Op	Acct #9723 1947 06	\$82.00
<i>BLACK HILLS ENERGY - Total For Aquatics- Paradise Valley Oper</i>			<i>\$82.00</i>
BLACK HILLS ENERGY	Aquatics- Washington Oper	Acct #9723 1947 06	\$82.00
<i>BLACK HILLS ENERGY - Total For Aquatics- Washington Oper</i>			<i>\$82.00</i>
BLACK HILLS ENERGY	Ash Street Building	Acct #4376 8927 11	\$907.05
BLACK HILLS ENERGY	Ash Street Building	Acct #0421 9638 76	\$52.52
<i>BLACK HILLS ENERGY - Total For Ash Street Building</i>			<i>\$959.57</i>
BLACK HILLS ENERGY	Balefill - Disposal & Landfill	Acct #1919 8530 97	\$6,391.03
BLACK HILLS ENERGY	Balefill - Disposal & Landfill	Acct #7538 8605 37	\$29.00
<i>BLACK HILLS ENERGY - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$6,420.03</i>
BLACK HILLS ENERGY	Buildings & Structures Fund	Acct #8545 6521 02	\$313.13
<i>BLACK HILLS ENERGY - Total For Buildings &amp; Structures Fund</i>			<i>\$313.13</i>
BLACK HILLS ENERGY	Casper Business Center	Acct #4620 7426 21	\$3,328.78
<i>BLACK HILLS ENERGY - Total For Casper Business Center</i>			<i>\$3,328.78</i>
BLACK HILLS ENERGY	Cemetery	Acct #9629 0042 60	\$322.92
<i>BLACK HILLS ENERGY - Total For Cemetery</i>			<i>\$322.92</i>
BLACK HILLS ENERGY	City Center Building	Acct #8545 6521 02	\$35.07
<i>BLACK HILLS ENERGY - Total For City Center Building</i>			<i>\$35.07</i>
BLACK HILLS ENERGY	City Hall	Acct #6837 4281 65	\$555.78
<i>BLACK HILLS ENERGY - Total For City Hall</i>			<i>\$555.78</i>
BLACK HILLS ENERGY	Field Maintenance	Acct #5655 3404 55	\$277.04
<i>BLACK HILLS ENERGY - Total For Field Maintenance</i>			<i>\$277.04</i>
BLACK HILLS ENERGY	Fleet Maintenance Fund	Acct #5293 6421 13	\$4,273.68
<i>BLACK HILLS ENERGY - Total For Fleet Maintenance Fund</i>			<i>\$4,273.68</i>

BLACK HILLS ENERGY	Ft. Caspar Museum	Acct #9861 5264 23	\$587.60
<i>BLACK HILLS ENERGY - Total For Ft. Caspar Museum</i>			<i>\$587.60</i>
BLACK HILLS ENERGY	Golf - Operations	Acct #1340 9824 25	\$75.04
BLACK HILLS ENERGY	Golf - Operations	Acct #6566 7661 30	\$310.04
<i>BLACK HILLS ENERGY - Total For Golf - Operations</i>			<i>\$385.08</i>
BLACK HILLS ENERGY	Ice Arena - Operations	Acct #9570 6006 61	\$1,293.69
<i>BLACK HILLS ENERGY - Total For Ice Arena - Operations</i>			<i>\$1,293.69</i>
BLACK HILLS ENERGY	Marathon Building	Acct #8545 6521 02	\$660.22
<i>BLACK HILLS ENERGY - Total For Marathon Building</i>			<i>\$660.22</i>
BLACK HILLS ENERGY	Metro Animal Shelter	Acct #9630 2229 58	\$1,119.37
<i>BLACK HILLS ENERGY - Total For Metro Animal Shelter</i>			<i>\$1,119.37</i>
BLACK HILLS ENERGY	Miller St. Dormitory	Acct #8545 6521 02	\$200.17
<i>BLACK HILLS ENERGY - Total For Miller St. Dormitory</i>			<i>\$200.17</i>
BLACK HILLS ENERGY	Parks - Parks Maint.	Acct #2076 2356 87	\$222.06
<i>BLACK HILLS ENERGY - Total For Parks - Parks Maint.</i>			<i>\$222.06</i>
BLACK HILLS ENERGY	Public Transit - Operations	Acct #3470 5680 29	\$152.85
<i>BLACK HILLS ENERGY - Total For Public Transit - Operations</i>			<i>\$152.85</i>
BLACK HILLS ENERGY	Rec Center - Operations	Acct #4400 2150 46	\$1,585.64
<i>BLACK HILLS ENERGY - Total For Rec Center - Operations</i>			<i>\$1,585.64</i>
BLACK HILLS ENERGY	Regional Water Operations	Acct #7513 1659 94 - Natural Gas	\$5,906.02
<i>BLACK HILLS ENERGY - Total For Regional Water Operations</i>			<i>\$5,906.02</i>
BLACK HILLS ENERGY	Sewer Wastewater Collection	Acct #6405 5357 61 lift station natural gas	\$32.09
<i>BLACK HILLS ENERGY - Total For Sewer Wastewater Collection</i>			<i>\$32.09</i>
BLACK HILLS ENERGY	Water Distribution	Acct #0295 5402 18	\$1,481.32
<i>BLACK HILLS ENERGY - Total For Water Distribution</i>			<i>\$1,481.32</i>
BLACK HILLS ENERGY	WWTP Operations	Acct #5541 2887 44	\$8,991.18
<i>BLACK HILLS ENERGY - Total For WWTP Operations</i>			<i>\$8,991.18</i>
<b>BLACK HILLS ENERGY - ALL DEPARTMENTS</b>			<b>\$42,422.75</b>

## BLACKOUT WINDOW TINT

BLACKOUT WINDOW TINT	Police Administration	Automotive Detail	\$300.00
<i>BLACKOUT WINDOW TINT - Total For Police Administration</i>			<i>\$300.00</i>
<b>BLACKOUT WINDOW TINT - ALL DEPARTMENTS</b>			<b>\$300.00</b>

## BLAKEMAN PROPANE

BLAKEMAN PROPANE	Balefill - Disposal & Landfill	Propane for Equipment Bldg	\$860.38
BLAKEMAN PROPANE	Balefill - Disposal & Landfill	Propane for Equipment Bldg	\$430.49
<i>BLAKEMAN PROPANE - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$1,290.87</i>
BLAKEMAN PROPANE	Hogadon - Operations	Propane	\$839.58
BLAKEMAN PROPANE	Hogadon - Operations	Propane	\$922.05
<i>BLAKEMAN PROPANE - Total For Hogadon - Operations</i>			<i>\$1,761.63</i>
<b>BLAKEMAN PROPANE - ALL DEPARTMENTS</b>			<b>\$3,052.50</b>

## BLOEDORN LUMBER CO

BLOEDORN LUMBER CO	Buildings & Structures Fund	Repair supplies for Aquatics Center - Bloedor	\$17.98
BLOEDORN LUMBER CO	Buildings & Structures Fund	Door repair supplies for FOD -Bloedorn	\$8.17
BLOEDORN LUMBER CO	Buildings & Structures Fund	Door replacement supplies for CBC - Bloedor	\$83.07
BLOEDORN LUMBER CO	Buildings & Structures Fund	Repair supplies for FOD - Bloedorn	\$38.34
BLOEDORN LUMBER CO	Buildings & Structures Fund	Repair supplies for FOD - Bloedorn	\$36.38
<i>BLOEDORN LUMBER CO - Total For Buildings &amp; Structures Fund</i>			<i>\$183.94</i>
<b>BLOEDORN LUMBER CO - ALL DEPARTMENTS</b>			<b>\$183.94</b>

## BLUE SKY LUBRICANTS

BLUE SKY LUBRICANTS	Regional Water Operations	Oil - Pump & Lubricant Supplies	\$1,480.07
<i>BLUE SKY LUBRICANTS - Total For Regional Water Operations</i>			<i>\$1,480.07</i>
<b>BLUE SKY LUBRICANTS - ALL DEPARTMENTS</b>			<b>\$1,480.07</b>

## BRENNTAG PACIFIC, IN

BRENNTAG PACIFIC, IN	WWTP Operations	Ferric Chloride	\$19,053.70
<i>BRENNTAG PACIFIC, IN - Total For WWTP Operations</i>			<i>\$19,053.70</i>
BRENNTAG PACIFIC, IN	WWTP Regional Interceptors	Ferrous Chloride Solution	\$18,094.99
<i>BRENNTAG PACIFIC, IN - Total For WWTP Regional Interceptors</i>			<i>\$18,094.99</i>
<b>BRENNTAG PACIFIC, IN - ALL DEPARTMENTS</b>			<b>\$37,148.69</b>

## BRIDGEPAY NETWORK SO

BRIDGEPAY NETWORK SO	City Clerk	CREDIT CARD FEES	\$11.73
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<i>BRIDGEPAY NETWORK SO - Total For City Clerk</i>			<i>\$11.73</i>
BRIDGEPAY NETWORK SO	Community Development	CREDIT CARD FEES	\$11.74
<i>BRIDGEPAY NETWORK SO - Total For Community Development</i>			<i>\$11.74</i>
BRIDGEPAY NETWORK SO	Engineering	CREDIT CARD FEES	\$11.73
<i>BRIDGEPAY NETWORK SO - Total For Engineering</i>			<i>\$11.73</i>
<b>BRIDGEPAY NETWORK SO - ALL DEPARTMENTS</b>			<b>\$35.20</b>

## BURBACKS

BURBACKS	Golf - Operations	Ice Machine Bin Door Replacement	\$1,539.21
BURBACKS	Golf - Operations	Reach In Freezer 9 Watt Motor Replacement	\$521.74
<i>BURBACKS - Total For Golf - Operations</i>			<i>\$2,060.95</i>
<b>BURBACKS - ALL DEPARTMENTS</b>			<b>\$2,060.95</b>

## CAPITAL BUSINESS SYS

CAPITAL BUSINESS SYS	Fleet Maintenance Fund	Copier Usage	\$61.80
<i>CAPITAL BUSINESS SYS - Total For Fleet Maintenance Fund</i>			<i>\$61.80</i>
<b>CAPITAL BUSINESS SYS - ALL DEPARTMENTS</b>			<b>\$61.80</b>

## CASPER COLLEGE

CASPER COLLEGE	Balefill - Disposal & Landfill	WELDING CLASS FOR CREW	\$617.40
<i>CASPER COLLEGE - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$617.40</i>
CASPER COLLEGE	City Clerk	COLLEGES, UNIVERSITIES, PROFESSIONAL SC	(\$315.00)
<i>CASPER COLLEGE - Total For City Clerk</i>			<i>(\$315.00)</i>
CASPER COLLEGE	Refuse - Residential	WELDING CLASS FOR CREW	\$2,469.60
<i>CASPER COLLEGE - Total For Refuse - Residential</i>			<i>\$2,469.60</i>
<b>CASPER COLLEGE - ALL DEPARTMENTS</b>			<b>\$2,772.00</b>

## CASPER MTN SKI PATRO

CASPER MTN SKI PATRO	General Fund Revenue	Books for resale i museum store	\$108.00
<i>CASPER MTN SKI PATRO - Total For General Fund Revenue</i>			<i>\$108.00</i>
<b>CASPER MTN SKI PATRO - ALL DEPARTMENTS</b>			<b>\$108.00</b>

## CASPER NATRONA COUNT

CASPER NATRONA COUNT	Social Community Services	Tax Revenues (City) - December 2023	\$47,916.67
<i>CASPER NATRONA COUNT - Total For Social Community Services</i>			<i>\$47,916.67</i>
<b>CASPER NATRONA COUNT - ALL DEPARTMENTS</b>			<b>\$47,916.67</b>

## CASPER STAR-TRIBUNE,

CASPER STAR-TRIBUNE,	City Clerk	Council Meeting Minutes	\$1,020.30
CASPER STAR-TRIBUNE,	City Clerk	Council Meeting Minutes	\$933.90
CASPER STAR-TRIBUNE,	City Clerk	Special Meeting Minutes	\$256.44
CASPER STAR-TRIBUNE,	City Clerk	Council Meeting Minutes	\$1,832.46
CASPER STAR-TRIBUNE,	City Clerk	Council Proceedings - Special Meeting	\$105.24
<i>CASPER STAR-TRIBUNE, - Total For City Clerk</i>			<i>\$4,148.34</i>
CASPER STAR-TRIBUNE,	Community Development	Public Hearing Notice	\$76.64
CASPER STAR-TRIBUNE,	Community Development	Regularly Scheduled Meeting Notice	\$76.64
<i>CASPER STAR-TRIBUNE, - Total For Community Development</i>			<i>\$153.28</i>
<b>CASPER STAR-TRIBUNE, - ALL DEPARTMENTS</b>			<b>\$4,301.62</b>

## CASPER TIRE

CASPER TIRE	Fleet Maintenance Fund	230080 Tires	\$1,196.00
CASPER TIRE	Fleet Maintenance Fund	230087 Tires	\$880.00
<i>CASPER TIRE - Total For Fleet Maintenance Fund</i>			<i>\$2,076.00</i>
CASPER TIRE	Refuse - Residential	Flat Repair TRK#2275 RESIDENT SL 2015	\$45.00
<i>CASPER TIRE - Total For Refuse - Residential</i>			<i>\$45.00</i>
<b>CASPER TIRE - ALL DEPARTMENTS</b>			<b>\$2,121.00</b>

## CASPER WINNELSON CO

CASPER WINNELSON CO	Buildings & Structures Fund	Plumbing repair supplies for Rec Center - Wi	\$1,125.21
CASPER WINNELSON CO	Buildings & Structures Fund	Replacement water heater for Solid Waste -	\$1,507.84
CASPER WINNELSON CO	Buildings & Structures Fund	Repair supplies for Aquatics Center - Winnels	\$77.88
CASPER WINNELSON CO	Buildings & Structures Fund	Plumbing repair supplies for Aquatics Center	\$96.32
CASPER WINNELSON CO	Buildings & Structures Fund	Plumbing repair supplies for CBC - Winnelso	\$35.44
CASPER WINNELSON CO	Buildings & Structures Fund	Plumbing repair supplies for Aquatics Center	\$104.23
CASPER WINNELSON CO	Buildings & Structures Fund	Ice Machine Repair Supplies for Service Cent	\$15.87

CASPER WINNELSON CO	Buildings & Structures Fund	Pump repair supplies for Aquatics Center - W	\$67.27
<i>CASPER WINNELSON CO - Total For Buildings &amp; Structures Fund</i>			<i>\$3,030.06</i>
<b>CASPER WINNELSON CO - ALL DEPARTMENTS</b>			<b>\$3,030.06</b>

## CASPER/NATRONA COUNT

CASPER/NATRONA COUNT	Police Career Services	AUTOMOBILE PARKING LOTS AND GARAGES	\$30.00
<i>CASPER/NATRONA COUNT - Total For Police Career Services</i>			<i>\$30.00</i>
<b>CASPER/NATRONA COUNT - ALL DEPARTMENTS</b>			<b>\$30.00</b>

## CENTRAL WY. REGIONAL

CENTRAL WY. REGIONAL	Water Administration	Regional Wholesale Water Revenue	\$340,492.66
<i>CENTRAL WY. REGIONAL - Total For Water Administration</i>			<i>\$340,492.66</i>
<b>CENTRAL WY. REGIONAL - ALL DEPARTMENTS</b>			<b>\$340,492.66</b>

## CENTURYLINK

CENTURYLINK	Aquatics - Operations	Acct #P-307-111-9950 456M	\$27.84
<i>CENTURYLINK - Total For Aquatics - Operations</i>			<i>\$27.84</i>
CENTURYLINK	Balefill - Disposal & Landfill	Acct #P-307-111-9950 456M	\$89.52
<i>CENTURYLINK - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$89.52</i>
CENTURYLINK	Buildings & Structures Fund	Acct #P-307-111-9950 456M	\$16.84
<i>CENTURYLINK - Total For Buildings &amp; Structures Fund</i>			<i>\$16.84</i>
CENTURYLINK	Casper Business Center	Acct #307-577-0851 168B	\$57.82
<i>CENTURYLINK - Total For Casper Business Center</i>			<i>\$57.82</i>
CENTURYLINK	Cemetery	Acct #P-307-111-9950 456M	\$16.84
<i>CENTURYLINK - Total For Cemetery</i>			<i>\$16.84</i>
CENTURYLINK	City Attorney	Acct #P-307-111-9950 456M	\$61.53
<i>CENTURYLINK - Total For City Attorney</i>			<i>\$61.53</i>
CENTURYLINK	City Council	Acct #P-307-111-9950 456M	\$16.84
<i>CENTURYLINK - Total For City Council</i>			<i>\$16.84</i>
CENTURYLINK	City Hall	Acct #P-307-111-9950 456M	\$11.17
<i>CENTURYLINK - Total For City Hall</i>			<i>\$11.17</i>
CENTURYLINK	City Manager	Acct #P-307-111-9950 456M	\$39.18
<i>CENTURYLINK - Total For City Manager</i>			<i>\$39.18</i>

CENTURYLINK	Community Development	Acct #P-307-111-9950 456M	\$134.22
<i>CENTURYLINK - Total For Community Development</i>			<i>\$134.22</i>
CENTURYLINK	Customer Service	Acct #P-307-111-9950 456M	\$39.18
<i>CENTURYLINK - Total For Customer Service</i>			<i>\$39.18</i>
CENTURYLINK	Engineering	Acct #P-307-111-9950 456M	\$78.37
<i>CENTURYLINK - Total For Engineering</i>			<i>\$78.37</i>
CENTURYLINK	Finance	Acct #P-307-111-9950 456M	\$89.54
<i>CENTURYLINK - Total For Finance</i>			<i>\$89.54</i>
CENTURYLINK	Fire-EMS Administration	Acct #P-307-111-9950 456M	\$111.88
<i>CENTURYLINK - Total For Fire-EMS Administration</i>			<i>\$111.88</i>
CENTURYLINK	Fleet Maintenance Fund	Acct #P-307-111-9950 456M	\$72.70
<i>CENTURYLINK - Total For Fleet Maintenance Fund</i>			<i>\$72.70</i>
CENTURYLINK	Ft. Caspar Museum	Acct #P-307-111-9950 456M	\$16.84
<i>CENTURYLINK - Total For Ft. Caspar Museum</i>			<i>\$16.84</i>
CENTURYLINK	Golf - Operations	Acct #P-307-111-9950 456M	\$16.85
<i>CENTURYLINK - Total For Golf - Operations</i>			<i>\$16.85</i>
CENTURYLINK	Hogadon - Operations	Acct #P-307-111-9950 456M	\$55.86
<i>CENTURYLINK - Total For Hogadon - Operations</i>			<i>\$55.86</i>
CENTURYLINK	Human Resources	Acct #P-307-111-9950 456M	\$28.01
<i>CENTURYLINK - Total For Human Resources</i>			<i>\$28.01</i>
CENTURYLINK	Ice Arena - Operations	Acct #P-307-111-9950 456M	\$22.35
<i>CENTURYLINK - Total For Ice Arena - Operations</i>			<i>\$22.35</i>
CENTURYLINK	Information Services	Acct #P-307-111-9950 456M	\$89.54
<i>CENTURYLINK - Total For Information Services</i>			<i>\$89.54</i>
CENTURYLINK	Metro Animal Shelter	Acct #P-307-234-8116 403M	\$155.50
CENTURYLINK	Metro Animal Shelter	Acct #P-307-111-9950 456M	\$16.84
<i>CENTURYLINK - Total For Metro Animal Shelter</i>			<i>\$172.34</i>
CENTURYLINK	Municipal Court	Acct #P-307-111-9950 456M	\$61.53
<i>CENTURYLINK - Total For Municipal Court</i>			<i>\$61.53</i>
CENTURYLINK	Parks - Parks Maint.	Acct #P-307-111-9950 456M	\$61.53
<i>CENTURYLINK - Total For Parks - Parks Maint.</i>			<i>\$61.53</i>
CENTURYLINK	Police Administration	Acct #P-307-111-9950 456M	\$346.64
<i>CENTURYLINK - Total For Police Administration</i>			<i>\$346.64</i>
CENTURYLINK	Public Safety Communication	Acct #P-307-111-9950 456M	\$11.17
<i>CENTURYLINK - Total For Public Safety Communications</i>			<i>\$11.17</i>
CENTURYLINK	Rec Center - Operations	Acct #P-307-111-5114 622M	\$364.94

CENTURYLINK	Rec Center - Operations	Acct #P-307-111-9950 456M	\$44.69
<i>CENTURYLINK - Total For Rec Center - Operations</i>			<i>\$409.63</i>
CENTURYLINK	Regional Water Operations	Acct #P-307-111-9950 456M	\$22.34
<i>CENTURYLINK - Total For Regional Water Operations</i>			<i>\$22.34</i>
CENTURYLINK	Risk Management	Acct #P-307-111-9950 456M	\$16.86
<i>CENTURYLINK - Total For Risk Management</i>			<i>\$16.86</i>
CENTURYLINK	Sewer Wastewater Collection	Acct #307-234-6303 407B Lift Station Comm	\$82.96
CENTURYLINK	Sewer Wastewater Collection	Acct #P-307-111-9950 456M	\$11.17
<i>CENTURYLINK - Total For Sewer Wastewater Collection</i>			<i>\$94.13</i>
CENTURYLINK	Streets	Acct #P-307-111-9950 456M	\$39.18
<i>CENTURYLINK - Total For Streets</i>			<i>\$39.18</i>
CENTURYLINK	Water Administration	Acct #P-307-111-9950 456M	\$22.34
<i>CENTURYLINK - Total For Water Administration</i>			<i>\$22.34</i>
CENTURYLINK	Water Distribution	Acct #P-307-111-9950 456M	\$16.84
<i>CENTURYLINK - Total For Water Distribution</i>			<i>\$16.84</i>
CENTURYLINK	Water Meters	Acct #P-307-111-9950 456M	\$33.33
<i>CENTURYLINK - Total For Water Meters</i>			<i>\$33.33</i>
CENTURYLINK	WWTP Operations	Acct #P-307-111-9950 456M	\$33.51
CENTURYLINK	WWTP Operations	Acct #P-307-111-5113 619M	\$99.02
<i>CENTURYLINK - Total For WWTP Operations</i>			<i>\$132.53</i>
<b>CENTURYLINK - ALL DEPARTMENTS</b>			<b>\$2,533.31</b>

## CEUPLAN

CEUPLAN	Water Administration	SCHOOLS AND EDUCATIONAL SERVICES NOT	\$19.45
<i>CEUPLAN - Total For Water Administration</i>			<i>\$19.45</i>
<b>CEUPLAN - ALL DEPARTMENTS</b>			<b>\$19.45</b>

## CFF15109068075

CFF15109068075	Balefill - Disposal & Landfill	AIRLINES SURCHARGE	\$17.00
CFF15109068075	Balefill - Disposal & Landfill	CAR RENTAL FOR COMPOST CONVENTION	\$297.00
CFF15109068075	Balefill - Disposal & Landfill	AIRLINE TICKETS FOR COMPOST CONVENTIO	\$297.00
CFF15109068075	Balefill - Disposal & Landfill	AIRLINE TICKETS FOR COMPOST CONVENTIO	\$975.92
<i>CFF15109068075 - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$1,586.92</i>

<b>CFF15109068075 - ALL DEPARTMENTS</b>	<b>\$1,586.92</b>
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**CHEM-AQUA INC**

CHEM-AQUA INC	Ice Arena - Operations	Chem Aqua Service Agreement -	\$535.00
CHEM-AQUA INC	Ice Arena - Operations	Chem Aqua Service Agreement -	\$535.00
CHEM-AQUA INC	Ice Arena - Operations	Chem Aqua Service Agreement -	\$535.00
<i>CHEM-AQUA INC - Total For Ice Arena - Operations</i>			<i>\$1,605.00</i>
<b>CHEM-AQUA INC - ALL DEPARTMENTS</b>			<b>\$1,605.00</b>

**CHILD DEVELOPMENT CE**

CHILD DEVELOPMENT CE	Capital - One Cent 17	OC 17 Community Projects - Chi	\$37,256.25
<i>CHILD DEVELOPMENT CE - Total For Capital - One Cent 17</i>			<i>\$37,256.25</i>
<b>CHILD DEVELOPMENT CE - ALL DEPARTMENTS</b>			<b>\$37,256.25</b>

**CHRISTOPHER LUSE**

CHRISTOPHER LUSE	Police Career Services	Camera / Photography Class	\$600.00
<i>CHRISTOPHER LUSE - Total For Police Career Services</i>			<i>\$600.00</i>
<b>CHRISTOPHER LUSE - ALL DEPARTMENTS</b>			<b>\$600.00</b>

**CITIZENS FOR CIVIC A**

CITIZENS FOR CIVIC A	City Council	Council Chambers - The Lyric	\$1,000.00
<i>CITIZENS FOR CIVIC A - Total For City Council</i>			<i>\$1,000.00</i>
<b>CITIZENS FOR CIVIC A - ALL DEPARTMENTS</b>			<b>\$1,000.00</b>

**CITY OF CASPER**

CITY OF CASPER	Hogadon - Operations	Public Garbage - Balefill Ticket #119463	\$20.00
CITY OF CASPER	Hogadon - Operations	Public Garbage - Balefill Ticket #120239	\$20.00
<i>CITY OF CASPER - Total For Hogadon - Operations</i>			<i>\$40.00</i>
CITY OF CASPER	Public Transit - Operations	Monthly IT Services	\$4,553.17
<i>CITY OF CASPER - Total For Public Transit - Operations</i>			<i>\$4,553.17</i>
CITY OF CASPER	Refuse - Residential	Garbage Baler & Recycle Cardboard	\$5,499.45
CITY OF CASPER	Refuse - Residential	Garbage Baler, Park Trash & Newspaper/Car	\$5,975.05

CITY OF CASPER	Refuse - Residential	Garbage Baler, Park Trash & Newspaper/Car	\$6,180.00
CITY OF CASPER	Refuse - Residential	Garbage Baler/Park Trash/Street Sweep/Car	\$8,853.00
CITY OF CASPER	Refuse - Residential	Garbage Baler, Park Trash, Newspaper & Car	\$6,156.55
CITY OF CASPER	Refuse - Residential	Garbage Baler/Park Trash/Sweepng/Newspr	\$7,263.35
CITY OF CASPER	Refuse - Residential	Garbage Baler & Recycle Cardboard	\$5,582.50
CITY OF CASPER	Refuse - Residential	Garbage Baler & Recycle Cardboard	\$656.70
<i>CITY OF CASPER - Total For Refuse - Residential</i>			<i>\$46,166.60</i>
CITY OF CASPER	Water Distribution	Public Garbage	\$57.40
<i>CITY OF CASPER - Total For Water Distribution</i>			<i>\$57.40</i>
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	\$111.10
CITY OF CASPER	WWTP Operations	Sump Sludge/Honey Wagon	\$94.05
<i>CITY OF CASPER - Total For WWTP Operations</i>			<i>\$205.15</i>
<b>CITY OF CASPER - ALL DEPARTMENTS</b>			<b>\$51,022.32</b>

## CIVIL ENGINEERING PR

CIVIL ENGINEERING PR	Engineering	City Surveyor Sevices	\$450.00
<i>CIVIL ENGINEERING PR - Total For Engineering</i>			<i>\$450.00</i>
<b>CIVIL ENGINEERING PR - ALL DEPARTMENTS</b>			<b>\$450.00</b>

## CMI TECO, INC.

CMI TECO, INC.	Refuse - Commercial	Equipment Repair TRK#2307 COMMERCIAL F	\$1,902.61
CMI TECO, INC.	Refuse - Commercial	Headlight Bulb TRK#2288 COMMERCIAL FL 2	\$6.76
<i>CMI TECO, INC. - Total For Refuse - Commercial</i>			<i>\$1,909.37</i>
CMI TECO, INC.	Refuse - Residential	Air Fittings ALL TRUCKS	\$150.75
<i>CMI TECO, INC. - Total For Refuse - Residential</i>			<i>\$150.75</i>
<b>CMI TECO, INC. - ALL DEPARTMENTS</b>			<b>\$2,060.12</b>

## COCA COLA BOTTLING C

COCA COLA BOTTLING C	Balefill - Disposal & Landfill	Water Delivery for scalehouse	\$17.50
<i>COCA COLA BOTTLING C - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$17.50</i>
<b>COCA COLA BOTTLING C - ALL DEPARTMENTS</b>			<b>\$17.50</b>

## CODALE ELECTRIC-CASP

CODALE ELECTRIC-CASP	Regional Water Operations	Returned Light Holders - Building Supplies (C	(\$49.00)
<i>CODALE ELECTRIC-CASP - Total For Regional Water Operations</i>			<i>(\$49.00)</i>
<b>CODALE ELECTRIC-CASP - ALL DEPARTMENTS</b>			<b>(\$49.00)</b>

## COLLECTION CENTER IN

COLLECTION CENTER IN	Community Development	Collection Service	\$17.25
<i>COLLECTION CENTER IN - Total For Community Development</i>			<i>\$17.25</i>
COLLECTION CENTER IN	Refuse - Residential	Collection Service	\$234.98
<i>COLLECTION CENTER IN - Total For Refuse - Residential</i>			<i>\$234.98</i>
COLLECTION CENTER IN	Sewer Administration	Collection Service	\$178.58
<i>COLLECTION CENTER IN - Total For Sewer Administration</i>			<i>\$178.58</i>
COLLECTION CENTER IN	Water Administration	Collection Service	\$526.35
<i>COLLECTION CENTER IN - Total For Water Administration</i>			<i>\$526.35</i>
<b>COLLECTION CENTER IN - ALL DEPARTMENTS</b>			<b>\$957.16</b>

## COMMUNICATION TECHNO

COMMUNICATION TECHNO	Police Administration	Replaced Faulty Fuse & Switch Radio Power	\$55.00
<i>COMMUNICATION TECHNO - Total For Police Administration</i>			<i>\$55.00</i>
<b>COMMUNICATION TECHNO - ALL DEPARTMENTS</b>			<b>\$55.00</b>

## Core & Main

Core & Main	Water Meters	Reg-E-Coder Pit	\$1,430.00
Core & Main	Water Meters	HP Turbine E-Coder Pit	\$1,798.60
<i>Core &amp; Main - Total For Water Meters</i>			<i>\$3,228.60</i>
<b>Core &amp; Main - ALL DEPARTMENTS</b>			<b>\$3,228.60</b>

## COWBOY SUPPLY HOUSE

COWBOY SUPPLY HOUSE	Buildings & Structures Fund	Custodial Supplies for Service Center - Cowb	\$186.47
<i>COWBOY SUPPLY HOUSE - Total For Buildings &amp; Structures Fund</i>			<i>\$186.47</i>
<b>COWBOY SUPPLY HOUSE - ALL DEPARTMENTS</b>			<b>\$186.47</b>

## COWBOY SUPPLY HOUSE

COWBOY SUPPLY HOUSE	Buildings & Structures Fund	Custodial Supplies for CBC - Cowboy Supply	\$784.54
<i>COWBOY SUPPLY HOUSE - Total For Buildings &amp; Structures Fund</i>			<i>\$784.54</i>
<b>COWBOY SUPPLY HOUSE - ALL DEPARTMENTS</b>			<b>\$784.54</b>

## CPU IIT

CPU IIT	Balefill - Disposal & Landfill	Replace Cameras at Solid Waste Facility	\$7,622.64
<i>CPU IIT - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$7,622.64</i>
<b>CPU IIT - ALL DEPARTMENTS</b>			<b>\$7,622.64</b>

## CRESCENT ELECTRIC SU

CRESCENT ELECTRIC SU	Buildings & Structures Fund	BAS Shop Supplies - Crescent Electric	\$22.29
<i>CRESCENT ELECTRIC SU - Total For Buildings &amp; Structures Fund</i>			<i>\$22.29</i>
<b>CRESCENT ELECTRIC SU - ALL DEPARTMENTS</b>			<b>\$22.29</b>

## CRIME SCENE INFORMAT

CRIME SCENE INFORMAT	Police Administration	Basic Program & Web Tips - January 2024	\$122.00
<i>CRIME SCENE INFORMAT - Total For Police Administration</i>			<i>\$122.00</i>
<b>CRIME SCENE INFORMAT - ALL DEPARTMENTS</b>			<b>\$122.00</b>

## CRUM ELECTRIC SUPPLY

CRUM ELECTRIC SUPPLY	Buildings & Structures Fund	Repair supplies for Rec Center - Crum	\$114.02
<i>CRUM ELECTRIC SUPPLY - Total For Buildings &amp; Structures Fund</i>			<i>\$114.02</i>
CRUM ELECTRIC SUPPLY	Regional Water Operations	Coding Tape, Cable Cutter, & Utility Knife - S	\$256.89
<i>CRUM ELECTRIC SUPPLY - Total For Regional Water Operations</i>			<i>\$256.89</i>
CRUM ELECTRIC SUPPLY	RWS - Booster Stations	RETURN- LIGHTS- REGIONAL- BOOSTER SUPP	(\$132.60)
CRUM ELECTRIC SUPPLY	RWS - Booster Stations	PIONEER BOOSTER SECURITY LIGHT- BOOSTE	\$14.19
<i>CRUM ELECTRIC SUPPLY - Total For RWS - Booster Stations</i>			<i>(\$118.41)</i>
CRUM ELECTRIC SUPPLY	Water Distribution	LIGHT FOR GARAGE- BUILDING SUPPLIES	\$241.93
CRUM ELECTRIC SUPPLY	Water Distribution	LIGHTS FOR GARAGE- BULDING SUPPLIES	\$206.91
<i>CRUM ELECTRIC SUPPLY - Total For Water Distribution</i>			<i>\$448.84</i>
CRUM ELECTRIC SUPPLY	Water Tanks	NEW LIGHTS PRATT BOOSTER- BOOSTER/LIF	\$115.97
CRUM ELECTRIC SUPPLY	Water Tanks	LIGHT BULBS PRATT TANK- OTHER MATERIA	\$276.09
<i>CRUM ELECTRIC SUPPLY - Total For Water Tanks</i>			<i>\$392.06</i>

<b>CRUM ELECTRIC SUPPLY - ALL DEPARTMENTS</b>	<b>\$1,093.40</b>
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## CS CONSULTING

CS CONSULTING	Balefill - Disposal & Landfill	Fire Extinguisher Annual Inspections	\$2,251.00
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<i>CS CONSULTING - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$2,251.00</i>
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<b>CS CONSULTING - ALL DEPARTMENTS</b>	<b>\$2,251.00</b>
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## DANA KEPNER COMPANY

DANA KEPNER COMPANY	Water Distribution	CONCRETE CONES- WATER & SEWER LINE M	\$290.00
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DANA KEPNER COMPANY	Water Distribution	BOX EXTENSIONS- WATER & SEWER LINE MA	\$688.55
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<i>DANA KEPNER COMPANY - Total For Water Distribution</i>			<i>\$978.55</i>
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<b>DANA KEPNER COMPANY - ALL DEPARTMENTS</b>	<b>\$978.55</b>
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## DAYTONA GRANDE HOTEL

DAYTONA GRANDE HOTEL	Balefill - Disposal & Landfill	HOTEL ROOMS FOR COMPOST CONVENTION	\$223.88
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DAYTONA GRANDE HOTEL	Balefill - Disposal & Landfill	HOTEL ROOM FOR COMPOST CONVENTION	\$223.88
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<i>DAYTONA GRANDE HOTEL - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$447.76</i>
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<b>DAYTONA GRANDE HOTEL - ALL DEPARTMENTS</b>	<b>\$447.76</b>
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## DENNIS SUPPLY CO.

DENNIS SUPPLY CO.	Buildings & Structures Fund	Ice Machine Repair Supplies for Service Cent	\$83.70
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DENNIS SUPPLY CO.	Buildings & Structures Fund	Repair supplies for Ice Arena - Dennis Supply	\$23.84
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<i>DENNIS SUPPLY CO. - Total For Buildings &amp; Structures Fund</i>			<i>\$107.54</i>
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<b>DENNIS SUPPLY CO. - ALL DEPARTMENTS</b>	<b>\$107.54</b>
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## DOLLAR TREE

DOLLAR TREE	Rec Center - Classes	Operating Supplies - Classes	\$15.00
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<i>DOLLAR TREE - Total For Rec Center - Classes</i>			<i>\$15.00</i>
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<b>DOLLAR TREE - ALL DEPARTMENTS</b>	<b>\$15.00</b>
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## DPC INDUSTRIES, INC.

DPC INDUSTRIES, INC.	Regional Water Operations	Sodium Hypochlorite - Sole Source Memo - C	\$7,539.33
<i>DPC INDUSTRIES, INC. - Total For Regional Water Operations</i>			<i>\$7,539.33</i>
<b>DPC INDUSTRIES, INC. - ALL DEPARTMENTS</b>			<b>\$7,539.33</b>

## DYNAMIC CONTROLS INC

DYNAMIC CONTROLS INC	Buildings & Structures Fund	Replace Rim Strike	\$431.00
<i>DYNAMIC CONTROLS INC - Total For Buildings &amp; Structures Fund</i>			<i>\$431.00</i>
<b>DYNAMIC CONTROLS INC - ALL DEPARTMENTS</b>			<b>\$431.00</b>

## ECONOMIC DEVELOPMENT

ECONOMIC DEVELOPMENT	Social Community Services	3rd Qtr FY2024 Administrative & Incentive F	\$111,534.25
<i>ECONOMIC DEVELOPMENT - Total For Social Community Services</i>			<i>\$111,534.25</i>
<b>ECONOMIC DEVELOPMENT - ALL DEPARTMENTS</b>			<b>\$111,534.25</b>

## EDGE ENGINEERING GRO

EDGE ENGINEERING GRO	Balefill - Disposal & Landfill	Engineering Service	\$1,488.00
<i>EDGE ENGINEERING GRO - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$1,488.00</i>
<b>EDGE ENGINEERING GRO - ALL DEPARTMENTS</b>			<b>\$1,488.00</b>

## EMERGENCY MEDICAL PH

EMERGENCY MEDICAL PH	Fire-EMS Administration	Dr. Colgan Medical Director Co	\$600.00
<i>EMERGENCY MEDICAL PH - Total For Fire-EMS Administration</i>			<i>\$600.00</i>
<b>EMERGENCY MEDICAL PH - ALL DEPARTMENTS</b>			<b>\$600.00</b>

## EMPLOYEE REIMBURSEME

EMPLOYEE REIMBURSEME	Balefill - Baler Processing	Work Boot Reimbursement	\$150.00
<i>EMPLOYEE REIMBURSEME - Total For Balefill - Baler Processing</i>			<i>\$150.00</i>
EMPLOYEE REIMBURSEME	Human Resources	Tuition & Book Reimbursement	\$951.49
<i>EMPLOYEE REIMBURSEME - Total For Human Resources</i>			<i>\$951.49</i>
EMPLOYEE REIMBURSEME	Police Career Services	Work Clothing Reimbursement	\$226.77
<i>EMPLOYEE REIMBURSEME - Total For Police Career Services</i>			<i>\$226.77</i>

<b>EMPLOYEE REIMBURSEME - ALL DEPARTMENTS</b>	<b>\$1,328.26</b>
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## ENERGY LABRATORIES I

ENERGY LABRATORIES I	Regional Water Operations	Carbon, Total Organic - Monthly Well Mix - T	\$47.00
ENERGY LABRATORIES I	Regional Water Operations	Bacteria, Public Water Supply - Testing	\$53.00
ENERGY LABRATORIES I	Regional Water Operations	UV Absorbance, Carbon, Total Organic - Testi	\$75.00
ENERGY LABRATORIES I	Regional Water Operations	Aerobic Endospores - Testing	\$339.00

<i>ENERGY LABRATORIES I - Total For Regional Water Operations</i>			<i>\$514.00</i>
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ENERGY LABRATORIES I	Water Tanks	Bacteria, Public Water Supply Testing	\$561.00
ENERGY LABRATORIES I	Water Tanks	Bacteria, Public Water Supply Testing	\$561.00
ENERGY LABRATORIES I	Water Tanks	Bacteria, Public Water Supply Testing	\$561.00
ENERGY LABRATORIES I	Water Tanks	Bacteria, Public Water Supply Testing	\$297.00

<i>ENERGY LABRATORIES I - Total For Water Tanks</i>			<i>\$1,980.00</i>
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<b>ENERGY LABRATORIES I - ALL DEPARTMENTS</b>	<b>\$2,494.00</b>
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## EUROFINS EATON ANALY

EUROFINS EATON ANALY	Regional Water Operations	Monthly Bromate Tests - Testing	\$100.00
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<i>EUROFINS EATON ANALY - Total For Regional Water Operations</i>			<i>\$100.00</i>
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<b>EUROFINS EATON ANALY - ALL DEPARTMENTS</b>	<b>\$100.00</b>
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## FACEBK 52TS6VTB22

FACEBK 52TS6VTB22	Rec Center - Special Program	Craft Fair Advertising	\$44.31
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<i>FACEBK 52TS6VTB22 - Total For Rec Center - Special Programs</i>			<i>\$44.31</i>
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<b>FACEBK 52TS6VTB22 - ALL DEPARTMENTS</b>	<b>\$44.31</b>
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## FEDEX OFFIC942000094

FEDEX OFFIC942000094	Community Development	QUICK-COPY AND REPRODUCTION SERVICES	\$10.49
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<i>FEDEX OFFIC942000094 - Total For Community Development</i>			<i>\$10.49</i>
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<b>FEDEX OFFIC942000094 - ALL DEPARTMENTS</b>	<b>\$10.49</b>
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## FIRST INTERSTATE BAN

FIRST INTERSTATE BAN	Human Resources	Gift Cards	\$54.00
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FIRST INTERSTATE BAN - Total For Human Resources	\$54.00
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<b>FIRST INTERSTATE BAN - ALL DEPARTMENTS</b>	<b>\$54.00</b>
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## FORMS FULFILLMENT CE

FORMS FULFILLMENT CE	Finance	Checks purchased	\$216.56
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FORMS FULFILLMENT CE - Total For Finance	\$216.56
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<b>FORMS FULFILLMENT CE - ALL DEPARTMENTS</b>	<b>\$216.56</b>
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## FORTERRA

FORTERRA	Balefill - Diversion & Special	Bin Block for the Wall in Compost Yard	\$11,410.00
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FORTERRA - Total For Balefill - Diversion & Special	\$11,410.00
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FORTERRA	Refuse - Commercial	Bin Block FOR WALL @ CONTAINER YARD	\$2,852.50
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FORTERRA - Total For Refuse - Commercial	\$2,852.50
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FORTERRA	Refuse - Residential	Bin Block FOR WALL @ CONTAINER YARD	\$2,852.50
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FORTERRA - Total For Refuse - Residential	\$2,852.50
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<b>FORTERRA - ALL DEPARTMENTS</b>	<b>\$17,115.00</b>
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## GALLS, INC.

GALLS, INC.	Metro Animal Shelter	Uniform Supplies	\$141.75
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GALLS, INC. - Total For Metro Animal Shelter	\$141.75
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GALLS, INC.	Police Career Services	Uniform Supplies	\$36.00
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GALLS, INC.	Police Career Services	Uniform Supplies	\$41.40
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GALLS, INC.	Police Career Services	Uniform Supplies	\$121.50
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GALLS, INC.	Police Career Services	Uniform Supplies	\$122.40
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GALLS, INC.	Police Career Services	Uniform Supplies	\$122.40
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GALLS, INC. - Total For Police Career Services	\$443.70
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<b>GALLS, INC. - ALL DEPARTMENTS</b>	<b>\$585.45</b>
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## GLOBAL SPECTRUM L.P.

GLOBAL SPECTRUM L.P.	City Council	2023 CNFR McMurry Sponsorship	\$5,000.00
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GLOBAL SPECTRUM L.P. - Total For City Council	\$5,000.00
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GLOBAL SPECTRUM L.P.	Human Resources	Catering Service - COC Employee Holiday Bre	\$4,500.00
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GLOBAL SPECTRUM L.P. - Total For Human Resources	\$4,500.00
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<b>GLOBAL SPECTRUM L.P. - ALL DEPARTMENTS</b>	<b>\$9,500.00</b>
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## GOLF COURSE SUPERINT

GOLF COURSE SUPERINT	Golf - Operations	GCSAA Membership Renewal	\$240.00
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<i>GOLF COURSE SUPERINT - Total For Golf - Operations</i>			<i>\$240.00</i>
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<b>GOLF COURSE SUPERINT - ALL DEPARTMENTS</b>	<b>\$240.00</b>
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## GRAINGER, INC.

GRAINGER, INC.	Buildings & Structures Fund	Repair supplies for Aquatics Center - Grainge	\$18.24
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GRAINGER, INC.	Buildings & Structures Fund	Repair supplies for Ice Plant - Grainger	\$44.28
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<i>GRAINGER, INC. - Total For Buildings &amp; Structures Fund</i>			<i>\$62.52</i>
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GRAINGER, INC.	Regional Water Operations	New Pump for Carpet Cleaner - Building Sup	\$224.93
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<i>GRAINGER, INC. - Total For Regional Water Operations</i>			<i>\$224.93</i>
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GRAINGER, INC.	WWTP Operations	Ballast	\$207.10
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<i>GRAINGER, INC. - Total For WWTP Operations</i>			<i>\$207.10</i>
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GRAINGER, INC.	WWTP Regional Interceptors	Pressure transmitter	\$1,537.86
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<i>GRAINGER, INC. - Total For WWTP Regional Interceptors</i>			<i>\$1,537.86</i>
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<b>GRAINGER, INC. - ALL DEPARTMENTS</b>	<b>\$2,032.41</b>
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## GRAMMARLY COTO5PZMN

GRAMMARLY COTO5PZMN	Parks - Parks Maint.	Grammarly	\$144.00
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<i>GRAMMARLY COTO5PZMN - Total For Parks - Parks Maint.</i>			<i>\$144.00</i>
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<b>GRAMMARLY COTO5PZMN - ALL DEPARTMENTS</b>	<b>\$144.00</b>
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## GREINER MOTOR CO - C

GREINER MOTOR CO - C	Fleet Maintenance Fund	85001 Repairs	\$495.52
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GREINER MOTOR CO - C	Fleet Maintenance Fund	101209 Vehicle Repair	\$3,001.26
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GREINER MOTOR CO - C	Fleet Maintenance Fund	101326 Vehicle Tire Repair	\$29.99
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GREINER MOTOR CO - C	Fleet Maintenance Fund	CLAIM NO. 202400021 / 101310 Auto Body	\$1,012.22
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GREINER MOTOR CO - C	Fleet Maintenance Fund	Installation Of Decal	\$106.25
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GREINER MOTOR CO - C	Fleet Maintenance Fund	CLAIM 2023112/ 101298 Auto Body Repairs	\$4,841.75
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<i>GREINER MOTOR CO - C - Total For Fleet Maintenance Fund</i>			<i>\$9,486.99</i>
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**GREINER MOTOR CO - C - ALL DEPARTMENTS**

\$9,486.99

**HARBOR FREIGHT TOOLS**

HARBOR FREIGHT TOOLS	Refuse - Residential	TRUCK BARN SUPPLIES	\$66.92
<i>HARBOR FREIGHT TOOLS - Total For Refuse - Residential</i>			\$66.92
HARBOR FREIGHT TOOLS	Sewer Wastewater Collection shop supplies		\$79.98
<i>HARBOR FREIGHT TOOLS - Total For Sewer Wastewater Collection</i>			\$79.98
HARBOR FREIGHT TOOLS	Water Distribution	TOOLS FOR 660242- SMALL TOOLS	\$11.97
<i>HARBOR FREIGHT TOOLS - Total For Water Distribution</i>			\$11.97
HARBOR FREIGHT TOOLS	Weed & Pest Fund	sockets	\$14.99
<i>HARBOR FREIGHT TOOLS - Total For Weed &amp; Pest Fund</i>			\$14.99
<b>HARBOR FREIGHT TOOLS - ALL DEPARTMENTS</b>			<b>\$173.86</b>

**HARDWARE PARTNERS LL**

HARDWARE PARTNERS LL	Regional Water Operations	Roof Vent Cap - Building Supplies	\$23.98
<i>HARDWARE PARTNERS LL - Total For Regional Water Operations</i>			\$23.98
HARDWARE PARTNERS LL	Weed & Pest Fund	Parts	\$491.96
<i>HARDWARE PARTNERS LL - Total For Weed &amp; Pest Fund</i>			\$491.96
<b>HARDWARE PARTNERS LL - ALL DEPARTMENTS</b>			<b>\$515.94</b>

**HD SUPPLY FACILITIES**

HD SUPPLY FACILITIES	Regional Water Operations	Level Transmitter /Well Level Sensor - Well S	\$767.65
<i>HD SUPPLY FACILITIES - Total For Regional Water Operations</i>			\$767.65
<b>HD SUPPLY FACILITIES - ALL DEPARTMENTS</b>			<b>\$767.65</b>

**HOBBY-LOBBY #0233**

HOBBY-LOBBY #0233	Balefill - Baler Processing	SUPPLIES FOR CUSTOMER LOUNGE & HALL	\$337.64
<i>HOBBY-LOBBY #0233 - Total For Balefill - Baler Processing</i>			\$337.64
<b>HOBBY-LOBBY #0233 - ALL DEPARTMENTS</b>			<b>\$337.64</b>

**HOLLAND & HART LLP**

HOLLAND & HART LLP	Water Tanks	Renegotiation of Water Storage November S	\$15,612.50
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<i>HOLLAND &amp; HART LLP - Total For Water Tanks</i>			<i>\$15,612.50</i>
<b>HOLLAND &amp; HART LLP - ALL DEPARTMENTS</b>			<b>\$15,612.50</b>
<b>HOMAX OIL SALES, INC</b>			
HOMAX OIL SALES, INC	Balefill - Disposal & Landfill	Blue DEF FOR EQUIPT AT LDF	\$880.00
HOMAX OIL SALES, INC	Balefill - Disposal & Landfill	DIESEL FUEL PURCHASE FOR FY24 FOR BALEF	\$25,083.61
<i>HOMAX OIL SALES, INC - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$25,963.61</i>
HOMAX OIL SALES, INC	Fleet Maintenance Fund	7001 GAL Unleaded Fuel	\$15,993.29
HOMAX OIL SALES, INC	Fleet Maintenance Fund	8999 gal.Clear / Winter Diesel Fuel & Ecoclea	\$30,340.39
<i>HOMAX OIL SALES, INC - Total For Fleet Maintenance Fund</i>			<i>\$46,333.68</i>
<b>HOMAX OIL SALES, INC - ALL DEPARTMENTS</b>			<b>\$72,297.29</b>
<b>HORIZON CABLE SERVIC</b>			
HORIZON CABLE SERVIC	Refuse - Residential	CHAIN & CHOCKER FOR TRUCK BARN	\$216.99
<i>HORIZON CABLE SERVIC - Total For Refuse - Residential</i>			<i>\$216.99</i>
<b>HORIZON CABLE SERVIC - ALL DEPARTMENTS</b>			<b>\$216.99</b>
<b>HOSE AND RUBBER SUPP</b>			
HOSE AND RUBBER SUPP	Balefill - Baler Processing	TOOLS FOR BALER BLDG	\$54.00
<i>HOSE AND RUBBER SUPP - Total For Balefill - Baler Processing</i>			<i>\$54.00</i>
HOSE AND RUBBER SUPP	Sewer Stormwater	storm truck parts	\$116.64
<i>HOSE AND RUBBER SUPP - Total For Sewer Stormwater</i>			<i>\$116.64</i>
HOSE AND RUBBER SUPP	Sewer Wastewater Collection pump off pump cap		\$33.70
<i>HOSE AND RUBBER SUPP - Total For Sewer Wastewater Collection</i>			<i>\$33.70</i>
<b>HOSE AND RUBBER SUPP - ALL DEPARTMENTS</b>			<b>\$204.34</b>
<b>ICMA ONLINE</b>			
ICMA ONLINE	City Clerk	CHARITABLE AND SOCIAL SERVICE ORGANIZ	\$760.00
<i>ICMA ONLINE - Total For City Clerk</i>			<i>\$760.00</i>
ICMA ONLINE	Finance	CHARITABLE AND SOCIAL SERVICE ORGANIZ	\$395.00
<i>ICMA ONLINE - Total For Finance</i>			<i>\$395.00</i>
<b>ICMA ONLINE - ALL DEPARTMENTS</b>			<b>\$1,155.00</b>

## ICON PLUMBING LLC

ICON PLUMBING LLC	Hogadon - Operations	Vaporizer Repair - parts & labor	\$5,542.69
ICON PLUMBING LLC - Total For Hogadon - Operations			\$5,542.69
ICON PLUMBING LLC - ALL DEPARTMENTS			\$5,542.69

## IDI

IDI	Police Investigations	PROFESSIONAL SERVICES NOT ELSEWHERE C	\$313.50
IDI - Total For Police Investigations			\$313.50
IDI - ALL DEPARTMENTS			\$313.50

## IMLA

IMLA	City Attorney	IMLA "Kitchen Sink" CLE Subscription	\$549.00
IMLA - Total For City Attorney			\$549.00
IMLA - ALL DEPARTMENTS			\$549.00

## INDUSTRIAL SCREEN &

INDUSTRIAL SCREEN &	Refuse - Recycling	Modify Plastic Hose Clamp for mrf	\$200.00
INDUSTRIAL SCREEN & - Total For Refuse - Recycling			\$200.00
INDUSTRIAL SCREEN & - ALL DEPARTMENTS			\$200.00

## INGRAM BOOK COMPANY

INGRAM BOOK COMPANY	General Fund Revenue	Books for resale in museum store	\$328.98
INGRAM BOOK COMPANY - Total For General Fund Revenue			\$328.98
INGRAM BOOK COMPANY - ALL DEPARTMENTS			\$328.98

## INTERMOUNTAIN MOTOR

INTERMOUNTAIN MOTOR	Buildings & Structures Fund	Repair supplies for Ice Arena - Intermountain	\$21.64
INTERMOUNTAIN MOTOR - Total For Buildings & Structures Fund			\$21.64
INTERMOUNTAIN MOTOR - ALL DEPARTMENTS			\$21.64

## INTUIT, INC.

INTUIT, INC.	Balefill - Disposal & Landfill	FIX EMPLOYEE GATE	\$175.00
<i>INTUIT, INC. - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$175.00</i>
INTUIT, INC.	Balefill - Diversion & Special	bolts for push plow	\$30.57
<i>INTUIT, INC. - Total For Balefill - Diversion &amp; Special</i>			<i>\$30.57</i>
INTUIT, INC.	Metro Animal Shelter	Replace wire for internet in APO office	\$175.00
<i>INTUIT, INC. - Total For Metro Animal Shelter</i>			<i>\$175.00</i>
INTUIT, INC.	Refuse - Residential	NUTS & BOLTS FOR TRUCK BARN	\$44.27
<i>INTUIT, INC. - Total For Refuse - Residential</i>			<i>\$44.27</i>
<b>INTUIT, INC. - ALL DEPARTMENTS</b>			<b>\$424.84</b>

## JFH DISTRIBUTING

JFH DISTRIBUTING	WWTP Operations	Repair Kit For Vacuum Pumps	\$636.00
JFH DISTRIBUTING	WWTP Operations	Ductile Iron / Cast Iron / Freight & Handling	\$215.45
JFH DISTRIBUTING	WWTP Operations	Steel Pedestal Shaft	\$514.00
JFH DISTRIBUTING	WWTP Operations	Seal Assembly, Shaft Sleeve & Steel Dowel Pi	\$812.64
<i>JFH DISTRIBUTING - Total For WWTP Operations</i>			<i>\$2,178.09</i>
<b>JFH DISTRIBUTING - ALL DEPARTMENTS</b>			<b>\$2,178.09</b>

## JIMMY JOHNS -

JIMMY JOHNS -	Regional Water Operations	Lunch for JPB Meeting - Office Supplies	\$56.97
<i>JIMMY JOHNS - - Total For Regional Water Operations</i>			<i>\$56.97</i>
<b>JIMMY JOHNS - - ALL DEPARTMENTS</b>			<b>\$56.97</b>

## JJE TRAILER SALES AN

JJE TRAILER SALES AN	Capital Projects Fund	Vehicles and wheeled equipment	\$28,480.00
<i>JJE TRAILER SALES AN - Total For Capital Projects Fund</i>			<i>\$28,480.00</i>
<b>JJE TRAILER SALES AN - ALL DEPARTMENTS</b>			<b>\$28,480.00</b>

## KNIFE RIVER/JTL

KNIFE RIVER/JTL	Fleet Maintenance Fund	Flowable Fill/Casper Winter Fee/Fuel Surcha	\$1,411.50
<i>KNIFE RIVER/JTL - Total For Fleet Maintenance Fund</i>			<i>\$1,411.50</i>

<b>KNIFE RIVER/JTL - ALL DEPARTMENTS</b>	<b>\$1,411.50</b>
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## KONE, INC.

KONE, INC.	Buildings & Structures Fund	Elevator Repairs	\$500.79
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<i>KONE, INC. - Total For Buildings &amp; Structures Fund</i>			<i>\$500.79</i>
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<b>KONE, INC. - ALL DEPARTMENTS</b>			<b>\$500.79</b>
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## KUBWATER RESOURCES,

KUBWATER RESOURCES,	WWTP Operations	Zetag	\$8,300.00
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<i>KUBWATER RESOURCES, - Total For WWTP Operations</i>			<i>\$8,300.00</i>
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<b>KUBWATER RESOURCES, - ALL DEPARTMENTS</b>			<b>\$8,300.00</b>
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## LIONHEART ENTERPRISE

LIONHEART ENTERPRISE	Balefill - Baler Processing	Baler Building Floor Resurfaci	\$35,000.00
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<i>LIONHEART ENTERPRISE - Total For Balefill - Baler Processing</i>			<i>\$35,000.00</i>
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<b>LIONHEART ENTERPRISE - ALL DEPARTMENTS</b>			<b>\$35,000.00</b>
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## LOAF N JUG #0130

LOAF N JUG #0130	City Manager	AUTOMATED FUEL DISPENSERS	\$36.79
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<i>LOAF N JUG #0130 - Total For City Manager</i>			<i>\$36.79</i>
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<b>LOAF N JUG #0130 - ALL DEPARTMENTS</b>			<b>\$36.79</b>
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## LONG BUILDING TECHNO

LONG BUILDING TECHNO	Regional Water Operations	Heating Repair - HVAC Services - Maint. Agre	\$204.25
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<i>LONG BUILDING TECHNO - Total For Regional Water Operations</i>			<i>\$204.25</i>
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<b>LONG BUILDING TECHNO - ALL DEPARTMENTS</b>			<b>\$204.25</b>
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## MCMASTER-CARR

MCMASTER-CARR	WWTP Operations	Plumbing parts	\$762.52
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<i>MCMASTER-CARR - Total For WWTP Operations</i>			<i>\$762.52</i>
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**MCMMASTER-CARR - ALL DEPARTMENTS**

\$762.52

**MELGAARD CONSTRUCTIO**

MELGAARD CONSTRUCTIO	Balefill	Contract Withholding: 23300004	\$140,205.00
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<i>MELGAARD CONSTRUCTIO - Total For Balefill</i>			\$140,205.00
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**MELGAARD CONSTRUCTIO - ALL DEPARTMENTS**

\$140,205.00

**MENARDS CASPER WY**

MENARDS CASPER WY	Balefill - Baler Processing	CLEANING TOOLS FOR BALER	\$75.97
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<i>MENARDS CASPER WY - Total For Balefill - Baler Processing</i>			\$75.97
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MENARDS CASPER WY	Buildings & Structures Fund	Return of HVAC Repair Supplies for Rec Cent	(\$73.54)
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MENARDS CASPER WY	Buildings & Structures Fund	Plumbing repair supplies for Solid Waste - M	\$98.40
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MENARDS CASPER WY	Buildings & Structures Fund	Plumbing repair supplies for Solid Waste - M	\$30.53
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MENARDS CASPER WY	Buildings & Structures Fund	HVAC Repair Supplies for Rec Center - Menar	\$148.06
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MENARDS CASPER WY	Buildings & Structures Fund	Repair supplies for Metro Animal Shelter - M	\$32.01
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MENARDS CASPER WY	Buildings & Structures Fund	Repair supplies for Metro Animal Shelter - M	\$57.45
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MENARDS CASPER WY	Buildings & Structures Fund	Plumbing repair supplie for Fire Station 5 an	\$47.46
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MENARDS CASPER WY	Buildings & Structures Fund	Repair supplies for Hodagon - Menards	\$194.98
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MENARDS CASPER WY	Buildings & Structures Fund	Repair supplies for Rec Center - Menards	\$76.90
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<i>MENARDS CASPER WY - Total For Buildings &amp; Structures Fund</i>			\$612.25
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MENARDS CASPER WY	Parks - Special Areas	rakes	\$35.34
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<i>MENARDS CASPER WY - Total For Parks - Special Areas</i>			\$35.34
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MENARDS CASPER WY	RWS - Booster Stations	LIGHTS WARDWELL BOOSTER- REGIONAL BO	\$95.96
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<i>MENARDS CASPER WY - Total For RWS - Booster Stations</i>			\$95.96
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MENARDS CASPER WY	Water Distribution	FIP BRASS, VICTOR ALLEN 42CT, MARCELLA-	\$52.50
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MENARDS CASPER WY	Water Distribution	DEF, FITTINGS- VEHICLE SUPPLIES	\$74.32
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<i>MENARDS CASPER WY - Total For Water Distribution</i>			\$126.82
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MENARDS CASPER WY	Water Tanks	LIGHTS FOR PRATT BOOSTER- BOOSTER/LIFT	\$19.98
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MENARDS CASPER WY	Water Tanks	ARV FITTINGS FOR PUMP #3 AT NORTH PAR	\$19.66
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<i>MENARDS CASPER WY - Total For Water Tanks</i>			\$39.64
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**MENARDS CASPER WY - ALL DEPARTMENTS**

\$985.98

**MERBACK AWARDS COMPA**

MERBACK AWARDS COMPA	City Council	MISCELLANEOUS AND RETAIL STORES	\$28.00
<i>MERBACK AWARDS COMPA - Total For City Council</i>			<i>\$28.00</i>
MERBACK AWARDS COMPA	Community Development	MISCELLANEOUS AND RETAIL STORES	\$28.34
<i>MERBACK AWARDS COMPA - Total For Community Development</i>			<i>\$28.34</i>
<b>MERBACK AWARDS COMPA - ALL DEPARTMENTS</b>			<b>\$56.34</b>

## MIDLAND SCIENTIFIC

MIDLAND SCIENTIFIC	WWTP Operations	Thermometer	\$241.22
<i>MIDLAND SCIENTIFIC - Total For WWTP Operations</i>			<i>\$241.22</i>
<b>MIDLAND SCIENTIFIC - ALL DEPARTMENTS</b>			<b>\$241.22</b>

## ML AUTOMOTIVE

ML AUTOMOTIVE	Fleet Maintenance Fund	050540 Vehicle Alignment	\$87.00
ML AUTOMOTIVE	Fleet Maintenance Fund	230087 Vehicle Alignment	\$157.00
<i>ML AUTOMOTIVE - Total For Fleet Maintenance Fund</i>			<i>\$244.00</i>
<b>ML AUTOMOTIVE - ALL DEPARTMENTS</b>			<b>\$244.00</b>

## Monson

Monson	Buildings & Structures Fund	Monthly Janitorial Service - December 2023	\$225.00
<i>Monson - Total For Buildings &amp; Structures Fund</i>			<i>\$225.00</i>
<b>Monson - ALL DEPARTMENTS</b>			<b>\$225.00</b>

## MOUNTAIN ALARM FIRE

MOUNTAIN ALARM FIRE	Balefill - Baler Processing	Annual Fire Alarm Inspection & Test FOR TH	\$1,041.25
MOUNTAIN ALARM FIRE	Balefill - Baler Processing	MONTHLY SERVICE & RADIO USAGE FOR BAL	\$183.00
<i>MOUNTAIN ALARM FIRE - Total For Balefill - Baler Processing</i>			<i>\$1,224.25</i>
MOUNTAIN ALARM FIRE	Balefill - Disposal & Landfill	Monitoring Radio Use & Service for equipt bl	\$183.00
MOUNTAIN ALARM FIRE	Balefill - Disposal & Landfill	Service Charge for 3-Solid Waste Panic Alarm	\$15.00
MOUNTAIN ALARM FIRE	Balefill - Disposal & Landfill	Alarm Monitoring / Radio Usage FOR SCALE	\$168.00
MOUNTAIN ALARM FIRE	Balefill - Disposal & Landfill	monthly service & radio usage for truck barn	\$183.00
<i>MOUNTAIN ALARM FIRE - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$549.00</i>
MOUNTAIN ALARM FIRE	Balefill - Diversion & Special	Alarm Monitoring Radio Use FOR SPECIAL W	\$168.00
MOUNTAIN ALARM FIRE	Balefill - Diversion & Special	Monitoring & Radio Use & Service for special	\$183.00

<i>MOUNTAIN ALARM FIRE - Total For Balefill - Diversion &amp; Special</i>			<i>\$351.00</i>
MOUNTAIN ALARM FIRE	Buildings & Structures Fund	Hold Up Switch/Wireless Door-Window w/A	\$531.32
MOUNTAIN ALARM FIRE	Buildings & Structures Fund	UL Fire Monitoring / Radio Use & Service	\$183.00
MOUNTAIN ALARM FIRE	Buildings & Structures Fund	UL Fire Monitoring / Radio Use & Service	\$183.00
MOUNTAIN ALARM FIRE	Buildings & Structures Fund	UL Fire Monitoring / Radio Use & Service	\$183.00
<i>MOUNTAIN ALARM FIRE - Total For Buildings &amp; Structures Fund</i>			<i>\$1,080.32</i>
MOUNTAIN ALARM FIRE	Fleet Maintenance Fund	UL Fire Monitoring & Radio Use & Service	\$183.00
<i>MOUNTAIN ALARM FIRE - Total For Fleet Maintenance Fund</i>			<i>\$183.00</i>
MOUNTAIN ALARM FIRE	Ft. Caspar Museum	UL Fire Monitoring / Radio Use & Service	\$534.00
<i>MOUNTAIN ALARM FIRE - Total For Ft. Caspar Museum</i>			<i>\$534.00</i>
MOUNTAIN ALARM FIRE	Golf - Operations	UL Fire Monitoring & Radio Use & Service	\$183.00
<i>MOUNTAIN ALARM FIRE - Total For Golf - Operations</i>			<i>\$183.00</i>
MOUNTAIN ALARM FIRE	Hogadon - Operations	UL Fire Monitoring / Radio Use & Service	\$183.00
<i>MOUNTAIN ALARM FIRE - Total For Hogadon - Operations</i>			<i>\$183.00</i>
MOUNTAIN ALARM FIRE	Metro Animal Shelter	Alarm Monitoring / Radio Use & Service	\$183.00
MOUNTAIN ALARM FIRE	Metro Animal Shelter	Annual Fire Alarm Inspection & Test	\$257.50
<i>MOUNTAIN ALARM FIRE - Total For Metro Animal Shelter</i>			<i>\$440.50</i>
MOUNTAIN ALARM FIRE	Police Administration	Alarm Monitoring / Radio Use & Service	\$168.00
<i>MOUNTAIN ALARM FIRE - Total For Police Administration</i>			<i>\$168.00</i>
MOUNTAIN ALARM FIRE	Public Transit - Operations	Alarm Monitoring / Radio Use & Service	\$168.00
<i>MOUNTAIN ALARM FIRE - Total For Public Transit - Operations</i>			<i>\$168.00</i>
<b>MOUNTAIN ALARM FIRE - ALL DEPARTMENTS</b>			<b>\$5,064.07</b>

## MURDOCH'S RANCH&HOME

MURDOCH'S RANCH&HOM	Weed & Pest Fund	Grinder	\$168.73
MURDOCH'S RANCH&HOM	Weed & Pest Fund	grinder	\$177.17
MURDOCH'S RANCH&HOM	Weed & Pest Fund	refund due to tax charge	(\$177.17)
<i>MURDOCH'S RANCH&amp;HOME - Total For Weed &amp; Pest Fund</i>			<i>\$168.73</i>
<b>MURDOCH'S RANCH&amp;HOME - ALL DEPARTMENTS</b>			<b>\$168.73</b>

## MVIX (USA), Inc.

MVIX (USA), Inc.	Police Administration	Digital signage	\$1,737.00
<i>MVIX (USA), Inc. - Total For Police Administration</i>			<i>\$1,737.00</i>

<b>MVIX (USA), Inc. - ALL DEPARTMENTS</b>	<b>\$1,737.00</b>
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**NAPA AUTO PARTS CORP**

NAPA AUTO PARTS CORP	Fleet Maintenance Fund	Consumables, Small Tools, IBS Expenses & P	\$13,083.85
NAPA AUTO PARTS CORP	Fleet Maintenance Fund	Consumables, Small Tools, IBS Expenses & P	\$103,670.67
NAPA AUTO PARTS CORP	Fleet Maintenance Fund	Consumables, Small Tools, IBS Expenses & P	\$1,159.71
<i>NAPA AUTO PARTS CORP - Total For Fleet Maintenance Fund</i>			<i>\$117,914.23</i>
NAPA AUTO PARTS CORP	Regional Water Operations	Oil Seals & Freight - Machinery Supplies	\$72.35
NAPA AUTO PARTS CORP	Regional Water Operations	Oil Seal for Injection Mixers at Actiflo - Mach	\$23.10
<i>NAPA AUTO PARTS CORP - Total For Regional Water Operations</i>			<i>\$95.45</i>
<b>NAPA AUTO PARTS CORP - ALL DEPARTMENTS</b>			<b>\$118,009.68</b>

**NATIONAL SOCIETY OF**

NATIONAL SOCIETY OF	Engineering	Membership Dues	\$1,435.20
<i>NATIONAL SOCIETY OF - Total For Engineering</i>			<i>\$1,435.20</i>
NATIONAL SOCIETY OF	Sewer Wastewater Collection	Membership Dues	\$299.00
<i>NATIONAL SOCIETY OF - Total For Sewer Wastewater Collection</i>			<i>\$299.00</i>
<b>NATIONAL SOCIETY OF - ALL DEPARTMENTS</b>			<b>\$1,734.20</b>

**NATRONA COUNTY OFFIC**

NATRONA COUNTY OFFIC	Police Grants Fund	Equitable Sharing Check For DCI #2023-0461	\$1,156.10
NATRONA COUNTY OFFIC	Police Grants Fund	Equitable Sharing Check For DCI #2023-0675	\$93.40
<i>NATRONA COUNTY OFFIC - Total For Police Grants Fund</i>			<i>\$1,249.50</i>
<b>NATRONA COUNTY OFFIC - ALL DEPARTMENTS</b>			<b>\$1,249.50</b>

**NICOLAYSEN ART MUSEU**

NICOLAYSEN ART MUSEU	Capital Projects Fund	1% #16 Funding Nicolaysen Art	\$25,727.00
<i>NICOLAYSEN ART MUSEU - Total For Capital Projects Fund</i>			<i>\$25,727.00</i>
<b>NICOLAYSEN ART MUSEU - ALL DEPARTMENTS</b>			<b>\$25,727.00</b>

**NORCO, INC.**

NORCO, INC.	Balefill - Baler Processing	Floor Squeegee, Degreaser, Gloves FOR BALE	\$228.52
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<i>NORCO, INC. - Total For Balefill - Baler Processing</i>			\$228.52
NORCO, INC.	Buildings & Structures Fund	Lodge Supplies	\$83.52
<i>NORCO, INC. - Total For Buildings &amp; Structures Fund</i>			\$83.52
NORCO, INC.	Metro Animal Shelter	Gloves/Dish Soap/Cleaner/Bleach/Tissue/Etc	\$305.52
<i>NORCO, INC. - Total For Metro Animal Shelter</i>			\$305.52
NORCO, INC.	Refuse - Recycling	Gloves PPE FOR MRF CREW	\$179.20
<i>NORCO, INC. - Total For Refuse - Recycling</i>			\$179.20
NORCO, INC.	Regional Water Operations	Soap Stone & Holder - Building Supplies	\$37.68
NORCO, INC.	Regional Water Operations	Oxygen & Acetylene for the Shop - Building	\$43.87
<i>NORCO, INC. - Total For Regional Water Operations</i>			\$81.55
<b>NORCO, INC. - ALL DEPARTMENTS</b>			<b>\$878.31</b>

## NORTH PARK TRANSPORA

NORTH PARK TRANSPORA	Ft. Caspar Museum	Freight Charges - exhibit crates	\$183.95
<i>NORTH PARK TRANSPORA - Total For Ft. Caspar Museum</i>			\$183.95
<b>NORTH PARK TRANSPORA - ALL DEPARTMENTS</b>			<b>\$183.95</b>

## NORTHWEST CONTRACTOR

NORTHWEST CONTRACTOR	Balefill - Baler Processing	Diagonal Cutting Pliers for baler bldg	\$46.56
<i>NORTHWEST CONTRACTOR - Total For Balefill - Baler Processing</i>			\$46.56
NORTHWEST CONTRACTOR	Water Distribution	SHOP/LOCATES- OTHER MATERIALS & SUPPL	\$965.12
<i>NORTHWEST CONTRACTOR - Total For Water Distribution</i>			\$965.12
<b>NORTHWEST CONTRACTOR - ALL DEPARTMENTS</b>			<b>\$1,011.68</b>

## ODP BUS SOL LLC

ODP BUS SOL LLC	Human Resources	1 package of lanyards, 1 pk lined sticky note	\$35.74
ODP BUS SOL LLC	Human Resources	1 box of pens	\$5.39
<i>ODP BUS SOL LLC - Total For Human Resources</i>			\$41.13
<b>ODP BUS SOL LLC - ALL DEPARTMENTS</b>			<b>\$41.13</b>

## OVERHEAD DOOR CO

OVERHEAD DOOR CO	Balefill - Baler Processing	Garage Door Repair - labor & parts at baler	\$4,731.00
<i>OVERHEAD DOOR CO - Total For Balefill - Baler Processing</i>			\$4,731.00

OVERHEAD DOOR CO	Refuse - Residential	Door Repair at Wash Bay Truck barn	\$145.14
<i>OVERHEAD DOOR CO - Total For Refuse - Residential</i>			<i>\$145.14</i>
<b>OVERHEAD DOOR CO - ALL DEPARTMENTS</b>			<b>\$4,876.14</b>

## PARKSON CORPORATION

PARKSON CORPORATION	WWTP Operations	Brushes	\$4,253.75
<i>PARKSON CORPORATION - Total For WWTP Operations</i>			<i>\$4,253.75</i>
<b>PARKSON CORPORATION - ALL DEPARTMENTS</b>			<b>\$4,253.75</b>

## PETSMART #3082

PETSMART #3082	Metro Animal Control	Milk replacer, Canned food covers	\$40.97
<i>PETSMART #3082 - Total For Metro Animal Control</i>			<i>\$40.97</i>
<b>PETSMART #3082 - ALL DEPARTMENTS</b>			<b>\$40.97</b>

## POSTAL PROS, INC.

POSTAL PROS, INC.	Customer Service	UB/Past Due Printing / Postage / Mail Servic	\$4,470.65
POSTAL PROS, INC.	Customer Service	UB/Past Due Printing / Postage / Mail Servic	\$4,350.96
<i>POSTAL PROS, INC. - Total For Customer Service</i>			<i>\$8,821.61</i>
<b>POSTAL PROS, INC. - ALL DEPARTMENTS</b>			<b>\$8,821.61</b>

## POWER SYSTEMS WEST C

POWER SYSTEMS WEST C	WWTP Regional Interceptors	Filters	\$230.30
<i>POWER SYSTEMS WEST C - Total For WWTP Regional Interceptors</i>			<i>\$230.30</i>
<b>POWER SYSTEMS WEST C - ALL DEPARTMENTS</b>			<b>\$230.30</b>

## PSI SERVICES LLC

PSI SERVICES LLC	Police Career Services	SCHOOLS AND EDUCATIONAL SERVICES NOT	\$175.00
<i>PSI SERVICES LLC - Total For Police Career Services</i>			<i>\$175.00</i>
<b>PSI SERVICES LLC - ALL DEPARTMENTS</b>			<b>\$175.00</b>

## PUB ORLANDO

PUB ORLANDO	Community Development	EATING PLACES, RESTAURANTS	\$21.84
<i>PUB ORLANDO - Total For Community Development</i>			<i>\$21.84</i>
<b>PUB ORLANDO - ALL DEPARTMENTS</b>			<b>\$21.84</b>

## Publication Printers

Publication Printers	Rec Center - Admin	Rec Guide Shipping	\$157.23
<i>Publication Printers - Total For Rec Center - Admin</i>			<i>\$157.23</i>
<b>Publication Printers - ALL DEPARTMENTS</b>			<b>\$157.23</b>

## PURVIS INDUSTRIES

PURVIS INDUSTRIES	Regional Water Operations	Ball Bearings for SW HS Pump 1 -Machinery	\$1,846.01
<i>PURVIS INDUSTRIES - Total For Regional Water Operations</i>			<i>\$1,846.01</i>
<b>PURVIS INDUSTRIES - ALL DEPARTMENTS</b>			<b>\$1,846.01</b>

## RAFTELIS FINANCIAL C

RAFTELIS FINANCIAL C	Sewer Wastewater Collection	Water & Sewer Utility Rate Stu	\$1,537.50
<i>RAFTELIS FINANCIAL C - Total For Sewer Wastewater Collection</i>			<i>\$1,537.50</i>
RAFTELIS FINANCIAL C	Water Administration	Water & Sewer Utility Rate Stu	\$4,612.50
<i>RAFTELIS FINANCIAL C - Total For Water Administration</i>			<i>\$4,612.50</i>
<b>RAFTELIS FINANCIAL C - ALL DEPARTMENTS</b>			<b>\$6,150.00</b>

## RAMKOTA HOTEL AND CO

RAMKOTA HOTEL AND CO	Public Engagement	TREE LIGHTING EVENT SUPPLIES	\$100.00
<i>RAMKOTA HOTEL AND CO - Total For Public Engagement</i>			<i>\$100.00</i>
<b>RAMKOTA HOTEL AND CO - ALL DEPARTMENTS</b>			<b>\$100.00</b>

## RECREATION SUPPLY CO

RECREATION SUPPLY CO	Aquatics- Mike Sedar Oper.	I Bar Anchors for Pool Grates	\$102.40
<i>RECREATION SUPPLY CO - Total For Aquatics- Mike Sedar Oper.</i>			<i>\$102.40</i>
<b>RECREATION SUPPLY CO - ALL DEPARTMENTS</b>			<b>\$102.40</b>

## REPUBLIC PARKING SYS

REPUBLIC PARKING SYS	Customer Service	Parking Stalls/Spaces	\$202.00
REPUBLIC PARKING SYS - Total For Customer Service			\$202.00
REPUBLIC PARKING SYS - ALL DEPARTMENTS			\$202.00

## RIVER OAKS COMMUNICA

RIVER OAKS COMMUNICA	General Fund Revenue	Eligible Facilities Request - 218 S. Center St.	\$895.00
RIVER OAKS COMMUNICA - Total For General Fund Revenue			\$895.00
RIVER OAKS COMMUNICA - ALL DEPARTMENTS			\$895.00

## Rocky Mountain

Rocky Mountain	Regional Water Operations	Bulk Oxygen - Chemicals	\$4,511.98
Rocky Mountain - Total For Regional Water Operations			\$4,511.98
Rocky Mountain	Water Distribution	Monthly Rental	\$29.50
Rocky Mountain - Total For Water Distribution			\$29.50
Rocky Mountain - ALL DEPARTMENTS			\$4,541.48

## ROCKY MOUNTAIN POWER

ROCKY MOUNTAIN POWER	Aquatics- Marion Kreiner Op	Acct #54730761-112 9	\$98.49
ROCKY MOUNTAIN POWER - Total For Aquatics- Marion Kreiner Oper.			\$98.49
ROCKY MOUNTAIN POWER	Aquatics- Mike Sedar Oper.	Acct #54730761-112 9	\$45.54
ROCKY MOUNTAIN POWER - Total For Aquatics- Mike Sedar Oper.			\$45.54
ROCKY MOUNTAIN POWER	Aquatics- Paradise Valley Op	Acct #54730761-112 9	\$63.23
ROCKY MOUNTAIN POWER - Total For Aquatics- Paradise Valley Oper			\$63.23
ROCKY MOUNTAIN POWER	Aquatics- Washington Oper	Acct #54730761-112 9	\$30.43
ROCKY MOUNTAIN POWER - Total For Aquatics- Washington Oper			\$30.43
ROCKY MOUNTAIN POWER	Ash Street Building	Acct #54730761-154 1	\$445.47
ROCKY MOUNTAIN POWER - Total For Ash Street Building			\$445.47
ROCKY MOUNTAIN POWER	Balefill - Disposal & Landfill	Acct #54730761-139 2	\$165.15
ROCKY MOUNTAIN POWER	Balefill - Disposal & Landfill	Acct #54730761-090 7	\$5,976.07
ROCKY MOUNTAIN POWER - Total For Balefill - Disposal & Landfill			\$6,141.22
ROCKY MOUNTAIN POWER	Buildings & Structures Fund	Acct #54730761-089 9	\$126.43
ROCKY MOUNTAIN POWER - Total For Buildings & Structures Fund			\$126.43

ROCKY MOUNTAIN POWER	Cemetery	Acct #54730761-092 3	\$132.01
ROCKY MOUNTAIN POWER - Total For Cemetery			\$132.01
ROCKY MOUNTAIN POWER	City Center Building	Acct #54730761-093 1	\$1,144.91
ROCKY MOUNTAIN POWER - Total For City Center Building			\$1,144.91
ROCKY MOUNTAIN POWER	City Hall	Acct #54730761-093 1	\$1,732.65
ROCKY MOUNTAIN POWER - Total For City Hall			\$1,732.65
ROCKY MOUNTAIN POWER	Field Maintenance	Acct #54730761-131 9	\$3,608.26
ROCKY MOUNTAIN POWER - Total For Field Maintenance			\$3,608.26
ROCKY MOUNTAIN POWER	Ft. Caspar Museum	Acct #54730761-098 0	\$857.40
ROCKY MOUNTAIN POWER - Total For Ft. Caspar Museum			\$857.40
ROCKY MOUNTAIN POWER	Golf - Operations	Acct #54730761-099 8	\$3,668.40
ROCKY MOUNTAIN POWER - Total For Golf - Operations			\$3,668.40
ROCKY MOUNTAIN POWER	Marathon Building	Acct #54730761-093 1	\$527.89
ROCKY MOUNTAIN POWER - Total For Marathon Building			\$527.89
ROCKY MOUNTAIN POWER	Metro Animal Shelter	Acct #54730761-102 0	\$1,109.58
ROCKY MOUNTAIN POWER - Total For Metro Animal Shelter			\$1,109.58
ROCKY MOUNTAIN POWER	Miller St. Dormitory	Acct #54730761-093 1	\$77.31
ROCKY MOUNTAIN POWER - Total For Miller St. Dormitory			\$77.31
ROCKY MOUNTAIN POWER	Parks - Parks Maint.	Acct #54730761-103 8	\$3,158.73
ROCKY MOUNTAIN POWER - Total For Parks - Parks Maint.			\$3,158.73
ROCKY MOUNTAIN POWER	Parks - Special Areas	Acct #54730761-148 3	\$67.06
ROCKY MOUNTAIN POWER	Parks - Special Areas	Acct #54730761-132 7	\$2,219.40
ROCKY MOUNTAIN POWER - Total For Parks - Special Areas			\$2,286.46
ROCKY MOUNTAIN POWER	Public Transit - Operations	Acct #54730761-156 6	\$472.59
ROCKY MOUNTAIN POWER - Total For Public Transit - Operations			\$472.59
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-013 6 - Electricity	\$684.25
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-017 7 - Electricity	\$750.00
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-018 5 - Electricity	\$4,043.52
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-011 0 - Electricity	\$1,475.72
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-012 8 - Electricity	\$1,077.90
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-002 9 - Electricity	\$597.99
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-005 2 - Electricity	\$495.53
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-006 0 - Electricity	\$46.46
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-010 2 - Electricity	\$4,011.98
ROCKY MOUNTAIN POWER	Regional Water Operations	Acct #60931133-009 4 - Electricity - Split Acc	\$38,379.69
ROCKY MOUNTAIN POWER - Total For Regional Water Operations			\$51,563.04

ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-024 3 - Booster - Electricity	\$24.68
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-009 4 - Electricity - Split Acc	\$1,814.27
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-008 6 - Electricity - Booster	\$1,752.90
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-014 4 - Booster - Electricity	\$26.38
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-015 1 - Booster - Electricity	\$45.39
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-016 9 - Booster - Electricity	\$2,649.18
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-019 3 - Booster - Electricity	\$25.27
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-025 0 - Booster - Electricity	\$1,927.11
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-001 1 - Booster - Electricity	\$25.20
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-021 9 - Booster - Electricity	\$24.27
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-003 7 - Booster - Electricity	\$2,334.28
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-022 7 - Booster - Electricity	\$28.54
ROCKY MOUNTAIN POWER	RWS - Booster Stations	Acct #60931133-026 8 - Booster - Electricity	\$82.22
<i>ROCKY MOUNTAIN POWER - Total For RWS - Booster Stations</i>			<i>\$10,759.69</i>
ROCKY MOUNTAIN POWER	WWTP Operations	Acct #54730761-108 7	\$31,950.40
<i>ROCKY MOUNTAIN POWER - Total For WWTP Operations</i>			<i>\$31,950.40</i>
<b>ROCKY MOUNTAIN POWER - ALL DEPARTMENTS</b>			<b>\$120,000.13</b>

## Router

Router	Parks - Parks Maint.	Porta-John from R&R	\$47.50
Router	Parks - Parks Maint.	Porta-John from R&R	\$227.25
Router	Parks - Parks Maint.	Porta-John from R&R	\$104.40
Router	Parks - Parks Maint.	Porta-John from R&R	\$331.65
<i>Router - Total For Parks - Parks Maint.</i>			<i>\$710.80</i>
<b>Router - ALL DEPARTMENTS</b>			<b>\$710.80</b>

## SAMS CLUB #6425

SAMS CLUB #6425	Balefill - Disposal & Landfill	SUPPLIES FOR LDF/SPECIAL WASTE	\$11.36
SAMS CLUB #6425	Balefill - Disposal & Landfill	supplies for shop	\$65.94
<i>SAMS CLUB #6425 - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$77.30</i>
SAMS CLUB #6425	Balefill - Diversion & Special	SUPPLIES FOR LDF/SPECIAL WASTE	\$35.96
<i>SAMS CLUB #6425 - Total For Balefill - Diversion &amp; Special</i>			<i>\$35.96</i>
SAMS CLUB #6425	Buildings & Structures Fund	Custodial supplies for Ice Arena - Sams Club	\$173.22
<i>SAMS CLUB #6425 - Total For Buildings &amp; Structures Fund</i>			<i>\$173.22</i>

SAMS CLUB #6425	City Manager	WHOLESALE CLUBS	\$44.90
<i>SAMS CLUB #6425 - Total For City Manager</i>			<i>\$44.90</i>
SAMS CLUB #6425	Public Transit - Operations	Office Supplies	\$238.78
<i>SAMS CLUB #6425 - Total For Public Transit - Operations</i>			<i>\$238.78</i>
SAMS CLUB #6425	Rec Center - Classes	Snacks for Holiday Camp	\$165.16
<i>SAMS CLUB #6425 - Total For Rec Center - Classes</i>			<i>\$165.16</i>
<b>SAMS CLUB #6425 - ALL DEPARTMENTS</b>			<b>\$735.32</b>

## SAMSCLUB #6425

SAMSCLUB #6425	Rec Center - Classes	Cookies, Drinks, Water	\$69.00
<i>SAMSCLUB #6425 - Total For Rec Center - Classes</i>			<i>\$69.00</i>
<b>SAMSCLUB #6425 - ALL DEPARTMENTS</b>			<b>\$69.00</b>

## SAWYER INC

SAWYER INC	Hogadon - Operations	Preventive Pest Control Service	\$150.97
<i>SAWYER INC - Total For Hogadon - Operations</i>			<i>\$150.97</i>
<b>SAWYER INC - ALL DEPARTMENTS</b>			<b>\$150.97</b>

## SELF HELP CENTER, IN

SELF HELP CENTER, IN	Capital - One Cent 17	OC 17 Community Projects - Sel	\$2,390.91
<i>SELF HELP CENTER, IN - Total For Capital - One Cent 17</i>			<i>\$2,390.91</i>
<b>SELF HELP CENTER, IN - ALL DEPARTMENTS</b>			<b>\$2,390.91</b>

## SIX ROBBLEES INC

SIX ROBBLEES INC	Balefill - Disposal & Landfill	Oversize Load Signs, Ball Hitch & Mount & Ta	\$188.92
<i>SIX ROBBLEES INC - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$188.92</i>
<b>SIX ROBBLEES INC - ALL DEPARTMENTS</b>			<b>\$188.92</b>

## SIX ROBBLEES NO

SIX ROBBLEES NO	Water Distribution	HD SQUARE JACK UNIT 660219- OTHER MAT	\$249.78
<i>SIX ROBBLEES NO - Total For Water Distribution</i>			<i>\$249.78</i>

**SIX ROBBLEES NO - ALL DEPARTMENTS**

\$249.78

**SOLID WASTE ASSOCIA**

SOLID WASTE ASSOCIA	Refuse - Residential	SWANA MEMBERSHIP FOR TRAINING	\$290.00
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<i>SOLID WASTE ASSOCIA - Total For Refuse - Residential</i>			<i>\$290.00</i>
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**SOLID WASTE ASSOCIA - ALL DEPARTMENTS**

\$290.00

**SP COBRA.COM**

SP COBRA.COM	Metro Animal Shelter	Shelter staff radios	\$367.45
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SP COBRA.COM	Metro Animal Shelter	Radios for staff	\$104.95
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<i>SP COBRA.COM - Total For Metro Animal Shelter</i>			<i>\$472.40</i>
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**SP COBRA.COM - ALL DEPARTMENTS**

\$472.40

**SQ BLUES GYPSY LLC**

SQ BLUES GYPSY LLC	City Manager	EATING PLACES, RESTAURANTS	\$86.87
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<i>SQ BLUES GYPSY LLC - Total For City Manager</i>			<i>\$86.87</i>
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**SQ BLUES GYPSY LLC - ALL DEPARTMENTS**

\$86.87

**SQ CL&C DRILLING**

SQ CL&C DRILLING	Hogadon - Operations	New Well Pump	\$1,407.00
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<i>SQ CL&amp;C DRILLING - Total For Hogadon - Operations</i>			<i>\$1,407.00</i>
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**SQ CL&C DRILLING - ALL DEPARTMENTS**

\$1,407.00

**SQ COMPUTER PROFESS**

SQ COMPUTER PROFESS	Balefill - Disposal & Landfill	Camera Mounting Brackets - TECH SUPPLIES	\$567.00
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<i>SQ COMPUTER PROFESS - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$567.00</i>
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SQ COMPUTER PROFESS	City Manager	COMPUTER MAINTENANCE,REPAIR & SERVI	\$132.00
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<i>SQ COMPUTER PROFESS - Total For City Manager</i>			<i>\$132.00</i>
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SQ COMPUTER PROFESS	Information Services	DUO Tokens for MFA	\$260.00
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SQ COMPUTER PROFESS	Information Services	Phone Cable	\$9.50
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<i>SQ COMPUTER PROFESS - Total For Information Services</i>			<i>\$269.50</i>
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<b>SQ COMPUTER PROFESS - ALL DEPARTMENTS</b>	<b>\$968.50</b>
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## SQ EILEEN'S COLOSSA

SQ EILEEN'S COLOSSA	Human Resources	2 dozen cookies	\$16.00
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<i>SQ EILEEN'S COLOSSA - Total For Human Resources</i>			<i>\$16.00</i>
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<b>SQ EILEEN'S COLOSSA - ALL DEPARTMENTS</b>	<b>\$16.00</b>
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## SQ FCMA

SQ FCMA	General Fund Revenue	Books for resale in gift shop	\$255.00
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SQ FCMA	General Fund Revenue	Various items for resale in gift shop	\$1,586.36
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<i>SQ FCMA - Total For General Fund Revenue</i>			<i>\$1,841.36</i>
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<b>SQ FCMA - ALL DEPARTMENTS</b>	<b>\$1,841.36</b>
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## SQ GRINGO

SQ GRINGO	Public Engagement	HOT CIDER FOR CHOIR@ FESTIVAL OF LIGHT	\$13.12
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<i>SQ GRINGO - Total For Public Engagement</i>			<i>\$13.12</i>
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<b>SQ GRINGO - ALL DEPARTMENTS</b>	<b>\$13.12</b>
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## STANTEC CONSULTING S

STANTEC CONSULTING S	River Restoration	1st. St. Environmental Inspect	\$5,256.01
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<i>STANTEC CONSULTING S - Total For River Restoration</i>			<i>\$5,256.01</i>
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<b>STANTEC CONSULTING S - ALL DEPARTMENTS</b>	<b>\$5,256.01</b>
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## STAPLES

STAPLES	Human Resources	100 POINTS OF LEADERSHIP TRAINING SUPP	\$114.25
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STAPLES	Human Resources	Print Job Orders for Supervisor Orientation P	\$42.84
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STAPLES	Human Resources	Print Job Orders for Supervisor Orientation P	\$29.40
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<i>STAPLES - Total For Human Resources</i>			<i>\$186.49</i>
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STAPLES	Public Transit - Operations	Printer supplies	\$84.99
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<i>STAPLES - Total For Public Transit - Operations</i>			<i>\$84.99</i>
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STAPLES	Water Distribution	FILING SUPPLIES- BUILDING SUPPLIES	\$62.98
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<i>STAPLES - Total For Water Distribution</i>			<i>\$62.98</i>
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<b>STAPLES - ALL DEPARTMENTS</b>	<b>\$334.46</b>
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## Staples Inc

Staples Inc	Human Resources	2 packages of ribbon for ID Badge Printer	\$107.62
<i>Staples Inc - Total For Human Resources</i>			<i>\$107.62</i>
<b>Staples Inc - ALL DEPARTMENTS</b>			<b>\$107.62</b>

## STATE OF WY.

STATE OF WY.	Health Insurance Fund	Retiree Subsidy - October 2023	\$17,089.81
<i>STATE OF WY. - Total For Health Insurance Fund</i>			<i>\$17,089.81</i>
STATE OF WY.	WWTP Operations	Loan #CW127	\$39,746.25
<i>STATE OF WY. - Total For WWTP Operations</i>			<i>\$39,746.25</i>
<b>STATE OF WY. - ALL DEPARTMENTS</b>			<b>\$56,836.06</b>

## STATELINE NO 7 ARCHI

STATELINE NO 7 ARCHI	Capital Projects Fund	Washington Park Restroom Upgra	\$300.00
<i>STATELINE NO 7 ARCHI - Total For Capital Projects Fund</i>			<i>\$300.00</i>
<b>STATELINE NO 7 ARCHI - ALL DEPARTMENTS</b>			<b>\$300.00</b>

## STOTZ EQUIPMENT

STOTZ EQUIPMENT	Weed & Pest Fund	JD GATOR 835M	\$33,800.00
<i>STOTZ EQUIPMENT - Total For Weed &amp; Pest Fund</i>			<i>\$33,800.00</i>
STOTZ EQUIPMENT	WWTP Operations	JD XUV835M	\$31,500.00
<i>STOTZ EQUIPMENT - Total For WWTP Operations</i>			<i>\$31,500.00</i>
<b>STOTZ EQUIPMENT - ALL DEPARTMENTS</b>			<b>\$65,300.00</b>

## SUMMIT ELECTRIC LLC.

SUMMIT ELECTRIC LLC.	Hogadon - Operations	Provide / Power 120 Volt Receptacle	\$683.00
<i>SUMMIT ELECTRIC LLC. - Total For Hogadon - Operations</i>			<i>\$683.00</i>
<b>SUMMIT ELECTRIC LLC. - ALL DEPARTMENTS</b>			<b>\$683.00</b>

## SUNSHINE FILTERS OF

SUNSHINE FILTERS OF	WWTP Operations	Filters	\$542.43
<i>SUNSHINE FILTERS OF - Total For WWTP Operations</i>			<i>\$542.43</i>
<b>SUNSHINE FILTERS OF - ALL DEPARTMENTS</b>			<b>\$542.43</b>

## SUTHERLANDS 2816

SUTHERLANDS 2816	Buildings & Structures Fund	Repair supplies for Miler House - Sutherland	\$32.05
<i>SUTHERLANDS 2816 - Total For Buildings &amp; Structures Fund</i>			<i>\$32.05</i>
SUTHERLANDS 2816	Parks - Special Areas	caution tape	\$9.98
<i>SUTHERLANDS 2816 - Total For Parks - Special Areas</i>			<i>\$9.98</i>
SUTHERLANDS 2816	Regional Water Operations	Wall Lights - Building Supplies	\$39.58
<i>SUTHERLANDS 2816 - Total For Regional Water Operations</i>			<i>\$39.58</i>
<b>SUTHERLANDS 2816 - ALL DEPARTMENTS</b>			<b>\$81.61</b>

## TARGET

TARGET	Human Resources	35, \$20 Gift Cards for Employee Holiday Bre	\$700.00
TARGET	Human Resources	CELEBRATION WITH CARTER	\$25.00
TARGET	Human Resources	HOLIDAY BREAKFAST GIFT CARDS	\$608.59
TARGET	Human Resources	1, 24 pk bottled water CWC	\$3.59
<i>TARGET - Total For Human Resources</i>			<i>\$1,337.18</i>
<b>TARGET - ALL DEPARTMENTS</b>			<b>\$1,337.18</b>

## TECHNICAL LEARNING C

TECHNICAL LEARNING C	Water Administration	SCHOOLS AND EDUCATIONAL SERVICES NOT	\$200.00
<i>TECHNICAL LEARNING C - Total For Water Administration</i>			<i>\$200.00</i>
<b>TECHNICAL LEARNING C - ALL DEPARTMENTS</b>			<b>\$200.00</b>

## THE HOME DEPOT

THE HOME DEPOT	Buildings & Structures Fund	BAS Shop Supplies and Repair supplies for M	\$170.01
THE HOME DEPOT	Buildings & Structures Fund	Replacement ceiling tiles for Hogadon - Hom	\$305.76
THE HOME DEPOT	Buildings & Structures Fund	Repair supplies for Metro Animal Shelter - H	\$23.82
<i>THE HOME DEPOT - Total For Buildings &amp; Structures Fund</i>			<i>\$499.59</i>

THE HOME DEPOT	Golf - Operations	Hose for watering greens	\$499.80
<i>THE HOME DEPOT - Total For Golf - Operations</i>			<i>\$499.80</i>
THE HOME DEPOT	Hogadon - Operations	Uniform Racks	\$7.94
THE HOME DEPOT	Hogadon - Operations	HD uniform racks	\$134.78
<i>THE HOME DEPOT - Total For Hogadon - Operations</i>			<i>\$142.72</i>
THE HOME DEPOT	Public Engagement	Supplies for building star for holiday square	\$169.56
<i>THE HOME DEPOT - Total For Public Engagement</i>			<i>\$169.56</i>
<b>THE HOME DEPOT - ALL DEPARTMENTS</b>			<b>\$1,311.67</b>

## THE WASH LLC

THE WASH LLC	Police Administration	Car Wash	\$22.16
<i>THE WASH LLC - Total For Police Administration</i>			<i>\$22.16</i>
<b>THE WASH LLC - ALL DEPARTMENTS</b>			<b>\$22.16</b>

## TOP OFFICE PRODUCTS

TOP OFFICE PRODUCTS	City Attorney	Copy Charge - November 2023	\$134.55
<i>TOP OFFICE PRODUCTS - Total For City Attorney</i>			<i>\$134.55</i>
TOP OFFICE PRODUCTS	Public Transit - Operations	Copy Charge - November 2023	\$77.58
<i>TOP OFFICE PRODUCTS - Total For Public Transit - Operations</i>			<i>\$77.58</i>
<b>TOP OFFICE PRODUCTS - ALL DEPARTMENTS</b>			<b>\$212.13</b>

## TOWN OF BAR NUNN

TOWN OF BAR NUNN	RWS - Booster Stations	Wardwell Water Charge - Booster Supplies	\$31.17
<i>TOWN OF BAR NUNN - Total For RWS - Booster Stations</i>			<i>\$31.17</i>
<b>TOWN OF BAR NUNN - ALL DEPARTMENTS</b>			<b>\$31.17</b>

## TOWN OF MILLS

TOWN OF MILLS	Police Grants Fund	Equitable Sharing Check For DCI #2023-0461	\$1,156.10
TOWN OF MILLS	Police Grants Fund	Equitable Sharing Check For DCI #2023-0675	\$93.40
<i>TOWN OF MILLS - Total For Police Grants Fund</i>			<i>\$1,249.50</i>
<b>TOWN OF MILLS - ALL DEPARTMENTS</b>			<b>\$1,249.50</b>

## TRACTOR SUPPLY CO

TRACTOR SUPPLY CO	Ice Arena - Operations	Propane for the Olympia - Tractor Supply	\$62.72
TRACTOR SUPPLY CO	Ice Arena - Operations	Propane for the Olympia - Tractor Supply	\$63.05
<i>TRACTOR SUPPLY CO - Total For Ice Arena - Operations</i>			<i>\$125.77</i>
TRACTOR SUPPLY CO	Metro Animal Shelter	Pellets for cat litter	\$69.90
TRACTOR SUPPLY CO	Metro Animal Shelter	Pellets for cat	\$104.85
TRACTOR SUPPLY CO	Metro Animal Shelter	Cat litter pellets	\$69.90
<i>TRACTOR SUPPLY CO - Total For Metro Animal Shelter</i>			<i>\$244.65</i>
TRACTOR SUPPLY CO	Parks - Special Areas	pruners	\$59.97
<i>TRACTOR SUPPLY CO - Total For Parks - Special Areas</i>			<i>\$59.97</i>
TRACTOR SUPPLY CO	Regional Water Operations	Oil for the Forklift - Pump & Lubricant Suppli	\$42.99
<i>TRACTOR SUPPLY CO - Total For Regional Water Operations</i>			<i>\$42.99</i>
<b>TRACTOR SUPPLY CO - ALL DEPARTMENTS</b>			<b>\$473.38</b>

## TREESTUFF

TREESTUFF	Weed & Pest Fund	safety	\$1,825.96
<i>TREESTUFF - Total For Weed &amp; Pest Fund</i>			<i>\$1,825.96</i>
<b>TREESTUFF - ALL DEPARTMENTS</b>			<b>\$1,825.96</b>

## TRI-STATE TRUCK & EQ

TRI-STATE TRUCK & EQ	Balefill - Disposal & Landfill	Equipment Repair unit#141420 volvo mine t	\$1,833.49
TRI-STATE TRUCK & EQ	Balefill - Disposal & Landfill	Equipment Repair unit#141420 volvo mine t	\$12,209.41
<i>TRI-STATE TRUCK &amp; EQ - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$14,042.90</i>
<b>TRI-STATE TRUCK &amp; EQ - ALL DEPARTMENTS</b>			<b>\$14,042.90</b>

## TST WYOMING RIB

TST WYOMING RIB	City Manager	EATING PLACES, RESTAURANTS	\$102.80
<i>TST WYOMING RIB - Total For City Manager</i>			<i>\$102.80</i>
<b>TST WYOMING RIB - ALL DEPARTMENTS</b>			<b>\$102.80</b>

## TW ENTERPRISES INC

TW ENTERPRISES INC	Fleet Maintenance Fund	151576 Equipment Repair	\$2,544.40
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TW ENTERPRISES INC	Fleet Maintenance Fund	151576 Fuel System Repair	\$834.74
<i>TW ENTERPRISES INC - Total For Fleet Maintenance Fund</i>			<i>\$3,379.14</i>
<b>TW ENTERPRISES INC - ALL DEPARTMENTS</b>			<b>\$3,379.14</b>

## UNIFORMS 2 GEAR

UNIFORMS 2 GEAR	Metro Animal Control	Uniform Supplies	\$1,622.32
<i>UNIFORMS 2 GEAR - Total For Metro Animal Control</i>			<i>\$1,622.32</i>
UNIFORMS 2 GEAR	Police Career Services	Uniform Supplies	\$126.78
UNIFORMS 2 GEAR	Police Career Services	Uniform Supplies	\$165.00
UNIFORMS 2 GEAR	Police Career Services	Uniform Supplies	\$82.50
UNIFORMS 2 GEAR	Police Career Services	Uniform Supplies	\$247.50
UNIFORMS 2 GEAR	Police Career Services	Uniform Supplies	\$580.00
<i>UNIFORMS 2 GEAR - Total For Police Career Services</i>			<i>\$1,201.78</i>
<b>UNIFORMS 2 GEAR - ALL DEPARTMENTS</b>			<b>\$2,824.10</b>

## UNION WIRELESS

UNION WIRELESS	Water Tanks	URCR SCADA & Cell Phone	\$95.24
<i>UNION WIRELESS - Total For Water Tanks</i>			<i>\$95.24</i>
<b>UNION WIRELESS - ALL DEPARTMENTS</b>			<b>\$95.24</b>

## UNITED 0164242427

UNITED 0164242427	City Manager	UNITED AIRLINES ICMA AUSTIN TX	\$35.00
<i>UNITED 0164242427 - Total For City Manager</i>			<i>\$35.00</i>
<b>UNITED 0164242427 - ALL DEPARTMENTS</b>			<b>\$35.00</b>

## URGENT CARE OF CASPE

URGENT CARE OF CASPE	Public Transit - Operations	DOT Physicals	\$300.00
<i>URGENT CARE OF CASPE - Total For Public Transit - Operations</i>			<i>\$300.00</i>
<b>URGENT CARE OF CASPE - ALL DEPARTMENTS</b>			<b>\$300.00</b>

## USPS PO 5715590945

USPS PO 5715590945	Community Development	POSTAGE STAMPS	\$9.97
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USPS PO 5715590945	Community Development	POSTAGE STAMPS	\$528.00
USPS PO 5715590945	Community Development	POSTAGE STAMPS	\$12.13
<i>USPS PO 5715590945 - Total For Community Development</i>			<i>\$550.10</i>
<b>USPS PO 5715590945 - ALL DEPARTMENTS</b>			<b>\$550.10</b>

## VCN NATRONAREALESTAT

VCN NATRONAREALESTAT	Community Development	GOVERNMENT SERVICES NOT ELSEWHERE C	\$181.23
<i>VCN NATRONAREALESTAT - Total For Community Development</i>			<i>\$181.23</i>
VCN NATRONAREALESTAT	Customer Service	RELEASE OF LIEN	\$32.50
<i>VCN NATRONAREALESTAT - Total For Customer Service</i>			<i>\$32.50</i>
<b>VCN NATRONAREALESTAT - ALL DEPARTMENTS</b>			<b>\$213.73</b>

## VERIZON WIRELESS

VERIZON WIRELESS	Cemetery	Acct #442204089-00001	\$160.04
<i>VERIZON WIRELESS - Total For Cemetery</i>			<i>\$160.04</i>
VERIZON WIRELESS	Golf - Operations	Acct #942041246-00001	\$120.03
<i>VERIZON WIRELESS - Total For Golf - Operations</i>			<i>\$120.03</i>
VERIZON WIRELESS	Public Safety Communication	Acct #465552982-00010	\$80.14
<i>VERIZON WIRELESS - Total For Public Safety Communications</i>			<i>\$80.14</i>
VERIZON WIRELESS	Sewer Wastewater Collection	Acct #842227834-00001	\$120.12
<i>VERIZON WIRELESS - Total For Sewer Wastewater Collection</i>			<i>\$120.12</i>
VERIZON WIRELESS	Streets	Acct #242152162-00001	\$40.01
VERIZON WIRELESS	Streets	Acct #242152162-00003	\$30.42
<i>VERIZON WIRELESS - Total For Streets</i>			<i>\$70.43</i>
VERIZON WIRELESS	Water Distribution	Acct #542255605-00001	\$116.66
<i>VERIZON WIRELESS - Total For Water Distribution</i>			<i>\$116.66</i>
VERIZON WIRELESS	WWTP Operations	Acct #842227834-00001	\$147.64
<i>VERIZON WIRELESS - Total For WWTP Operations</i>			<i>\$147.64</i>
<b>VERIZON WIRELESS - ALL DEPARTMENTS</b>			<b>\$815.06</b>

## VOGEL TRAFFIC SERVIC

VOGEL TRAFFIC SERVIC	Streets	Paint truck training	\$6,083.00
<i>VOGEL TRAFFIC SERVIC - Total For Streets</i>			<i>\$6,083.00</i>

**VOGEL TRAFFIC SERVIC - ALL DEPARTMENTS**

\$6,083.00

**VZWRLSS MY VZ VB P**

VZWRLSS MY VZ VB P	Regional Water Operations	WTP Operator Cell Phone	\$77.89
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<i>VZWRLSS MY VZ VB P - Total For Regional Water Operations</i>			\$77.89
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**VZWRLSS MY VZ VB P - ALL DEPARTMENTS**

\$77.89

**WALGREENS #7601**

WALGREENS #7601	City Manager	City Manager's Office Christmas Cards	\$25.80
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<i>WALGREENS #7601 - Total For City Manager</i>			\$25.80
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**WALGREENS #7601 - ALL DEPARTMENTS**

\$25.80

**WAL-MART #3778**

WAL-MART #3778	Rec Center - Classes	Snacks and Prizes for Holiday Camp	\$64.39
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<i>WAL-MART #3778 - Total For Rec Center - Classes</i>			\$64.39
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WAL-MART #3778	Rec Center - Special Program	Labels, Highlighters	\$9.88
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<i>WAL-MART #3778 - Total For Rec Center - Special Programs</i>			\$9.88
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WAL-MART #3778	Regional Water Operations	Diet Coke, Sides, & Dessert for JPB Meeting	\$31.96
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<i>WAL-MART #3778 - Total For Regional Water Operations</i>			\$31.96
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**WAL-MART #3778 - ALL DEPARTMENTS**

\$106.23

**WARNE CHEMICAL AND E**

WARNE CHEMICAL AND E	Weed & Pest Fund	Sprayer for SUV	\$4,342.00
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<i>WARNE CHEMICAL AND E - Total For Weed &amp; Pest Fund</i>			\$4,342.00
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**WARNE CHEMICAL AND E - ALL DEPARTMENTS**

\$4,342.00

**WARRIOR KIT INC**

WARRIOR KIT INC	Direct Distribution - Police	Ballistic Plates and equipment	\$47,250.00
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<i>WARRIOR KIT INC - Total For Direct Distribution - Police</i>			\$47,250.00
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**WARRIOR KIT INC - ALL DEPARTMENTS**

\$47,250.00

## WEAR PARTS INC

WEAR PARTS INC	Balefill - Baler Processing	TOOLS FOR BALER BLDG	\$61.92
<i>WEAR PARTS INC - Total For Balefill - Baler Processing</i>			<i>\$61.92</i>
WEAR PARTS INC	Buildings & Structures Fund	Repair supplies for Aquatics Center - Wear P	\$32.56
<i>WEAR PARTS INC - Total For Buildings &amp; Structures Fund</i>			<i>\$32.56</i>
WEAR PARTS INC	Weed & Pest Fund	bolts	\$107.32
<i>WEAR PARTS INC - Total For Weed &amp; Pest Fund</i>			<i>\$107.32</i>
WEAR PARTS INC	WWTP Operations	Hardware	\$74.05
WEAR PARTS INC	WWTP Operations	Screws	\$8.98
<i>WEAR PARTS INC - Total For WWTP Operations</i>			<i>\$83.03</i>
<b>WEAR PARTS INC - ALL DEPARTMENTS</b>			<b>\$284.83</b>

## Wear Parts, Inc.

Wear Parts, Inc.	Refuse - Recycling	Nuts & Bolts for cutting edges	\$101.43
<i>Wear Parts, Inc. - Total For Refuse - Recycling</i>			<i>\$101.43</i>
<b>Wear Parts, Inc. - ALL DEPARTMENTS</b>			<b>\$101.43</b>

## WEIDNER & ASSOCIATES

WEIDNER & ASSOCIATES	Capital Projects Fund	Unicus 4s All In One Breathing Air Compress	\$1,495.00
WEIDNER & ASSOCIATES	Capital Projects Fund	Unicus 4s All In One Breathing Air Compress	\$76,578.00
<i>WEIDNER &amp; ASSOCIATES - Total For Capital Projects Fund</i>			<i>\$78,073.00</i>
<b>WEIDNER &amp; ASSOCIATES - ALL DEPARTMENTS</b>			<b>\$78,073.00</b>

## WEISSMAN'S THEATRICA

WEISSMAN'S THEATRICA	Rec Center - Operations	Ballet Uniform	\$48.00
WEISSMAN'S THEATRICA	Rec Center - Operations	Ballet Uniform	\$47.84
<i>WEISSMAN'S THEATRICA - Total For Rec Center - Operations</i>			<i>\$95.84</i>
<b>WEISSMAN'S THEATRICA - ALL DEPARTMENTS</b>			<b>\$95.84</b>

## WENDY'S 6706

WENDY'S 6706	Police Investigations	FAST FOOD RESTAURANTS; 23-015089	\$24.35
<i>WENDY'S 6706 - Total For Police Investigations</i>			<i>\$24.35</i>

<b>WENDY'S 6706 - ALL DEPARTMENTS</b>	<b>\$24.35</b>
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**WEST PUBLISHING CORP**

WEST PUBLISHING CORP	City Attorney	Library Plan Charges	\$146.13
WEST PUBLISHING CORP	City Attorney	Online/Software Subscription	\$883.02
<i>WEST PUBLISHING CORP - Total For City Attorney</i>			<i>\$1,029.15</i>
<b>WEST PUBLISHING CORP - ALL DEPARTMENTS</b>			<b>\$1,029.15</b>

**WESTCOAST ROTOR, INC**

WESTCOAST ROTOR, INC	WWTP Operations	Rotor	\$4,501.55
WESTCOAST ROTOR, INC	WWTP Operations	Credit Card fee	\$326.88
WESTCOAST ROTOR, INC	WWTP Operations	Pump parts	\$4,838.00
<i>WESTCOAST ROTOR, INC - Total For WWTP Operations</i>			<i>\$9,666.43</i>
<b>WESTCOAST ROTOR, INC - ALL DEPARTMENTS</b>			<b>\$9,666.43</b>

**WESTERN WYOMING LOCK**

WESTERN WYOMING LOCK	Water Meters	MASTER PADLOCK- OTHER MATERIALS & SU	\$279.23
<i>WESTERN WYOMING LOCK - Total For Water Meters</i>			<i>\$279.23</i>
<b>WESTERN WYOMING LOCK - ALL DEPARTMENTS</b>			<b>\$279.23</b>

**WLC ENGINEERING - SU**

WLC ENGINEERING - SU	Capital - One Cent 17	Design & CA - Bryan-Evansville	\$30,497.45
<i>WLC ENGINEERING - SU - Total For Capital - One Cent 17</i>			<i>\$30,497.45</i>
WLC ENGINEERING - SU	Capital Projects Fund	Survey For Right Of Way	\$1,800.00
WLC ENGINEERING - SU	Capital Projects Fund	Survey Work For Coffman Project	\$1,393.20
WLC ENGINEERING - SU	Capital Projects Fund	Consultant: Westridge Addition	\$27,196.82
<i>WLC ENGINEERING - SU - Total For Capital Projects Fund</i>			<i>\$30,390.02</i>
<b>WLC ENGINEERING - SU - ALL DEPARTMENTS</b>			<b>\$60,887.47</b>

**WM SUPERCENTER**

WM SUPERCENTER	City Manager	GROCERY STORES, SUPERMARKETS	\$28.59
WM SUPERCENTER	City Manager	GROCERY STORES, SUPERMARKETS	\$11.17

<i>WM SUPERCENTER - Total For City Manager</i>			\$39.76
WM SUPERCENTER	Water Distribution	MOUSE TRAPS- BUILDING SUPPLIES	\$6.47
<i>WM SUPERCENTER - Total For Water Distribution</i>			\$6.47
<b>WM SUPERCENTER - ALL DEPARTMENTS</b>			<b>\$46.23</b>

## WSP USA INC

WSP USA INC	Balefill - Disposal & Landfill	21-012 CRL Cell 1 Close and Ce	\$214.00
<i>WSP USA INC - Total For Balefill - Disposal &amp; Landfill</i>			\$214.00
<b>WSP USA INC - ALL DEPARTMENTS</b>			<b>\$214.00</b>

## WY. MACHINERY CO.

WY. MACHINERY CO.	Balefill - Disposal & Landfill	Equipment Repair UNIT#141503 REPAIRS ON	\$1,590.71
<i>WY. MACHINERY CO. - Total For Balefill - Disposal &amp; Landfill</i>			\$1,590.71
<b>WY. MACHINERY CO. - ALL DEPARTMENTS</b>			<b>\$1,590.71</b>

## WY. WATER QUALITY &

WY. WATER QUALITY &	Sewer Wastewater Collection Membership dues David and Krista WQPCA		\$60.00
<i>WY. WATER QUALITY &amp; - Total For Sewer Wastewater Collection</i>			\$60.00
<b>WY. WATER QUALITY &amp; - ALL DEPARTMENTS</b>			<b>\$60.00</b>

## WYOMING FIRST AID

WYOMING FIRST AID	Public Transit - Operations	First Aid cabinet supplies	\$39.89
<i>WYOMING FIRST AID - Total For Public Transit - Operations</i>			\$39.89
<b>WYOMING FIRST AID - ALL DEPARTMENTS</b>			<b>\$39.89</b>

## WYOMING LOW VOLTAGE

WYOMING LOW VOLTAGE	Hogadon - Operations	Run Network Cable From Rack To Wall TV	\$185.00
WYOMING LOW VOLTAGE	Hogadon - Operations	Run Network Cable From Rack To Front Cou	\$195.00
WYOMING LOW VOLTAGE	Hogadon - Operations	Remove / Replace Underground Cable	\$335.00
<i>WYOMING LOW VOLTAGE - Total For Hogadon - Operations</i>			\$715.00
<b>WYOMING LOW VOLTAGE - ALL DEPARTMENTS</b>			<b>\$715.00</b>

## WYOMING STEEL & RECY

WYOMING STEEL & RECY	Balefill - Baler Processing	1/4"x4'x8' & 3/8"x4'x8' Steel Plates FOR BAL	\$836.93
<i>WYOMING STEEL &amp; RECY - Total For Balefill - Baler Processing</i>			<i>\$836.93</i>
<b>WYOMING STEEL &amp; RECY - ALL DEPARTMENTS</b>			<b>\$836.93</b>

## YOUTH CRISIS CENTER

YOUTH CRISIS CENTER	Capital - One Cent 17	OC 17 Community Projects - You	\$4,774.86
<i>YOUTH CRISIS CENTER - Total For Capital - One Cent 17</i>			<i>\$4,774.86</i>
<b>YOUTH CRISIS CENTER - ALL DEPARTMENTS</b>			<b>\$4,774.86</b>

## Z&M ENTERPRISE LLC

Z&M ENTERPRISE LLC	WWTP Operations	Recondition Ballast	\$10,800.00
Z&M ENTERPRISE LLC	WWTP Operations	Recondition Ballast	\$6,901.12
<i>Z&amp;M ENTERPRISE LLC - Total For WWTP Operations</i>			<i>\$17,701.12</i>
<b>Z&amp;M ENTERPRISE LLC - ALL DEPARTMENTS</b>			<b>\$17,701.12</b>

## ZARATHOM

ZARATHOM	Water Administration	SCHOOLS AND EDUCATIONAL SERVICES NOT	\$9.95
<i>ZARATHOM - Total For Water Administration</i>			<i>\$9.95</i>
<b>ZARATHOM - ALL DEPARTMENTS</b>			<b>\$9.95</b>

**CITYWIDE BILLS AND CLAIMS TOTAL** **\$1,934,482.24**

I certify, under penalty of perjury, that this listing of vouchers and the items included therein for payment are correct and just in every respect.

SUBMITTED BY (Finance Dir) \_\_\_\_\_ DATE \_\_\_\_\_

DULY AUDITED BY (City Manager) \_\_\_\_\_ DATE \_\_\_\_\_

APPROVED BY (Mayor) \_\_\_\_\_ DATE \_\_\_\_\_

CITY of CASPER, WYOMING  
BILLS and CLAIMS ADDENDUM  
Council Meeting  
01/02/24

**Additional Accounts Payable**

<b><u>12/14/23</u></b>	<b>Prewrits</b>	
	Payroll Tax	139.90
	Andrea Husted - Travel Reimbursement	448.50
	Megan Dovala - Travel Reimbursement	448.50
	First Interstate Bank - Petty Cash (PD)	440.00
		<u>1,476.90</u>
<b><u>12/21/23</u></b>	<b>Prewrits</b>	
	Joey Wilhelm - Travel Reimbursement	343.50
	Tyler Kauffman - Travel Reimbursement	448.50
	Ryeann Williams - Travel Reimbursement	448.50
	First Interstate Bank - Petty Cash (PD)	1,705.00
		<u>2,945.50</u>
<b>Total Additional AP</b>		<b><u>\$ 4,422.40</u></b>

**Payroll**

<b><u>12/20/23</u></b>	<b>One-Time Bonus</b>	
	Salary & Wages	530,500.00
	Other Employee Liabilities	500.00
	Internal Revenue Service	246,304.62
	State of Wyoming Workers Comp	12,653.19
		<u>789,957.81</u>
<b><u>12/21/23</u></b>	<b>City Payroll</b>	
	Salary & Wages	2,296.50
	Other Employee Liabilities	2,892.29
	Internal Revenue Service	255,913.45
	NCPERS Group	528.00
	Wyoming Retirement System	227,652.49
	State of Wyoming Workers Comp	21,947.79
	State of Wyoming Employee Benefits Insurance	368,460.49
	ICMA Retirement	22,699.53
	Orchard Trust Retirement	1,935.00
	Reliastar Life Insurance-Accident/Voya	1,604.62
		<u>905,930.16</u>
<b><u>12/14/23</u></b>	<b>Fire Payroll</b>	
	Salary & Wages	124,996.96
	Internal Revenue Service	20,091.44
	NCPERS Group	64.00
	Wyoming Retirement System	49,905.15
	State of Wyoming Workers Comp	3,157.25
	State of Wyoming Employee Benefits Insurance	64,102.68
	ICMA Retirement	5,667.12
	Orchard Trust Retirement	7,550.00
	Reliastar Life Insurance-Accident/Voya	35.75
		<u>275,570.35</u>
<b>Total Payroll</b>		<b><u>\$ 1,971,458.32</u></b>
<b>Addendum Total</b>		<b><u>\$ 1,975,880.72</u></b>

December 21, 2023

MEMO TO: J. Carter Napier, City Manager *gal*

FROM: Fleur Tremel, Chief of Staff  
Amanda Ainsworth, City Clerk  
Carla Mills-Laatsch, Licensing Specialist

SUBJECT: Establish Public Hearings for Transfer of Ownership Interest and Name Change for Retail Liquor License No. 10, from Armor's Restaurant, Inc, d/b/a Silver Fox Steakhouse, Located at 3422 South Energy Lane, to Silver Fox Restaurant and Lounge, d/b/a Silver Fox Restaurant and Lounge, Located at 3422 South Energy Lane.

Meeting Type & Date  
Regular Council Meeting  
January 2, 2024

Action Type  
Establish Public Hearing - Minute Action

Recommendation  
That Council, by minute action, establish January 16, 2024 as the Public Hearing date for the transfer of ownership interest and name change for Retail Liquor License No. 10 from Armor's Restaurant, Inc, d/b/a Silver Fox Steakhouse, located at 3422 South Energy Lane, to Silver Fox Restaurant and Lounge, d/b/a Silver Fox Restaurant and Lounge, located at 3422 South Energy Lane.

Summary  
An application has been received requesting the transfer of ownership interest and name change for Retail Liquor License No. 10 from Armor's Restaurant, Inc, d/b/a Silver Fox Steakhouse, located at 3422 South Energy Lane, to Silver Fox Restaurant and Lounge, d/b/a Silver Fox Restaurant and Lounge, located at 3422 South Energy Lane. Due to the passing of the license holder, the ownership interest for this liquor license must now be transferred. This license is being transferred to the Bernard V. Ambrosino Trust. The current business and liquor operations will remain unchanged at this time.


The State of Wyoming Liquor Division will duly review the application. The City of Casper Fire-EMS Department, City of Casper Community Development Department, and Natrona County Health Department will review this business and address to ensure compliance with local codes and ordinances. As required by Municipal Code 05.08.080, a notice will be published in a local newspaper once a week for two consecutive weeks. As required by State Statute 12-4-104(a) it will also be advertised on the City's website ([www.casperwy.gov](http://www.casperwy.gov)).



Financial Considerations  
The City of Casper will receive \$200.00 for the transfer fee.

Oversight/Project Responsibility  
Carla Mills-Laatsch, Licensing Specialist

Attachments  
None

December 21, 2023

MEMO TO: J. Carter Napier, City Manager 

FROM: Fleur Tremel, Chief of Staff  
Amanda Ainsworth, City Clerk   
Carla Mills-Laatsch, Licensing Specialist 

SUBJECT: Establish Public Hearing for Transfer of Ownership Interest for Retail Liquor License No. 15, Wyoming Liquor, LLC, and Retail Liquor License No. 22, Wyoming Spirits, Inc.

Meeting Type & Date  
Regular Council Meeting  
January 2, 2024

Action Type  
Establish Public Hearing - Minute Action

Recommendation  
That Council, by minute action, establish January 16, 2024 as the Public Hearing date for Transfer of ownership interest for Retail Liquor License No. 15 Wyoming Liquor, LLC d/b/a Wyoming Discount Liquor, located at 4330 East 2<sup>nd</sup> Street, and Retail Liquor License No. 22 Wyoming Spirits, Inc, d/b/a 2<sup>nd</sup> Street Liquor & Wine, located at 939 East 2<sup>nd</sup> Street Ste 300, 400, & 500.

Summary  
Two applications have been received requesting the transfer of ownership interest for Retail Liquor License No. 15 Wyoming Liquor, LLC d/b/a Wyoming Discount Liquor, located at 4330 East 2<sup>nd</sup> Street, and Retail Liquor License No. 22 Wyoming Spirits, Inc, d/b/a 2<sup>nd</sup> Street Liquor & Wine, located at 939 East 2<sup>nd</sup> Street Ste 300, 400, & 500. These licenses were held by John Johnson with 75% ownership interest, and Andy Czellec with 25% of ownership interest. Due to the passing of one of the license holders, the ownership interest for these liquor licenses must now be transferred. This license is being transferred to John Johnson having 100% ownership interest. The current business and liquor operations for both businesses will remain unchanged at this time.


The State of Wyoming Liquor Division will duly review the application. The City of Casper Fire-EMS Department, City of Casper Community Development Department, and Natrona County Health Department will review this business and address to ensure compliance with local codes and ordinances. As required by Municipal Code 05.08.080, a notice will be published in a local newspaper once a week for two consecutive weeks. As required by State Statute 12-4-104(a) it will also be advertised on the City's website ([www.casperwy.gov](http://www.casperwy.gov)).



Financial Considerations  
The City of Casper will receive \$200.00 for the transfer fee.

Oversight/Project Responsibility  
Carla Mills-Laatsch, Licensing Specialist

Attachments  
None

December 21, 2023

MEMO TO: J. Carter Napier, City Manager 

FROM: Fleur Tremel, Chief of Staff  
Amanda Ainsworth, City Clerk   
Carla Mills-Laatsch, Licensing Specialist 

SUBJECT: Establish Public Hearing for Transfer of Ownership Interest for Retail Liquor License No. 15, Wyoming Liquor, LLC, and Retail Liquor License No. 22, Wyoming Spirits, Inc.

Meeting Type & Date  
Regular Council Meeting  
January 2, 2024

Action Type  
Establish Public Hearing - Minute Action

Recommendation  
That Council, by minute action, establish January 16, 2024 as the Public Hearing date for Transfer of ownership interest for Retail Liquor License No. 15 Wyoming Liquor, LLC d/b/a Wyoming Discount Liquor, located at 4330 East 2<sup>nd</sup> Street, and Retail Liquor License No. 22 Wyoming Spirits, Inc, d/b/a 2<sup>nd</sup> Street Liquor & Wine, located at 939 East 2<sup>nd</sup> Street Ste 300, 400, & 500.

Summary  
Two applications have been received requesting the transfer of ownership interest for Retail Liquor License No. 15 Wyoming Liquor, LLC d/b/a Wyoming Discount Liquor, located at 4330 East 2<sup>nd</sup> Street, and Retail Liquor License No. 22 Wyoming Spirits, Inc, d/b/a 2<sup>nd</sup> Street Liquor & Wine, located at 939 East 2<sup>nd</sup> Street Ste 300, 400, & 500. These licenses were held by John Johnson with 75% ownership interest, and Andy Czellec with 25% of ownership interest. Due to the passing of one of the license holders, the ownership interest for these liquor licenses must now be transferred. This license is being transferred to John Johnson having 100% ownership interest. The current business and liquor operations for both businesses will remain unchanged at this time.


The State of Wyoming Liquor Division will duly review the application. The City of Casper Fire-EMS Department, City of Casper Community Development Department, and Natrona County Health Department will review this business and address to ensure compliance with local codes and ordinances. As required by Municipal Code 05.08.080, a notice will be published in a local newspaper once a week for two consecutive weeks. As required by State Statute 12-4-104(a) it will also be advertised on the City's website ([www.casperwy.gov](http://www.casperwy.gov)).

Financial Considerations  
The City of Casper will receive \$200.00 for the transfer fee.

Oversight/Project Responsibility  
Carla Mills-Laatsch, Licensing Specialist

Attachments  
None

December 18, 2023

MEMO TO: J. Carter Napier, City Manager 

FROM: Fleur Tremel, Chief of Staff  
Amanda Ainsworth, City Clerk  
Carla Mills-Laatsch, Licensing Specialist

SUBJECT: Establish Public Hearings for Transfer of Ownership Interest for Retail Liquor License No. 7, One Two Nine Hospitality, LLC, and Retail Liquor License No. 29, Double C Hospitalities.

Meeting Type & Date  
Regular Council Meeting  
January 2, 2024

Action Type  
Establish Public Hearings  
Minute Action

Recommendation  
That Council, by minute action, establish January 16, 2024 as the Public Hearing date for the transfer of ownership interest for Retail Liquor License No. 7 One Two Nine Hospitality, LLC d/b/a C85 The Branding Iron, located at 129 West 2<sup>nd</sup> Street, and Retail Liquor License No. 29 Double C Hospitalities, LLC d/b/a C85 Galles Liquor Mart, located at 748 East Yellowstone.

Summary  
Two applications have been received requesting the transfer of ownership interest for Retail Liquor License No. 7 One Two Nine Hospitality, LLC d/b/a C85 The Branding Iron, located at 129 West 2<sup>nd</sup> Street, and Retail Liquor License No. 29 Double C Hospitalities, LLC d/b/a C85 Galles Liquor Mart, located at 748 East Yellowstone. Due to the passing of the license holder, the ownership interest for these liquor licenses must now be transferred. The license is being transferred to Wyoming Trust Company, trustee of the Cole R. Cercy Revocable Trust. There current business and liquor operations will remain unchanged at this time.


The State of Wyoming Liquor Division will duly review the application. The City of Casper Fire-EMS Department, City of Casper Community Development Department, and Natrona County Health Department will review this business and address to ensure compliance with local codes and ordinances. As required by Municipal Code 05.08.080, a notice will be published in a local newspaper once a week for two consecutive weeks. As required by State Statute 12-4-104(a) it will also be advertised on the City's website ([www.casperwy.gov](http://www.casperwy.gov)).

Financial Considerations  
The City of Casper will receive \$200 for the transfer fees.

Oversight/Project Responsibility  
Carla Mills-Laatsch, Licensing Specialist

Attachments  
None

December 18, 2023

MEMO TO: J. Carter Napier, City Manager 

FROM: Fleur Tremel, Chief of Staff  
Amanda Ainsworth, City Clerk  
Carla Mills-Laatsch, Licensing Specialist

SUBJECT: Establish Public Hearings for Transfer of Ownership Interest for Retail Liquor License No. 7, One Two Nine Hospitality, LLC, and Retail Liquor License No. 29, Double C Hospitalities.

Meeting Type & Date  
Regular Council Meeting  
January 2, 2024

Action Type  
Establish Public Hearings  
Minute Action

Recommendation  
That Council, by minute action, establish January 16, 2024 as the Public Hearing date for the transfer of ownership interest for Retail Liquor License No. 7 One Two Nine Hospitality, LLC d/b/a C85 The Branding Iron, located at 129 West 2<sup>nd</sup> Street, and Retail Liquor License No. 29 Double C Hospitalities, LLC d/b/a C85 Galles Liquor Mart, located at 748 East Yellowstone.

Summary  
Two applications have been received requesting the transfer of ownership interest for Retail Liquor License No. 7 One Two Nine Hospitality, LLC d/b/a C85 The Branding Iron, located at 129 West 2<sup>nd</sup> Street, and Retail Liquor License No. 29 Double C Hospitalities, LLC d/b/a C85 Galles Liquor Mart, located at 748 East Yellowstone. Due to the passing of the license holder, the ownership interest for these liquor licenses must now be transferred. The license is being transferred to Wyoming Trust Company, trustee of the Cole R. Cercy Revocable Trust. There current business and liquor operations will remain unchanged at this time.

The State of Wyoming Liquor Division will duly review the application. The City of Casper Fire-EMS Department, City of Casper Community Development Department, and Natrona County Health Department will review this business and address to ensure compliance with local codes and ordinances. As required by Municipal Code 05.08.080, a notice will be published in a local newspaper once a week for two consecutive weeks. As required by State Statute 12-4-104(a) it will also be advertised on the City's website ([www.casperwy.gov](http://www.casperwy.gov)).

Financial Considerations  
The City of Casper will receive \$200 for the transfer fees.

Oversight/Project Responsibility  
Carla Mills-Laatsch, Licensing Specialist

Attachments  
None

December 21, 2023

MEMO TO: J. Carter Napier, City Manager

FROM: Jill Johnson, CPA, Financial Services Director  
Brandy Coyle, Accounts Receivable Supervisor

SUBJECT: Authorizing An Ordinance Updating and Amending Chapter 13.03 Utility Billing and Collection of Casper Municipal Code

**Meeting Type & Date:**

Regular Council Meeting  
January 2, 2023

**Action Type**

Public Hearing and First Reading January 2, 2024  
Public Hearing and Second Reading January 16, 2024  
Public Hearing and Third Reading February 6, 2024

**Recommendation:**

That City Council Approve on First Reading “An Ordinance Amending Chapter 13.03 of the Casper Municipal Code Regarding Utility Billing and Collection,” to be held on January 2, 2024.

**Summary:**

The changes proposed to Chapter 13.03 Utility Billing and Collection are necessary for the following reasons:

- Landlords will be responsible for delinquent accounts if the city is unable to collect from the tenant. All prior charges related to a service address must be paid in full prior to new services being established. This will help reduce collections and write-offs. At the end of Fiscal Year 2023, the city had 2877 accounts placed with the Collections Center of Wyoming, which totaled \$681,888. The city pays a twenty-four (24) percent commission to the Collection Center of Wyoming for any standard collections made.

FY22 Collections				
Relationship	Count of Relationship	Tenant vs. Owner Count by Percentage	Sum of Unpaid Balance	Tenant vs Owner Balance Owed by Percentage
Tenant	The reports required for sending accounts to collections were not available until FY23, therefore no accounts were sent to collections in until January 2023.			
Owner				
Grand Total				
FY22 Write-offs				
Relationship	Count of Relationship	Tenant vs. Owner Count by Percentage	Sum of Unpaid Balance	Tenant vs Owner Balance Owed by Percentage
Tenant	762	72%	111,858.30	61%
Owner	300	28%	72,695.63	39%
Grand Total	1062		184,553.93	

FY 23 Collections				
Relationship	Count of Relationship	Tenant vs. Owner Count by Percentage	Sum of Unpaid Balance	Tenant vs Owner Balance Owed by Percentage
Tenant	1976	54%	406,019.80	52%
Owner	1663	46%	378,459.02	48%
Grand Total	3639		784,478.82	

FY23 Write-offs				
Relationship	Count of Relationship	Tenant vs. Owner Count by Percentage	Sum of Unpaid Balance	Tenant vs Owner Balance Owed by Percentage
Tenant	327	68%	52,246.75	67%
Owner	153	32%	26,196.22	33%
Grand Total	480		78,442.97	

- New account customers must complete a service application. Which will give us a higher probability of collections and extend the number of years we can collect on an account.
- Deposits for multi-family structures are calculated for each unit. These changes ensure the city collects funds to cover unpaid bills from every new account holder.
- If a customer signs up for automatic payments via bank draft (ACH) to qualify for a partial waiver of the new account deposit the ACH must remain in effect for a minimum of one year. A seven-day grace period will be granted for customers to resolve issues involving the return of their ACH, otherwise, the remaining deposit amount plus current charges, disruption of services, and additional fees may apply. This deters dishonesty and allows the city to collect the remaining deposit when necessary.
- The billing software only allows sewer rate settings in thousand-gallon increments. New accounts have their sewer rate set to seven thousand gallons which aligns with current average usage and is allowable with the billing software.
- Sanitation services are required for all active residential accounts within the city service area. This is already established in Municipal Code 8.32.040 and will now be outlined in Chapter 13.03. This aligns with current practices and ensures sanitation is properly disposed of.
- Starting July 1, 2024, customers will be required to complete an application for services, which allows them to opt in or out of paperless billing at the time of application.
- The leak adjustment calculations have been changed to a percentage of the water bill for those who qualify for an adjustment. This change simplifies the calculation for city staff in an equitable way for the citizens while making it easier to explain and understand. It also establishes a maximum number of bills that will be adjusted and ensures customers address any leaks quickly, reducing lost revenue for the city when the leak is not repaired quickly.
- Appeals will flow through the city finance director and city manager.
- Criteria for payment arrangements will be established. This ensures equitable practices.

### **Financial Considerations:**

The changes to the ordinance should increase our ability to collect on utility accounts.

### **Attachments:**

Ordinance

## ORDINANCE NO. 01-24

### AN ORDINANCE AMENDING CHAPTER 13.03 OF THE CASPER MUNICIPAL CODE REGARDING UTILITY BILLING AND COLLECTION.

WHEREAS, the governing body of the City of Casper has the authority to adopt ordinances and resolutions necessary for the health, safety, and welfare of the City of Casper and its citizenry pursuant to Wyoming State Statute § 15-1-103(a)(xli); and,

WHEREAS, the governing body of the City of Casper may perform all acts in relation to concerns of the City necessary to exercise its corporate powers; and,

WHEREAS, the Casper Municipal Code needs updated from time to time.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: that the following sections of Chapter 13.03 of the Municipal Code are amended and shall be replaced and codified as follows:

#### **13.03.010 Purpose.**

The city supplies municipal utility services for the citizens of Casper. This chapter will provide the procedures for initiating, discontinuing, billing and collection of these services.

#### **13.03.020 Scope.**

This chapter shall apply to all property within the city of Casper or any property outside the city that has retail municipal utilities furnished by the city. This chapter does not apply to wholesale water and sewer customers or to customers with specific contractual arrangements.

This chapter shall compliment other chapters of the Casper municipal code, and city rules and regulations regarding water and sewer service.

#### **13.03.030 Definitions.**

- A. "Business office" means the business office of the Financial Services Department, Casper City Hall, 200 North David Street, Casper, Wyoming.
- B. "Commercial" means property as defined in the Casper municipal code, Chapter 17 for business enterprises as retailers, wholesale facilities, hotels, motels, restaurants, travel-trailer parks, hospitals and other similar business establishments. This does not imply a specific rate.
- C. "Domestic septage" means the mixed liquid and solids' contents pumped from septic tanks used for receiving domestic wastewater (definition in Chapter 13.20) or wastes from sanitary convenience units.
- D. "New construction" means a building, structure, facility or installation constructed at a site that will generate new water and sewer demand.

- E. "Non-hazardous industrial sump waste" means the liquid and solids contents pumped from sumps, oil and sand interceptors, or grease interceptors receiving industrial wastes (definition in Chapter 13.20) considered non-hazardous in accordance to any state or federal criteria, guidelines or regulations developed pursuant to the Solid Waste Disposal Act, the Clean Water Act, the Resource Conservation and Recovery Act, and state statutes.
- F. "Rate description" means the amount of money that will be charged for a certain service, dependent upon the kind of service received, rather than the property designation. All rates and fees shall be established by resolution of the city council.
- G. "Residential" means a property designation as listed in the Casper municipal code, Chapter 17 including, but not limited to, single-family dwellings; moveable mobile homes; modular homes; multi-family dwelling units, such as duplexes; townhouses; condominiums; apartments; churches; schools; day care (adult, family and group); parks; playgrounds; historical sites; golf course; and, other similar recreational facilities used during daylight hours. This does not imply a specific rate.
- H. "Temporary fire hydrant usage" means a fire hydrant used for delivering water needed for public or private works or new building construction purposes (compaction, dust control, etc.)
- I. "Paperless Billing" means a customer receives an electronic version of their bill and no paper statement will be mailed to the customer.
- J. "Active Account" means the account has not been closed by request of the customer or by the city due non-payment, or customer refusal to comply with any federal, state or municipal regulations governing municipal utility service. Disconnection of service does not close or deactivate the account.
- K. "Good Payment History" means no late payments for a twelve-month rolling period.

#### **13.03.040 New construction.**

- A. Applications for new construction installations for water and sewer service shall be made to the Engineering Department, 200 North David Street, Casper, Wyoming. All applicable charges for new services, including, but not limited to, system investment charges for new services, will be assessed at the time of application in accordance ~~to~~with other chapters of this Casper municipal code and city rules and regulations regarding water and sewer service.
- B. Upon application, the minimum charge for services will be billed until the meter is installed. If water is used for landscaping before the meter is installed, the customer will be charged for twenty-five thousand gallons of water for the billing period.

#### **13.03.050 Connection or change of service.**

- A. The property owner, tenant or agent of the owner may request changes in existing services. If a tenant occupies the property, the property owner or agent of the owner may only request changes in existing services ~~with the written approval of the tenant.~~ when the tenant is in a delinquent status. All prior charges related to the service address must be paid in full prior to new services being established.

- B. Service can be obtained by ~~contacting the~~completing a service application with the City's Customer Service Division of the Financial Services Department ~~at 200 North David Street,~~between the~~during normal business hours of eight a.m. to five p.m., Monday through Friday (except~~holidays); calling the Financial Services Department Customer Service Division between the hours of eight a.m.~~to five p.m., Monday through Friday (except holidays);~~or, by utilizing the city's~~City's~~website, if~~available.~~The request for service will include the name of~~occupant,~~the tenant(s) and property~~owner(s) (or agent of the property owner),~~physical address, mailing address, social security~~number, day and night time telephone number, employer and requested date of service., and~~where applicable, a lease agreement with the names of all occupants. All adult tenants are~~required to have current accounts with the city and co-sign for the new service. Business~~entities are required to provide the name of the business occupying the property, physical~~address, mailing address, tax identification number, a day and nighttime telephone number,~~and articles of organization or substantially similar business entity documents. The request must be made at least three working days prior to the requested starting date. Incomplete ~~website~~ requests will be returned to the customer for additional information.
- C. ~~Tenants~~Owners, businesses, and tenants of rental properties will be required to make a deposit using collected funds unless:
1. They have one year of previous service with the city indicating good ~~credit~~payment history.
  2. There is a co-signor who is currently serviced by the city, with good ~~credit~~payment history, and who is willing to ~~sign for any~~be the primary account holder and share responsibility for delinquent amounts.
  3. They can provide a letter ~~of credit~~ from another utility indicating good ~~credit~~payment history for at least one year.
- D. ~~Any new occupant, owner or agency~~Business entities responsible for multi-family residential buildings will be required to make a deposit calculated by multiplying the deposit amount by the number of units within the building unless:
1. They have one year of previous service with the city indicating good payment history.
  2. There is a co-signor who is currently serviced by the city, with good payment history, and who is willing to be the primary account holder and share responsibility for delinquent amounts.
- E. Applicant can provide a letter of credit from another utility indicating good payment history for at least one year. A partial waiver of the deposit may be granted if the account holder sets up an automatic (ACH) payment from its bank account.
1. The ACH must remain in effect for 12 months to continue with the partial waiver; otherwise, the waived amount will be required at the time the ACH is discontinued to avoid service interruption.
  2. If an ACH is returned as an account closed or an invalid account, payment of the amount due and establishment of a new account must be made within seven days of the attempted ACH payment. If the next ACH payment is again returned due to a closed or

invalid account, the ACH will be discontinued and the waived deposit amount and current charges will be due within seven days of the most recent payment attempt or the account is subject to disconnect and payment of the waived deposit amount, current charges, and all fees associated with delinquency and reconnection.

3. ACH payments returned for insufficient funds must be paid within seven days of the initial attempt to avoid paying the waived deposit amount and disconnection.

4. In the event the ACH is returned three times for any reason, in the twelve months following account opening, the ACH will be discontinued. The current charges and waived deposit amount will become due within seven days of the attempt, otherwise, the account is subject to disconnection, payment of the waived deposit amount, payment of current charges, and payment of any fees associated with delinquency and reconnection.

F. When the current occupant notifies the city they are vacating the property, the city will post a seventy-two hour notice before services will be disconnected to allow the new customer time to transfer the utilities to their name without a break in service.

G. If a tenant(s) is delinquent and refuses to pay for services used at the property, the property owner is responsible for payment to the city for services provided at the owner's property. The property owner(s) shall pay the city all delinquent amounts owed within thirty days of written demand by the city manager or city finance director. If the owner refuses to pay the bill for service(s), the city may disconnect service(s) to the property. The owner is also responsible for paying the city all fees, expenses and commission charged by a collection agency.

### **13.03.060 Refusal of service.**

The city reserves the ~~rights~~right to refuse service to any customer until all federal, state and municipal regulations governing municipal utility service have been complied with by the applicant.

### **13.03.070 Discontinuance of service.**

A. Service may be discontinued for nonpayment. In order to re-establish service, a delinquent turn-on fee and a deposit ~~may be~~are required before service is restored. Service will not be provided if there are any outstanding bills or fees or any violations of this chapter.

B. Customers will be charged a fee if an insufficient funds check or a returned ACH is received by the city. The bank automatically redeposits insufficient funds checks. If an insufficient funds check has been redeposited ~~and is~~or an ACH payment has been returned to the city, the amount will be automatically reversed and applied to the customer's account. The customer will be responsible for any additional charges; interest or penalties accrued to the account. The unpaid balance will be subject to any interest or penalty charges associated with a past due amount. The account will be subject to the city general billing and collection policy, ~~adopted by resolution of the city council.~~

- C. If water service is disconnected because of any misrepresentation, deliberate meter tampering, curb stop tampering or unauthorized connections, service may be restored after the city has received payment for water used, damages to materials, reconnection charges, proper system investment charges and other fees and costs incurred by the city.
- D. A property owner and property managers may ~~have water service transferred~~request to ~~their name automatically when a tenant discontinues services or is shut off~~receive copies of delinquent notices, by completing a landlord agreement form. The landlord agreement will remain in effect until a new property owner requests service, or the landlord who sold the property notifies the city to terminate the landlord agreement.
- E. When water service is temporarily shut-off at the request of the customer and turned on at a later date at the request of the customer, a ~~reconnect~~water turn-on fee shall be charged to the customer. ~~There~~However, there will be no reconnect fee when the water service is shut off for less than twenty-four hours for repairs to the customer's plumbing system.

### **13.03.080 Billing.**

- A. All bills and notices mailed by the city will be mailed to the street addresses of the property, unless the customer has provided a different mailing address.
- B. All utility billing will be based upon a rate definition rather than a property definition. Property may be designated as commercial in this code; however, they may be charged a residential rate for any of the utilities.
- C. Water billing will be based on meter readings. The bills shall indicate the consumption in one thousand-gallon increments.
- D. Sewer billing for new residential and commercial customers will be based on a usage of ~~six~~seven thousand ~~five hundred~~ gallons per month. If a customer has established usage at a previous address, the new sewer rate will be based on the same usage as the previous address until the next annual re-evaluation.
- E. Residential and commercial sewer billing will be reevaluated each year, based on the average of the actual water usage during ~~the billing period starting after~~ January 1, February, and March.
- F. Each and every property location will receive a separate bill.
- G. Water and sewer minimum charges are not prorated with the billing period is shorter than thirty days.
- H. Customers with an active account will be charged any applicable minimum charges for all utility services during billing periods with no water usage. Minimum charges will be established by resolution.
- I. There may be charges for additional unsubstantiated re-reads. If the meter test reveals that the customer has been over-billed by three percent or more, the customer's bill may be adjusted. If the customer has been billed correctly, or has been underbilled, the city will bill the customer for the meter test. The amount billed will be determined by resolution.

- J. Sanitation charges are required on all active residential accounts where the residential service address is located within an area in which collection is serviced by the city. If the account is active with the city, it will incur sanitation charges, along with water and sewer charges. The property will be provided with access to the appropriate container needed for the disposal of solid waste, as set forth in Municipal Code 8.32.040 A.
- K. Starting July 1, 2024, Customers will be required to complete an application for services, which allows them to opt in or out of paperless billing at time of application.

#### **13.03.090 Adjustments.**

- A. Sewer adjustments may be given if a leak occurred during the sewer evaluation periods.
- B. A bill may be adjusted for a water leak if the following condition applies. The usage on the customer's bill with the leak exceeds by three times the usage amount on the customer's bill for the same period one year previous. The leak adjustment is calculated at ~~forty percent of the difference between the current period usage and the usage billed for the same time period one year previous.~~ 30 % of the total water charges on the qualified bill(s) reflecting the leak. For new accounts with less than 12 months of history, leak adjustments may be completed when the customer's bill shows usage that is 21,000 gallons or more. The new account leak adjustment is calculated at 30% the total water charges on the qualified bill(s) reflecting the leak.
- C. Leak adjustments will only be completed for the three bills prior to the leak being repaired.

#### **13.03.100 Credit, payment terms and collection efforts.**

- A. Bills ~~will be~~are considered delinquent if not paid thirty days after the bill date. Authorized interest and penalty charges will start accruing on this date. A delinquent notice will be mailed to the customer on or shortly after the thirty-first day after the bill date. If the bill remains unpaid forty-five days after the bill date, all utility services will be disconnected.
- B. If the customer's service is disconnected due to lack of payment, and remains unpaid for sixty days; the account shall be closed and turned over for collection.

#### **13.03.110 Temporary fire hydrant usage.**

- A. A fire hydrant usage permit must be obtained from the city.
- B. At the time the fire hydrant usage permit is obtained, a hydrant deposit shall be paid for an auxiliary valve, wrench, meter and hose. Upon return of the valve, wrench, meter, and hose, in good condition, the hydrant deposit will be credited toward the amount due for water usage from the hydrant. If equipment is lost or damaged due to customer neglect, appropriate fees shall be charged. The city manager or his designee reserves the right to rescind this privilege at any time.
- C. A fire hydrant operation charge for use of the fire hydrant shall be established by resolution of the city council. Charges will continue until the auxiliary valve, wrench, meter and hose are returned.

- D. All water will be metered. Hydrant meters may be rented from the city at a price set by resolution of the city council. Hydrant meters provided by the user and approved for use by the city may be used. The current city of Casper water transmission line wholesale water rate will be charged for erosion control, reinstatement of vegetation of disturbed areas, compaction water, and flushing water used by developers, contractors, and others in addition to the hydrant permit and hydrant operations charges.

The current retail water rate (dependent upon hydrant location) will be charged in addition to the hydrant permit and hydrant operational charges for all other uses, including, but not limited to, sod watering and parking lot washing. Payment and collection policies as listed in Section 13.03.090 will apply.

### **13.03.120 Domestic septage and non-hazardous industrial sump waste service.**

Customers may use the regional wastewater treatment plan for disposing of domestic septage and non-hazardous industrial sump waste. The hauler of the domestic septage or sump waste will be billed on a monthly basis. Customers receiving bills for this service will adhere to the payment and collection policy for non-utility billing customers.

The customer will be responsible for paying the applicable sump waste testing fees directly to the laboratory.

### **13.03.130 Appeals.**

Bills and adjustments may be appealed to the financial services director or his/her designee within thirty days of the bill date or adjustment date. If satisfactory settlement is not reached within thirty days, the customer may appeal to the ~~Casper utilities advisory board~~ City Manager by submitting a written request to the financial services department. ~~If satisfactory settlement is not reached within thirty days with the Casper utilities advisory board, the customer may appeal to the city council by submitting a written request.~~ All decisions made by the ~~city council~~ City Manager will be final.

### **13.03.131 Payment Arrangements.**

Payment arrangements may be granted if a customer is unable to pay their past due balance before their disconnection date. If made, the arrangement would allow the customer to skip the current shut-off period for the service address that is delinquent or at risk of being shut-off. The account must be brought current by the due date of the current bill, which is not yet delinquent. This may allow up to, but will not exceed, thirty days to bring the account current, depending on when they contact the city. Customers must meet the following criteria to be eligible for a payment arrangement on their account.

- A. The customer must contact the city prior to their week of shut off.
- B. The bill causing delinquency is not the first bill on the account.

- C. Payment arrangements are not allowed on deposits. All deposits must be paid in full before water, sewer and sanitation services will begin.
- D. The customer has had four months of good payment history.
- E. All previous payment arrangements have been paid as agreed.
- F. No more than one previous payment arrangement in the previous twelve-month rolling period is permitted; a total of two payment arrangements in the twelve-month rolling period are allowed, including the one being requested.
- F. A one-time exception may be made for a customer whose water has been disconnected when they have a good payment history on the disconnected account.

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PASSED on 1<sup>st</sup> reading the \_\_\_\_ day of \_\_\_\_\_, 2023.

PASSED on 2<sup>nd</sup> reading the \_\_\_\_ day of \_\_\_\_\_, 2024.

PASSED, APPROVED, AND ADOPTED on third and final reading the \_\_\_\_ day of \_\_\_\_\_, 2024.

APPROVED AS TO FORM:

\_\_\_\_\_

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Amanda Ainsworth  
City Clerk

\_\_\_\_\_  
Ray Pacheco  
Mayor

ORDINANCE NO. 01-24

AN ORDINANCE AMENDING CHAPTER 13.03 OF THE  
CASPER MUNICIPAL CODE REGARDING UTILITY BILLING  
AND COLLECTION.

WHEREAS, the governing body of the City of Casper has the authority to adopt ordinances and resolutions necessary for the health, safety, and welfare of the City of Casper and its citizenry pursuant to Wyoming State Statute § 15-1-103(a)(xli); and,

WHEREAS, the governing body of the City of Casper may perform all acts in relation to concerns of the City necessary to exercise its corporate powers; and,

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This chapter shall compliment other chapters of the Casper municipal code, and city rules and regulations regarding water and sewer service.

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- F. "Rate description" means the amount of money that will be charged for a certain service, dependent upon the kind of service received, rather than the property designation. All rates and fees shall be established by resolution of the city council.
- G. "Residential" means a property designation as listed in the Casper municipal code, Chapter 17 including, but not limited to, single-family dwellings; moveable mobile homes; modular homes; multi-family dwelling units, such as duplexes; townhouses; condominiums; apartments; churches; schools; day care (adult, family and group); parks; playgrounds; historical sites; golf course; and, other similar recreational facilities used during daylight hours. This does not imply a specific rate.
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- I. "Paperless Billing" means a customer receives an electronic version of their bill and no paper statement will be mailed to the customer.
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- K. "Good Payment History" means no late payments for a twelve-month rolling period.

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- B. Upon application, the minimum charge for services will be billed until the meter is installed. If water is used for landscaping before the meter is installed, the customer will be charged for twenty-five thousand gallons of water for the billing period.

#### **13.03.050 Connection or change of service.**

- A. The property owner, tenant or agent of the owner may request changes in existing services. If a tenant occupies the property, the property owner or agent of the owner may only request changes in existing services when the tenant is in a delinquent status. All prior charges related to the service address must be paid in full prior to new services being established.
- B. Service can be obtained by completing a service application with the City's Customer Service Division of the Financial Services Department during normal business hours; or, by utilizing the City's website, if available. The request for service will include the name of the tenant(s)

and property owner(s) (or agent of the property owner), physical address, mailing address, social security number, day and night time telephone number, employer and requested date of service, and where applicable, a lease agreement with the names of all occupants. All adult tenants are required to have current accounts with the city and co-sign for the new service. Business entities are required to provide the name of the business occupying the property, physical address, mailing address, tax identification number, a day and nighttime telephone number, and articles of organization or substantially similar business entity documents. The request must be made at least three working days prior to the requested starting date. Incomplete requests will be returned to the customer for additional information.

- C. Owners, businesses, and tenants of rental properties will be required to make a deposit using collected funds unless:
  - 1. They have one year of previous service with the city indicating good payment history.
  - 2. There is a co-signor who is currently serviced by the city, with good payment history, and who is willing to be the primary account holder and share responsibility for delinquent amounts.
  - 3. They can provide a letter from another utility indicating good payment history for at least one year.
- D. Business entities responsible for multi-family residential buildings will be required to make a deposit calculated by multiplying the deposit amount by the number of units within the building unless:
  - 1. They have one year of previous service with the city indicating good payment history.
  - 2. There is a co-signor who is currently serviced by the city, with good payment history, and who is willing to be the primary account holder and share responsibility for delinquent amounts.
- E. Applicant can provide a letter of credit from another utility indicating good payment history for at least one year. A partial waiver of the deposit may be granted if the account holder sets up an automatic (ACH) payment from its bank account.
  - 1. The ACH must remain in effect for 12 months to continue with the partial waiver; otherwise, the waived amount will be required at the time the ACH is discontinued to avoid service interruption.
  - 2. If an ACH is returned as an account closed or an invalid account, payment of the amount due and establishment of a new account must be made within seven days of the attempted ACH payment. If the next ACH payment is again returned due to a closed or invalid account, the ACH will be discontinued and the waived deposit amount and current charges will be due within seven days of the most recent payment attempt or the account is subject to disconnect and payment of the waived deposit amount, current charges, and all fees associated with delinquency and reconnection,
  - 3. ACH payments returned for insufficient funds must be paid within seven days of the initial attempt to avoid paying the waived deposit amount and disconnection.
  - 4. In the event the ACH is returned three times for any reason, in the twelve months following account opening, the ACH will be discontinued. The current charges and

waived deposit amount will become due within seven days of the attempt, otherwise, the account is subject to disconnection, payment of the waived deposit amount, payment of current charges, and payment of any fees associated with delinquency and reconnection.

- F. When the current occupant notifies the city they are vacating the property, the city will post a seventy-two hour notice before services will be disconnected to allow the new customer time to transfer the utilities to their name without a break in service.
- G. If a tenant(s) is delinquent and refuses to pay for services used at the property, the property owner is responsible for payment to the city for services provided at the owner's property. The property owner(s) shall pay the city all delinquent amounts owed within thirty days of written demand by the city manager or city finance director. If the owner refuses to pay the bill for service(s), the city may disconnect service(s) to the property. The owner is also responsible for paying the city all fees, expenses and commission charged by a collection agency.

#### **13.03.060 Refusal of service.**

The city reserves the right to refuse service to any customer until all federal, state and municipal regulations governing municipal utility service have been complied with by the applicant.

#### **13.03.070 Discontinuance of service.**

- A. Service may be discontinued for nonpayment. In order to re-establish service, a delinquent turn-on fee and a deposit are required before service is restored. Service will not be provided if there are any outstanding bills or fees or any violations of this chapter.
- B. Customers will be charged a fee if an insufficient funds check or a returned ACH is received by the city. The bank automatically redeposits insufficient funds checks. If an insufficient funds check has been redeposited or an ACH payment has been returned to the city, the amount will be automatically reversed and applied to the customer's account. The customer will be responsible for any additional charges; interest or penalties accrued to the account. The unpaid balance will be subject to any interest or penalty charges associated with a past due amount. The account will be subject to the city general billing and collection policy.
- C. If water service is disconnected because of any misrepresentation, deliberate meter tampering, curb stop tampering or unauthorized connections, service may be restored after the city has received payment for water used, damages to materials, reconnection charges, proper system investment charges and other fees and costs incurred by the city.
- D. A property owner and property managers may request to receive copies of delinquent notices, by completing a landlord agreement form. The landlord agreement will remain in effect until a new property owner requests service, or the landlord who sold the property notifies the city to terminate the landlord agreement.
- E. When water service is temporarily shut-off at the request of the customer and turned on at a later date at the request of the customer, a water turn-on fee shall be charged to the customer. However, there will be no reconnect fee when the water service is shut off for less than twenty-four hours for repairs to the customer's plumbing system.

### **13.03.080 Billing.**

- A. All bills and notices mailed by the city will be mailed to the street addresses of the property, unless the customer has provided a different mailing address.
- B. All utility billing will be based upon a rate definition rather than a property definition. Property may be designated as commercial in this code; however, they may be charged a residential rate for any of the utilities.
- C. Water billing will be based on meter readings. The bills shall indicate the consumption in one thousand-gallon increments.
- D. Sewer billing for new residential and commercial customers will be based on a usage of seven thousand gallons per month. If a customer has established usage at a previous address, the new sewer rate will be based on the same usage as the previous address until the next annual re-evaluation.
- E. Residential and commercial sewer billing will be reevaluated each year, based on the average of the actual water usage during January, February, and March.
- F. Each and every property location will receive a separate bill.
- G. Water and sewer minimum charges are not prorated with the billing period is shorter than thirty days.
- H. Customers with an active account will be charged any applicable minimum charges for all utility services during billing periods with no water usage. Minimum charges will be established by resolution.
- I. There may be charges for additional unsubstantiated re-reads. If the meter test reveals that the customer has been over-billed by three percent or more, the customer's bill may be adjusted. If the customer has been billed correctly, or has been underbilled, the city will bill the customer for the meter test. The amount billed will be determined by resolution.
- J. Sanitation charges are required on all active residential accounts where the residential service address is located within an area in which collection is serviced by the city. If the account is active with the city, it will incur sanitation charges, along with water and sewer charges. The property will be provided with access to the appropriate container needed for the disposal of solid waste, as set forth in Municipal Code 8.32.040 A.
- K. Starting July 1, 2024, Customers will be required to complete an application for services, which allows them to opt in or out of paperless billing at time of application.

### **13.03.090 Adjustments.**

- A. Sewer adjustments may be given if a leak occurred during the sewer evaluation periods.
- B. A bill may be adjusted for a water leak if the following condition applies. The usage on the customer's bill with the leak exceeds by three times the usage amount on the customer's bill for the same period one year previous. The leak adjustment is calculated at 30 % of the total water charges on the qualified bill(s) reflecting the leak. For new accounts with less than 12 months of history, leak adjustments may be completed when the customer's bill shows usage

that is 21,000 gallons or more. The new account leak adjustment is calculated at 30% the total water charges on the qualified bill(s) reflecting the leak.

- C. Leak adjustments will only be completed for the three bills prior to the leak being repaired.

#### **13.03.100 Credit, payment terms and collection efforts.**

- A. Bills are considered delinquent if not paid thirty days after the bill date. Authorized interest and penalty charges will start accruing on this date. A delinquent notice will be mailed to the customer on or shortly after the thirty-first day after the bill date. If the bill remains unpaid forty-five days after the bill date, all utility services will be disconnected.
- B. If the customer's service is disconnected due to lack of payment, and remains unpaid for sixty days; the account shall be closed and turned over for collection.

#### **13.03.110 Temporary fire hydrant usage.**

- A. A fire hydrant usage permit must be obtained from the city.
- B. At the time the fire hydrant usage permit is obtained, a hydrant deposit shall be paid for an auxiliary valve, wrench, meter and hose. Upon return of the valve, wrench, meter, and hose, in good condition, the hydrant deposit will be credited toward the amount due for water usage from the hydrant. If equipment is lost or damaged due to customer neglect, appropriate fees shall be charged. The city manager or his designee reserves the right to rescind this privilege at any time.
- C. A fire hydrant operation charge for use of the fire hydrant shall be established by resolution of the city council. Charges will continue until the auxiliary valve, wrench, meter and hose are returned.
- D. All water will be metered. Hydrant meters may be rented from the city at a price set by resolution of the city council. Hydrant meters provided by the user and approved for use by the city may be used. The current city of Casper water transmission line wholesale water rate will be charged for erosion control, reinstatement of vegetation of disturbed areas, compaction water, and flushing water used by developers, contractors, and others in addition to the hydrant permit and hydrant operations charges.

The current retail water rate (dependent upon hydrant location) will be charged in addition to the hydrant permit and hydrant operational charges for all other uses, including, but not limited to, sod watering and parking lot washing. Payment and collection policies as listed in Section 13.03.090 will apply.

#### **13.03.120 Domestic septage and non-hazardous industrial sump waste service.**

Customers may use the regional wastewater treatment plan for disposing of domestic septage and non-hazardous industrial sump waste. The hauler of the domestic septage or sump waste will be billed on a monthly basis. Customers receiving bills for this service will adhere to the payment and collection policy for non-utility billing customers.

The customer will be responsible for paying the applicable sump waste testing fees directly to the laboratory.

### **13.03.130 Appeals.**

Bills and adjustments may be appealed to the financial services director or his/her designee within thirty days of the bill date or adjustment date. If satisfactory settlement is not reached within thirty days, the customer may appeal to the City Manager by submitting a written request to the financial services department. All decisions made by the City Manager will be final.

### **13.03.131 Payment Arrangements.**

Payment arrangements may be granted if a customer is unable to pay their past due balance before their disconnection date. If made, the arrangement would allow the customer to skip the current shut-off period for the service address that is delinquent or at risk of being shut-off. The account must be brought current by the due date of the current bill, which is not yet delinquent. This may allow up to, but will not exceed, thirty days to bring the account current, depending on when they contact the city. Customers must meet the following criteria to be eligible for a payment arrangement on their account.

- A. The customer must contact the city prior to their week of shut off.
- B. The bill causing delinquency is not the first bill on the account.
- C. Payment arrangements are not allowed on deposits. All deposits must be paid in full before water, sewer and sanitation services will begin.
- D. The customer has had four months of good payment history.
- E. All previous payment arrangements have been paid as agreed.
- F. No more than one previous payment arrangement in the previous twelve-month rolling period is permitted; a total of two payment arrangements in the twelve-month rolling period are allowed, including the one being requested.
- F. A one-time exception may be made for a customer whose water has been disconnected when they have a good payment history on the disconnected account.


*\*The remainder of this page is intentionally left blank\**

PASSED on 1<sup>st</sup> reading the \_\_\_\_ day of \_\_\_\_\_, 2023.

PASSED on 2<sup>nd</sup> reading the \_\_\_\_ day of \_\_\_\_\_, 2024.

PASSED, APPROVED, AND ADOPTED on third and final reading the \_\_\_\_ day of \_\_\_\_\_, 2024.

APPROVED AS TO FORM:

  
\_\_\_\_\_

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Amanda Ainsworth  
City Clerk

\_\_\_\_\_  
Ray Pacheco  
Mayor

December 20, 2023

MEMO TO: J. Carter Napier, City Manager *JCN*  
FROM: Fleur Tremel, Chief of Staff *FT*  
Amanda Ainsworth, City Clerk *AA*  
Carla Mills-Laatsch, Licensing Specialist *CLM*  
SUBJECT: Public Hearing for New Restaurant Liquor License No. 52 for Frida's Mexican Restaurant of Casper, LLC, d/b/a Frida's House Mexican Food.

Meeting Type & Date

January 2, 2024

Regular Council Meeting

Action Type

Public Hearing

Minute Action

Recommendation

That Council, by minute action, approve the application for a new Restaurant Liquor License No. 52 for Frida's Mexican Restaurant of Casper, LLC, d/b/a Frida's House Mexican Food, located at 611 West Collins Drive.

Summary

An application has been received requesting a new Restaurant Liquor License No. 52 for Frida's Mexican Restaurant of Casper, LLC, d/b/a Frida's House Mexican Food, located at 611 West Collins Drive. Frida's Mexican Restaurant of Casper, LLC plans to serve traditional Mexican food on-premises. If approved, this license will be issued immediately.

Restaurant Liquor License Requirements

Restaurant liquor licenses require a dispensing "area", and the area is restricted to individuals age 18 and over. No consumption can take place in this area.

As required by Municipal Code 05.08.070, a notice was published in a local newspaper once a week for two consecutive weeks. As required by State Statute 12-4-104(a) it is being advertised on the City's website ([www.casperwy.gov](http://www.casperwy.gov)).

Financial Considerations

The City of Casper will receive \$370.00 for the prorated license.

Oversight/Project Responsibility

Carla Mills-Laatsch, Licensing Specialist

Attachments

Application

Affidavit of Website Publication

# NEW OR TRANSFER LIQUOR LICENSE OR PERMIT APPLICATION

FOR LIQUOR DIVISION USE ONLY

Customer #:

Trf from:

Reviewer: Initials

Date

Agent:

Mgr:

**To be completed by City/County Clerk**

License

Fees

Annual Fee: \$ 370.00

Prorated Fee: \$

Transfer Fee: \$

Publishing Fee: \$

Local License #: RestaurantDate filed with clerk: 11/29/2023

Advertising Dates: (2 Weeks)

12/21/202312/30/2023Hearing Date: 01/02/2024Publishing Fee Direct Billed to Applicant: ☒

License Term:

01/03/2024  
Month Day Year

Through

03/31/2024  
Month Day Year

**LICENSING AUTHORITY:** Begin publishing promptly. As W.S. 12-4-104(d) specifies: **NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.**

Applicant:

Erdis Mexican Restaurant & Casper LLC

Trade/Business Name (dba):

Erdis House Mexican Food

Building to be licensed/Building Address:

611 W Collins Dr  
Number & StreetCasper  
CityWg 82601  
ZipNatrona County  
County

Local Mailing Address:

611 W Collins Dr  
Number & Street or P.O. BoxCasper  
CityWg 82601  
Zip

Local Business Telephone Number:

(207) 333 1900Fax Number: 1 N/A

Business E-Mail Address:

dauididkwhatelse@gmail.com**FILING FOR**☒ NEW LICENSE☐ TRANSFER OF LOCATION**FILING IN (CHOOSE ONLY ONE)**☒ CITY OF: Casper☐ COUNTY OF:**FILING AS (CHOOSE ONLY ONE)**☐ INDIVIDUAL☐ PARTNERSHIP☐ LP/LLP☒ LLC☐ CORPORATION☐ LTD PARTNERSHIP☐ ORGANIZATION☐ OTHER

ER OWNERSHIP

☐ ASSIGNMENT LETTER ATTACHED

IELD BY:

**TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)****RETAIL LIQUOR LICENSE**☐ ON-PREMISE ONLY (BAR)☐ OFF-PREMISE ONLY (PACKAGE STORE)☐ COMBINATION ON/OFF PREMISE (BOTH BAR & PACKAGE STORE)☒ RESTAURANT LIQUOR LICENSE  
☐ BAR AND GRILL LIQUOR LICENSE  
☐ RESORT LIQUOR LICENSE**LIMITED RETAIL LIQUOR LICENSE (CLUB)**☐ VETERANS CLUB  
☐ FRATERNAL CLUB  
☐ GOLF CLUB  
☐ SOCIAL CLUB☐ MICROBREWERY PERMIT☐ WINERY PERMIT☐ DISTILLERY SATELLITE PERMIT☐ WINERY SATELLITE PERMIT☐ COUNTY MALT BEVERAGE PERMIT☐ SPECIAL MALT BEVERAGE PERMIT**SPECIAL DESIGNATIONS (CHOOSE ONLY ONE)**☐ GOLF CLUB☐ GUEST RANCH☐ RESORTTo Assist the Liquor Division with scheduling inspections: **OPERATIONAL STATUS**☒ FULL TIME (e.g. Jan through Dec)

(specify months of operation)

from Jan to Dec☐ SEASONAL/PART-TIME

DAYS OF WEEK (e.g. Mon through Sat)

from Mon to Sun☐ NON-OPERATIONAL/PARKED

HOURS OF OPERATION (e.g. 10a - 2a)

from 10:30 am to 4 pm

90 days

**ALL APPLICANTS MUST COMPLETE QUESTIONS 1-4****1. BUILDING OWNERSHIP:** Does the applicant? W.S. 12-4-103(a)(iii)(a) **OWN** the licensed building?☐ YES (own)(b) **LEASE** the licensed building? (Lease must be through the term of the liquor license)☒ YES (lease)

If Yes, please submit a copy of the lease and indicate:

(i) When the lease expires, located on page 1 paragraph 2 of lease.(ii) Where the **Sales** provision for alcoholic or malt beverages is located, on page 1 paragraph 1 of lease.(MUST contain a provision for **SALE OF ALCOHOLIC or MALT BEVERAGES.**)

2. To operate your liquor business, have you assigned, leased, transferred or contracted with any other person (entity) to operate and assert total or partial control of the license and the licensed building? W.S. 12-4-601(b)

☐ YES ☒ NO

3. Does any manufacturer, brewer, rectifier, wholesaler, or through a subsidiary affiliate, officer, director or member of any such firm: W.S. 12-5-401, 12-5-402, 12-5-403

(a) Hold any interest in the license applied for?

☐ YES ☒ NO

(b) Furnish by way of loan or any other money or financial assistance for purposes hereof in your business?

☐ YES ☒ NO

(c) Furnish, give, rent or loan any equipment, fixtures, interior decorations or signs other than standard brewery or manufacturer's signs?

☐ YES ☐ NO

(d) If you answered YES to any of the above, explain fully and submit any documents in connection there within:

4. Does the **applicant** have any interest or intent to acquire an interest in any other liquor license issued by **this** licensing authority? W.S. 12-4-103(b)☒ YES ☐ NOIf "YES", explain: Bar/Grill in a future**5. BAR AND GRILL LICENSE OR RESTAURANT LICENSE:**

Have you submitted a valid food service permit or application? W.S. 12-4-413(a)

☒ YES ☐ NO**6. RESORT LICENSE:**

Does the resort complex:

(a) Have an actual valuation of at least one million dollars, or have you committed or expended at least one million dollars (\$1,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-401(b)(i)

☐ YES ☒ NO

(b) Include a restaurant and a convention facility which will seat at least one hundred (100) persons? W.S. 12-4-401(b)(ii)

☐ YES ☒ NO

(c) Include motel, hotel or privately owned condominium, town house or home accommodations approved for short term occupancy with at least one hundred (100) sleeping rooms? W.S. 12-4-401(b)(iii)

☐ YES ☒ NO

(d) If no on question (c), have a ski resort facility open to the general public in which you have committed or expended not less than 10 million dollars (\$10,000,000.00)? W.S. 12-4-401(b)(iv)

☐ YES ☒ NO

(e) Are you contracting/leasing the food and beverage services? W.S. 12-4-403(b)

1. If Yes, have you submitted a copy of the food and beverage contract/lease?

☐ YES ☒ NO**7. MICROBREWERY LICENSE:**

(a) Do you self distribute your products? W.S. 12-2-201(a)

(Requires wholesale malt beverage license with the Liquor Division)

☐ YES ☒ NO**8. LIMITED RETAIL (CLUB) LICENSE:****FRATERNAL CLUBS** W.S. 12-1-101(a)(iii)(B)(a) Has the fraternal organization been actively operating in at least thirty-six (36) states? ☐ YES ☒ NO(b) Has the fraternal organization been actively in existence for at least twenty (20) years? ☐ YES ☒ NO

**9. LIMITED RETAIL (CLUB) LICENSE:****VETERANS CLUBS W.S. 12-1-101(a)(iii)(A):**

- (a) Does the Veteran's organization hold a charter by the Congress of the United States? ☐ YES ☐ NO
- (b) Is the membership of the Veteran's organization comprised only of Veterans and its duly organized auxiliary? ☐ YES ☐ NO

N/A

**10. LIMITED RETAIL (CLUB) LICENSE:****GOLF CLUBS W.S. 12-1-101(a)(iii)(D)/W.S. 12-4-301(e):**

- (a) Do you have more than fifty (50) bona fide members? ☐ YES ☐ NO
- (b) Do you own, maintain, or operate a bona fide golf course together with clubhouse? ☐ YES ☐ NO
- (c) Are you a political subdivision of the state that owns, maintains, or operates a golf course? ☐ YES ☐ NO
1. Are you contracting/leasing the food and beverage services? W.S. 12-5-201(g) ☐ YES ☐ NO
2. If Yes, have you submitted a copy of the food and beverage contract/lease? ☐ YES ☐ NO

N/A

**11. LIMITED RETAIL (CLUB) LICENSE:****SOCIAL CLUBS W.S. 12-1-101(a)(iii)(E)/W.S. 12-4-301(b):**

- (a) Do you have more than one hundred (100) bona fide members who are residents of the county in which the club is located? ☐ YES ☐ NO
- (b) Is the club incorporated and operating solely as a nonprofit organization under the laws of this state? ☐ YES ☐ NO
- (c) Is the club qualified as a tax exempt organization under the Internal Revenue Service? ☐ YES ☐ NO
- (d) Has the club been in continuous operation for a period of not less than one (1) year? ☐ YES ☐ NO
- (e) Has the club received twenty-five dollars (\$25.00) from each bona fide member as Recorded by the secretary of the club and are club members at the time of this application in good standing by having paid at least one (1) full year in dues? ☐ YES ☐ NO
- (f) Does the club hold quarterly meetings and have an actively engaged membership carrying out the objectives of the club? ☐ YES ☐ NO
- (g) Have you filed a true copy of your bylaws with this application? ☐ YES ☐ NO
- (h) Has at least fifty one percent (51%) of the membership signed a petition indicating a desire to secure a Limited Retail Liquor License? (Petition Attached) ☐ YES ☐ NO

N/A

**12. If applicant is filing as an Individual, Partnership or Club: W.S. 12-4-102(a)(ii) & (iii)**

Each individual, partner or club officer must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <b>DO NOT LIST PO BOXES</b>	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

(If more information is required, list on a separate piece of paper and attach to this application.)

(2/22)

13. If the applicant is a **Corporation, Limited Liability Company, Limited Liability Partnership or Limited Partnership:** W.S. 12-4-102(a)(iv) & (v)

Each stockholder holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock of the corporation, limited liability company, limited liability partnership, or limited partnership, and every officer, and every director must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <i>DO NOT LIST PO BOXES</i>	Residence Phone Number	No. of Years in Corp or LLC	% of Corporate Stock Held	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
Angel Chota						YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Hector Arizano						YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
David Contreras						YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

(If more information is required, list on a separate piece of paper and attach to this application)

**REQUIRED ATTACHMENTS:**

- ☐ A statement indicating the financial condition and financial stability of the applicant. W.S. 12-4-102(a)(vi).
- ☐ Attach any lease agreements (especially for resort/political subdivisions leasing out food & beverage services) W.S. 12-4-103 (a)(iii)/W.S. 12-4-403(b) / W.S. 12-4-301(e).
- ☐ If transferring a license from one ownership to another, a form of assignment from the current licensee to the new applicant authorizing the transfer. W.S. 12-4-801(b).

**OATH OR VERIFICATION**

(Requires signatures by ALL Individuals, ALL Partners, ONE (1) LLC Member, or TWO (2) Corporate Officers or Directors except that if all the stock of the corporation is owned by ONE (1) individual then that individual may sign and verify the application upon his oath, or TWO (2) Club Officers.) W.S. 12-4-102(b)

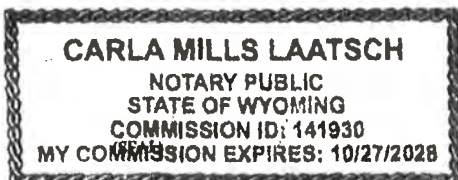
Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

STATE OF WYOMING

COUNTY OF Natrona ) SS.

Signed and sworn to before me on this 3rd day of October, 2023 that the facts alleged in the foregoing instrument are true by the following:

1) <u>[Signature]</u> (Signature)	<u>David Contreras</u> (Printed Name)	<u>Owner</u> Title
2) <u>[Signature]</u> (Signature)	<u>Angel Chota</u> (Printed Name)	<u>Owner</u> Title
3) <u>[Signature]</u> (Signature)	<u>David Contreras</u> (Printed Name)	<u>Owner</u> Title
4) <u>[Signature]</u> (Signature)	<u>Angel Chota</u> (Printed Name)	<u>Owner</u> Title
5) _____ (Signature)	_____ (Printed Name)	_____ Title
6) _____ (Signature)	_____ (Printed Name)	_____ Title



Witness my hand and official seal:

Carla Mills Laatsch  
Signature of Notary Public

My commission expires: 10/27/2028

AFFIDAVIT OF WEBSITE PUBLICATION

State of Wyoming)  
County of Natrona)

I, the undersigned, being in the employ of the City of Casper and responsible for the publishing and posting of notices for the Casper City Council's public hearings concerning liquor licensing, and knowing the facts herein set forth do solemnly swear that:

- Notice of the public hearing set forth below was posted continually on the City of Casper website in accordance with W.S. 12-4-104. The said posting commenced on 12/20/2023 and ended on 01/03/2024 and
- Attached is image of the Notice as actually posted on the City of Casper website (www.caserwy.gov) for the entire period referenced above.

By: Carla Mills-Laatsch

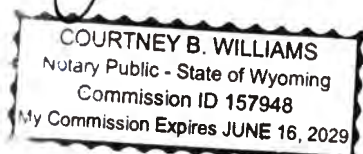
Date: 12/20/2023

Title: Licensing Specialist

Scribed in my presence and sworn before me on this

20 day of December, 2023

Courtney B. Williams



Provide to City of Casper Central Records

## NEW RESTAURANT LIQUOR LICENSE

An application for a new Restaurant Liquor License No. 52 Frida's Mexican Restaurant of Casper, LLC, located at 611 West Collins Drive has been received in this office. Public Hearing on said application will be held at the Casper City Council Meeting on January 2, 2024, at 6:00 p.m. at the Lyric, located at 230 West Yellowstone Hwy, Casper, Wyoming.

Amanda Ainsworth  
City Clerk

Publish: December 21 & December 30, 2023

December 20, 2023

**MEMO TO:** J. Carter Napier, City Manager *JCN*  
**FROM:** Fleur Tremel, Chief of Staff *FT*  
Amanda Ainsworth, City Clerk *AA*  
Carla Mills-Laatsch, Licensing Specialist *CL*  
**SUBJECT:** Public Hearing for Transfer of Ownership Interest for Retail Liquor License No. 13 for 307 Enterprises, LLC, d/b/a The Range at 5150, Located at 455 Thelma Drive.

**Meeting Type & Date**

Regular Council Meeting  
January 2, 2024

**Action Type**

Public Hearing  
Minute Action

**Recommendation**

That Council, by minute action, approve the application for a transfer of ownership interest for Retail Liquor License No. 13 for 307 Enterprises, LLC, d/b/a The Range at 5150, located at 455 Thelma Drive.

**Summary**

An application has been received requesting a transfer of ownership interest for Retail Liquor License No. 13 for 307 Enterprises, LLC, d/b/a The Range at 5150, located at 455 Thelma Drive.

Retail Liquor License No. 13 was owned by James Boyles having 99% interest, and Heather Boyles having 1% of the ownership interest. On December 1, 2023, the ownership interest changed to James and Heather Boyles each having 38% ownership interest, Eric Nokes having 12% ownership interest, Brian Stack having 6% ownership interest, and Jerad Stack having 6% ownership interest. Municipal Code 5.08.050 states that whenever an interest of more than 10% of the whole interest in any corporation, association or organization holding a retail liquor license is sought to be sold, assigned or otherwise transferred a new application shall first be filed with the City Clerk and no such sale, assignment or transfer shall be made without the prior approval of the City Council. During the review of the renewal application, City staff discovered this change of interest ownership, making it necessary for a transfer application. The owners were informed of the statutory requirements and that a transfer application is necessary.

As required by Municipal Code 05.08.080, a notice was published in a local newspaper once a week for two consecutive weeks. As required by State Statute 12-4-104(a) it was also advertised on the City's website ([www.casperwy.gov](http://www.casperwy.gov)).

**Financial Considerations**

The City will receive a \$100 transfer fee if this license is approved.

**Oversight/Project Responsibility**

Carla Mills-Laatsch, Licensing Specialist

**Attachments**

Copy of Application

Affidavit of Website Publication

# NEW OR TRANSFER LIQUOR LICENSE OR PERMIT APPLICATION

## FOR LIQUOR DIVISION USE ONLY

Customer #:

Trf from:

Reviewer:

Initials

Date

Agent:

Mgr:

**To be completed by City / Town / County Clerk**

Local License #:

License

Fees

Annual Fee: \$

Prorated Fee: \$

Transfer Fee: \$

Publishing Fee: \$

Date filed with clerk:

Advertising Dates: (2 Consecutive Weeks Prior to Hearing)

Public Hearing Date:

Publishing Fee Direct Billed to Applicant: ☒

License Term:

Month

Day

Year

Through

Month

Day

Year

**LICENSING AUTHORITY:** Begin publishing promptly. As W.S. 12-4-104(d) specifies: **NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.**

Applicant (Business Name):

Doing Business As (DBA) / Trade Name:

Building to be licensed / Building Address:

(Address Number, and Suite or Unit Number, and Street or Road Name)

Casper

WY

82609

Natrona

City

State

Zip

County

Local Mailing Address:

(Address Number or PO Box, and Suite or Unit Number, and Street or Road Name)

Casper

WY

82609

Natrona

City

State

Zip

County

Local Business Telephone Number:

Fax Number:

Business E-Mail Address:

Business Primary Contact:

First Name

Last Name

**FILING FOR**☐ NEW LICENSE☐ TRANSFER OF LOCATION☒ TRANSFER OF OWNERSHIP☒ ASSIGNMENT LETTER MUST BE ATTACHED

FORMERLY HELD BY:

**FILING IN (CHOOSE ONLY ONE)**☐ CITY / TOWN OF:☐ COUNTY OF:**FILING AS (CHOOSE ONLY ONE)**☐ INDIVIDUAL☐ PARTNERSHIP☐ LP☐ LLP☐ LLLP☒ LLC☐ LC☐ CORPORATION (INC)☐ POLITICAL SUBDIVISION☐ ORGANIZATION☐ OTHER**TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)**☒ RETAIL LIQUOR LICENSEPRIMARY BUSINESS TYPE  
(CHOOSE ONLY ONE)☐ ON-PREMISE BAR☐ OFF-PREMISE PACKAGE STORE☒ ON & OFF PREMISE BAR &  
PACKAGE STORE☐ RESTAURANT LIQUOR LICENSE  
☐ BAR AND GRILL LIQUOR LICENSE  
☐ RESORT LIQUOR LICENSELIMITED RETAIL LIQUOR LICENSE  
(CLUB)☐ VETERANS CLUB  
☐ FRATERNAL CLUB  
☐ GOLF CLUB  
☐ SOCIAL CLUB☐ MICROBREWERY PERMIT☐ WINERY PERMIT☐ MANUFACTURER SATELLITE PERMIT☐ WINERY SATELLITE PERMIT☐ COUNTY MALT BEVERAGE PERMIT☐ SPECIAL MALT BEVERAGE PERMIT**SPECIAL STATUTORY DESIGNATIONS (CHOOSE ONLY ONE)**☐ COMMERCIAL AIRPORT (W.S. 12-4-201(d)(iv))☐ GOLF CLUB (W.S. 12-5-201(f))☐ GUEST RANCH (W.S. 12-5-201(f))☐ RESORT (W.S. 12-4-401(iv) / 12-5-201(f))☐ GOLF CLUB-POLIT. SUBDIVISION (W.S. 12-4-301(e) / 12-5-201(f))☐ Other:**OPERATIONAL STATUS (To Assist the Liquor Division with scheduling inspections (W.S. 12-1-101(a)(xxi) / 12-2-301(c) / 12-4-103(a)(iv)))**☒ FULL TIME☐ SEASONAL☐ NON-OPERATIONAL / PARKED

MONTHS OF OPERATION

from \_\_\_\_\_ to \_\_\_\_\_ ☒ All Year (Jan-Dec)

DAYS OF WEEK OF OPERATION

from \_\_\_\_\_ to \_\_\_\_\_ ☒ Every Day (Mon-Sun)

HOURS OF OPERATION

from 11a to 10p ☐ 24 Hours a Day

**9. LIMITED RETAIL (CLUB) LIQUOR LICENSE:****FRATERNAL CLUBS W.S. 12-1-101(a)(iii)(B)**

- (a) Has the fraternal organization been actively operating in at least thirty-six (36) states? ☐ YES ☐ NO
- (b) Has the fraternal organization been actively in existence for at least twenty (20) years? ☐ YES ☐ NO

**10. LIMITED RETAIL (CLUB) LIQUOR LICENSE:****VETERANS CLUBS W.S. 12-1-101(a)(iii)(A):**

- (a) Does the Veteran's organization hold a charter by the Congress of the United States? ☐ YES ☐ NO
- (b) Is the membership of the Veteran's organization comprised only of Veterans and its duly organized auxiliary? ☐ YES ☐ NO

**11. LIMITED RETAIL (CLUB) LIQUOR LICENSE:****GOLF CLUBS W.S. 12-1-101(a)(iii)(D) / W.S. 12-4-301(e):**

- (a) Does the golf club have more than fifty (50) bona fide members? ☐ YES ☐ NO
- (b) Does the Applicant, maintain, or operate a bona fide golf course together with a clubhouse? ☐ YES ☐ NO
- (c) Is the Applicant a Political Subdivision of the state that owns, maintains, or operates this golf course? ☐ YES ☐ NO
1. Will food and beverage services be contracted or subcontracted? W.S. 12-4-301(e) ☐ YES ☐ NO
2. If YES, is a copy of the food and beverage contract or lease attached? ☐ YES ☐ NO

**12. LIMITED RETAIL (CLUB) LIQUOR LICENSE:****SOCIAL CLUBS W.S. 12-1-101(a)(iii)(E) / W.S. 12-4-301(b):**

- (a) Does the club have more than one hundred (100) bona fide members who are residents of the county in which the club is located? ☐ YES ☐ NO
- (b) Is the club incorporated and operating solely as a nonprofit organization under the laws of this state? ☐ YES ☐ NO
- (c) Is the club qualified as a tax-exempt organization under the Internal Revenue Service? ☐ YES ☐ NO
- (d) Has the club been in continuous operation for a period of not less than one (1) year? ☐ YES ☐ NO
- (e) Has the club received twenty-five dollars (\$25.00) from each bona fide member as recorded by the secretary of the club and are club members at the time of this application in good standing by having paid at least one (1) full year in dues? ☐ YES ☐ NO
- (f) Does the club hold quarterly meetings and have an actively engaged membership carrying out the objectives of the club? ☐ YES ☐ NO
- (g) Is a true copy of the club bylaws attached to this application? ☐ YES ☐ NO
- (h) Has at least fifty one percent (51%) of the membership signed a petition indicating a desire to secure a Limited Retail Liquor License? (Petition(s) Attached) ☐ YES ☐ NO

**13. Applicant is Filing As Individual, Partnership, Political Subdivision, Organization or Other:  
W.S. 12-4-102(a)(ii) & (iii)**

Each individual, partner or officer (as applicable) must complete all of the information below.  
(If more information is required, list on a separate piece of paper and attach to this application.)

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <b>DO NOT LIST PO BOXES</b>	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been convicted within the previous 10 years of:	
					a Felony Violation Relating to Alcoholic Liquor or Malt Beverages?	any Violation Relating to Alcoholic Liquor or Malt Beverages?
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

**ALL APPLICANTS MUST COMPLETE QUESTIONS 1-3****1. BUILDING OWNERSHIP: W.S. 12-4-103(a)(iii)**

Does the Applicant own or lease the licensed building?

- (a) The Applicant **OWNS** the licensed building.  
 (b) The Applicant **LEASES** the licensed building.

☒ YES (own)  
☐ YES (lease)

If the building is leased, please submit a copy of the lease and indicate:

- (i) Lease term expiration date; located on page \_\_\_\_\_ paragraph \_\_\_\_\_.

**Note:** The lease term **MUST** continue at least through the term of the liquor license or permit

- (ii) Sales provision for alcoholic or malt beverages; located, on page \_\_\_\_\_ paragraph \_\_\_\_\_.

**Note:** The lease **MUST** contain a provision for **SALE OF ALCOHOLIC or MALT BEVERAGES**.

**2. LIQUOR BUSINESS CONTROL: W.S. 12-4-601(b)**

- (a) To operate the liquor business, has the business or license/permit been assigned, leased, transferred or contracted with any other person (entity) to operate and assert total or partial control of the license or permit or the licensed building?

☐ YES ☒ NO

- (b) If the answer was **YES** to 2(a) above, explain fully and submit any documents in connection there within.

**3. INTEREST IN LICENSE OR PERMIT: W.S. 12-5-401, 12-5-402, 12-5-403 -**

Does any alcohol manufacturer, brewer, rectifier, wholesaler, or through a subsidiary affiliate, officer, director or member of any such firm:

- (a) Hold any interest in the license/permit applied for? ☐ YES ☒ NO  
 (b) Furnish by way of loan or any other money or financial assistance for purposes hereof in the business? ☐ YES ☒ NO  
 (c) Furnish, give, rent or loan any equipment, fixtures, interior decorations or signs other than standard brewery or manufacturer's signs? ☐ YES ☒ NO  
 (d) If the answer was **YES** to any of the above, explain fully and submit any documents in connection there within.

**4. RETAIL LIQUOR LICENSE-COUNTY LOCATIONS ONLY: W.S. 12-4-201(f)(ii)**

Is the licensed building within five (5) miles of an incorporated town or city?

☐ YES ☐ NO

**5. RETAIL LIQUOR LICENSE-COMMERCIAL SERVICE AIRPORTS ONLY: W.S. 12-4-201(m)**

- (a) Will food and beverage services be contracted or subcontracted?

☐ YES ☐ NO

1. If **YES**, is a copy of the food and beverage contract or lease attached?

☐ YES ☐ NO

**6. BAR AND GRILL LICENSE OR RESTAURANT LIQUOR LICENSE ONLY: 12-4-413(a) / W.S. 12-4-407(a)**

Is a copy of the valid food service permit or the approved permit application attached?

☐ YES ☐ NO

**7. RESORT LIQUOR LICENSE: W.S. 12-4-401 through W.S. 12-4-403(b)**

Does the resort complex:

- (a) Have an actual valuation of at least one million dollars, or have committed or expended at least one million dollars (\$1,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-401(b)(i) ☐ YES ☐ NO  
 (b) Include a restaurant and a convention facility; a convention facility that will seat at least one hundred (100) persons? W.S. 12-4-401(b)(ii) ☐ YES ☐ NO  
 (c) Include motel, hotel or privately owned condominium, town house or home accommodations approved for short term occupancy with at least one hundred (100) sleeping rooms? W.S. 12-4-401(b)(iii) ☐ YES ☐ NO  
 (d) If no on question (c), have a ski resort facility open to the general public in which has been committed or expended not less than 10 million dollars (\$10,000,000.00)? W.S. 12-4-401(b)(iv) ☐ YES ☐ NO  
 (e) Will food and beverage services be contracted or subcontracted? W.S. 12-4-403(b) ☐ YES ☐ NO  
 1. If **YES** to (e), is a copy of the food and beverage contract or lease attached? ☐ YES ☐ NO

**8. MICROBREWERY PERMIT ONLY: WHOLESALE DISTRIBUTION: W.S. 12-2-201(a)**

- (a) Will the microbrewery self-distribute its products or distribute through a licensed wholesaler? ☐ YES ☐ NO

If **YES**, a wholesale malt beverage license from the Liquor Division will be required.

**14. Applicant is Filing As a Corporation, Limited Company, Limited Liability Company, Limited Liability Partnership or Limited Partnership: W.S. 12-4-102(a)(iv) & (v)**

Each stockholder holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock or ownership of the corporation, limited liability company, limited liability partnership, or limited partnership.

**Each Officer, Director or LLC member must complete all of the information below.**  
(If more information is required, list on a separate piece of paper and attach to this application)

True and Correct Name	Date of Birth	Residence Address: No. & Street City, State & Zip <b>DO NOT LIST PO BOXES</b>	Residence Phone Number	No. of Years in Corp or LLC	% of Corporate Stock or Ownership Held	Have you been convicted within the previous 10 years of:	
						a Felony Violation Relating to Alcoholic Liquor or Malt Beverages?	any Violation Relating to Alcoholic Liquor or Malt Beverages?
James Boyles						YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
Heather Boyles						YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Eric Apkus						YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Brian Stack						YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Jerod Stack						YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>

**REQUIRED ATTACHMENTS:**

- ☐ A statement indicating the financial condition and financial stability of the Applicant. W.S. 12-4-102(a)(vi).
- ☐ If transferring a license or permit to another Applicant, attach a form of assignment from the current licensee to the new Applicant authorizing the transfer. W.S. 12-4-601(b).
- ☐ A copy of any lease agreements. W.S. 12-4-103(a)(iii)
- ☐ Bar & Grill and Restaurant liquor license Applicants: attach a copy of the current Food Service Permit or the approved permit application for the Applicant and for the licensed building location. 12-4-413(a) / W.S. 12-4-407(a)
- ☐ If food and beverage services will be contracted or subcontracted attach a copy of the contract or lease agreement W.S. 12-4-201(m) / W.S. 12-4-301(e) / W.S. 12-4-403(b)
- ☐ If filing for a Golf Club or Social Club liquor license attach a copy of the club's bylaws W.S. 12-4-301(c)

**OATH OR VERIFICATION**

Requires signatures by **ALL** Individuals, **ALL** Partners, **ONE (1)** LLC Member, or **TWO (2)** Corporate Officers or Directors except that if all the stock of the corporation is owned by **ONE (1)** individual then that individual may sign and verify the application upon his oath, or **TWO (2)** Club Officers. W.S. 12-4-102(b)


Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

STATE OF WYOMING )

) SS.

COUNTY OF \_\_\_\_\_ )

Signed and sworn to before me on this 6th day of December, 2023 that the facts alleged in the foregoing instrument are true by the following:

1)		James Boyles	Managing member
	(Signature)	(Printed Name)	Title
2)	_____	_____	_____
	(Signature)	(Printed Name)	Title
3)	_____	_____	_____
	(Signature)	(Printed Name)	Title
4)	_____	_____	_____
	(Signature)	(Printed Name)	Title
5)	_____	_____	_____
	(Signature)	(Printed Name)	Title

Witness my hand and official seal:



Signature of Notary Public

(SEAL)

My commission expires: 4/23/29

M. COLLUMS  
Notary Public - State of Wyoming  
Commission ID 162671  
My Commission Expires Apr 23, 2029

AFFIDAVIT OF WEBSITE PUBLICATION

State of Wyoming)  
County of Natrona)

I, the undersigned, being in the employ of the City of Casper and responsible for the publishing and posting of notices for the Casper City Council's public hearings concerning liquor licensing, and knowing the facts herein set forth do solemnly swear that:

- Notice of the public hearing set forth below was posted continually on the City of Casper website in accordance with W.S. 12-4-104. The said posting commenced on 12/20/2023 and ended on 01/03/2024 and
- Attached is image of the Notice as actually posted on the City of Casper website ([www.casperwy.gov](http://www.casperwy.gov)) for the entire period referenced above.

By: Carla Mills-Lootch

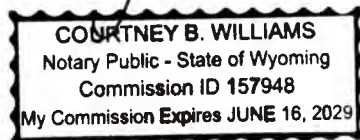
Date: 12/20/2023

Title: Licensing Specialist

Scribed in my presence and sworn before me on this

20 day of December, 2023

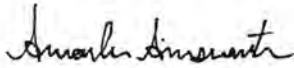
Courtney B. Williams



Provide to City of Casper Central Records

## TRANSFER OF OWNERSHIP INTEREST FOR RETAIL LIQUOR LICENSE



An application for a transfer of ownership interest for retail liquor license No. 13 for 307 Enterprises, LLC d/b/a The Range at 5150, located at 455 Thelma Dr., has been received in this office. Public Hearing on said application will be held at the Casper City Council Meeting on January 2, 2024, at 6:00 p.m. at the Lyric, located at 230 West Yellowstone Hwy, Casper, Wyoming.



Amanda Ainsworth  
City Clerk

Publish: December 21 & December 30, 2023

November 29, 2023

**MEMO TO:** City Council  
J. Carter Napier, City Manager   
**FROM:** Eric K. Nelson, City Attorney   
**SUBJECT:** An Ordinance Amending Chapter 2.64 of the Casper Municipal Code Regarding the Removal or Censor of Public Officials.

**Meeting Type & Date**

Regular Council Meeting – December 5, 2023

**Action type**

Public Hearing and First Reading

**Recommendation**

That City Council conduct the Public Hearing and First Reading of An Ordinance Amending Chapter 2.64 of the Casper Municipal Code Regarding the Removal or Censor of Public Officials.

**Summary**

As a City Manager form of government, the Casper City Council, pursuant to Wyo. Stat. 15-4-201, elects a mayor and vice mayor each year. These positions are not elected directly by the citizens but by the Council itself. Unlike a “strong mayor” form of government, the mayor in a city manager form of government does not have the power of veto and is largely ministerial. The mayor, and vice mayor in his/her absence, runs meetings, signs resolutions, ordinances, etc., at the direction of Council, and otherwise represents the City and Council to the public.

Currently, the Casper Municipal Code contains provisions for the removal of a councilor from City Council. This could be for non-attendance (Casper Municipal Code 2.04.100) or for cause as defined within municipal code (Casper Municipal Code 2.64.005). In either case, the councilor is entitled to notice and an opportunity for a hearing.

There is not currently a process for removal of the mayor or vice mayor from their positions, short of removing them entirely from office. Council has the power to remove the mayor or vice mayor from their respective positions without removing them from Council. To establish a process, an ordinance amendment needs to be adopted.

Staff is proposing an ordinance amendment which would require, upon a vote of a majority of Council to initiate removal proceedings, notice to the mayor or vice mayor that the Council intends to proceed with a removal vote. The councilor subject to the action could request a public hearing. Upon a vote of a super majority of Council in favor of removal, the mayor or vice mayor would be removed from that position. The proposed ordinance will fill either spot pursuant to the process adopted by Council.

Find attached a copy of the proposed ordinance. The Public Hearing and First Reading will be conducted on December 5, 2023.

**Financial Considerations**

None at this time.

**Oversight/Project Responsibility**

Eric K. Nelson, City Attorney

**Attachments**

Proposed Ordinance

ORDINANCE NO. 24-23

AN ORDINANCE AMENDING CHAPTER 2.64 OF THE  
CASPER MUNICIPAL CODE REGARDING THE REMOVAL  
OR CENSOR OF PUBLIC OFFICIALS.

WHEREAS, the governing body of the City of Casper has the authority to adopt ordinances and resolutions necessary for the health, safety, and welfare of the City of Casper and its citizenry pursuant to Wyoming State Statute § 15-1-103(a)(xli); and,

WHEREAS, pursuant to W.S. § 15-1-103 (a)(v) the governing body of the City of Casper may perform all acts in relation to the concerns of the City necessary to the exercise of its corporate powers; and,

WHEREAS, the Casper Municipal Code needs updated from time to time; and,

WHEREAS, the Casper Municipal Code does not contain a process for the removal of the mayor or vice mayor from their positions, short of removing them entirely from office; and,

WHEREAS, City Council has the power to remove the mayor or vice mayor from their respective positions without removing them from City Council; and,

WHEREAS, City Council desires to adopt an ordinance which sets out the process for City Council to remove the mayor or vice mayor from office.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That Chapter 2.64 of the Municipal Code is amended and shall be replaced and codified as follows:

**Section 1: The title of Chapter 2.64 is changed to “Removal or Censure of Public Officials.”**

**Section 2: The following Sections of the Municipal Code shall be replaced and codified as follows:**

**2.64.005 Definitions.**

"For cause" means:

1. Gross and persistent delinquency in being absent from regular meetings of the council. Absence from three consecutive meetings without reasonable excuse shall be evidence of such delinquency;
2. Conviction of a felony;
3. Failing the residency requirements as defined in Section 2.04.030;
4. Determination by a court having jurisdiction to be insane or mentally incompetent;
5. Conviction of a crime involving moral turpitude or constituting a breach of oath of office;

6. Refusing to take the oath of office or to give or renew an official bond if required by law;
7. Conviction of any crime involving ethics or malfeasance; including, but not limited to conviction of the crime of malfeasance pursuant to W.S. § 15-1-113(m), as it may, from time to time, be amended;
8. Violation of W.S. §§ 9-13-101 *et seq.*, 12-4-103(a)(i), 15-1-127, 15-1-128, or 16-6-118, or code Section 5.08.100(A)(1), as they may, from time to time, be amended;
9. Violation of any provision of the public service code of ethics as set forth in Chapter 2.60, or violation of any other law or ordinance involving ethics, as they may, from time to time, be amended;
10. Sexually [sexual] harassment of, workplace violence act against, or creation of a hostile work environment for any agent or employee of the city as set forth in the city personnel rules and regulations manual, dated August 20, 2002, as it may, from time to time, be amended.

#### **2.64.010 Authorization.**

- A. Any joint powers board member or other board member appointed by the city council may be removed from office at will at any time by a vote of a majority of all the elected members of the city council.
- B. Any city councilman may be removed from office, for cause, by a vote of a two-thirds majority of all members of the city council after following the procedures set forth in Section 2.64.020 for the removal of any such city councilman.

#### **2.64.020 Procedure.**

The following procedures shall be followed for the removal of any city councilman by the city council for any of the "for cause" reasons specified in Section 2.64.005:

1. The city council may, by a resolution approved by a two-thirds majority vote of all of the elected members of the city council, refer any alleged "for cause" conduct to an independent hearing officer who shall be a current member of the state bar association. Said hearing officer shall be retained by the city for hearing the allegations as specified, and set forth in the resolution.
2. The hearing officer shall follow the hearing procedures of a contested case pursuant to the Wyoming Administrative Procedure Act (W.S. § 16-3-101 *et seq.*) in any removal proceeding.
3. Recognizing that the city attorney's office has a conflict of interest in prosecuting the city's position in any such hearing, the city shall be represented by a special city attorney retained by the city council for the purposes of this hearing.
4. The hearing officer shall state his or her findings in writing and whether or not "for cause" exists for the removal of such council member, which shall be forwarded to

the members of the city council within ten days after the conclusion of the hearing. The decision of the hearing officer shall be appealable under the provisions of the Wyoming Administrative Procedures Act.

5. Upon a final decision by the hearing officer finding that the alleged "for cause" conduct has occurred, the councilman may be removed from office or censored by a two-thirds majority vote of all of the elected members of the city council. The vote to remove or censor councilman by the city council is a final decision, shall not be appealable, and the seat held by such councilman shall be vacated.

#### **2.64.030 Removal of Mayor or Vice-Mayor**

The following procedures shall be followed for the removal of either the mayor or vice-mayor from their respective positions, but not from council, by the city council:

1. Upon a vote of "no confidence" by a majority of city council, at either a regular or duly called special meeting, notice shall be given to the subject individual and proceedings to remove the subject individual from the position of mayor or vice-mayor shall be initiated.
2. At the next regular or duly called special meeting, the subject individual may request that the matter be addressed in an open meeting and shall be given an opportunity to address city council. If no such request is made, the city council may convene in an executive session to deliberate on the matter before a vote is taken in open session.
3. Upon an affirmative two-thirds vote of council to remove either the mayor or vice mayor, the subject individual shall be immediately removed from that position and will remain a member of council. If the mayor is removed, the vice-mayor shall act as mayor *pro tem* until city council elects a new mayor at its next regularly scheduled city council meeting. In the case of the vice-mayor, said position shall remain vacant until city council elects a new vice-mayor at its next regularly scheduled city council meeting. If an election cannot be held for either the mayor or vice-mayor position at the next regularly scheduled city council meeting, city council shall hold the elections soon as practicable at one of its meetings.

[The remainder of this page is intentionally left blank.]

PASSED on 1<sup>st</sup> reading the 5<sup>th</sup> day of December, 2023.

PASSED on 2<sup>nd</sup> reading the 19<sup>th</sup> day of December, 2023.

PASSED, APPROVED, AND ADOPTED on third and final reading the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

APPROVED AS TO FORM:

Eric K. Nelson


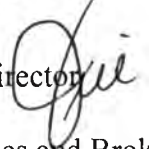
ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Amanda Ainsworth  
City Clerk

\_\_\_\_\_  
Ray Pacheco  
Mayor

December 19, 2023

MEMO TO: J. Carter Napier, City Manager   
FROM: Jill Johnson, Financial Services Director   
SUBJECT: Designation of Official Depositories and Brokers

Meeting Type & Date

Regular Council Meeting, January 2, 2024

Action Type

Resolution

Recommendation:

That Council, by resolution, designate the following banks as approved depositories and investment companies as designated brokers for the City of Casper funds for calendar year 2024: First Interstate Bank, US Bank, First State Bank, Platte Valley Bank, ANB Bank, Wyoming Government Investment Fund (WGIF), Wyoming State Treasurer-Wyostar, US Bank, Wyoming State Treasurer – Wyostar II.

Summary:

Wyoming State Statute 9-4-817 requires all municipal governments to formally designate financial depositories. The depository must be recognized by the State Treasurer as an approved depository (WSS 9-4-803,806-807), and deposits must either be fully insured by the Federal Deposit Insurance Corporation or they must be secured with a pledge of collateral that is at least equal to the amount of the deposit.

The above banking institutions have made formal application to become a designated depository for City of Casper funds. All are eligible to be designated as depositories as determined by the State Treasurer and have met all other statutory requirements. The designation of a depository by Council does not necessarily imply that a business relationship will be formed with each bank but does allow for financial transactions to take place with them should it be deemed beneficial to the City.

Financial Considerations

None

Oversight/Project Responsibility

Jill Johnson, Financial Services Director

Attachments:

Resolution

Letters of Application/Resolutions



# First State Bank

Your **First** Choice in Banking

DIVISION OF GLACIER BANK

## APPLICATION FOR DEPOSIT OF PUBLIC FUNDS

January 12, 2023


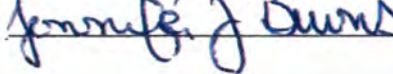
Pursuant to the requirements of W.S. 9-4-818, formal application is made by First State Bank, Division of Glacier Bank, a corporation organized and existing under the laws of the State of Montana, and having its office and principal place of business in the Town of Wheatland, in the County of Platte, in the State of Wyoming, to be designated as Depository. (Indicated amount of deposit desired unlimited.)

The bank offers the following described securities:

U.S. Treasury Securities  
U.S. Agency Securities  
U.S. Agency Pass thru Mortgages  
U.S. Agency Collateralized Mortgages Obligations (CMOs)  
Wyoming Municipal Securities  
FHLB Letters of Credit  
CDARS/ICS

to be assigned to City of Casper, as security for the safekeeping and prompt payment of all public monies that may be deposited with it by you, and for the faithful performance of its duties under the law as such depository.

By Order of the Board of Directors

Derrick Sisson, President and CEO

Jennifer J. Burns, Senior Vice President

### BANK DIRECTORS

Robert Hellbaum  
Derrick J. Sisson  
Jeff Brown

Tom Dolan  
Kelly J. Sittner  
E. Gerald Gebhart

Michael Schmitt  
Michele McGuire

**Wheatland**  
P.O. Box 39  
Wheatland, WY 82201  
(307) 322-5222



**Casper**  
P.O. Box 1177  
Casper, WY 82602  
(307) 234-9005



**Torrington**  
P.O. Box 1098  
Torrington, WY 82240  
(307) 532-5600



**Guernsey**  
P.O. Box 879  
Guernsey, WY 82214  
(307) 836-2152



49 Commons Loop  
Kalispell, MT 59901-2679  
406.756.4200

**RESOLUTIONS OF  
THE BOARD OF DIRECTORS OF GLACIER BANK  
For Meeting of April 26, 2023**

RECITALS

- A. Glacier Bank is a subsidiary of Glacier Bancorp, Inc. The Board of Directors of Glacier Bank delegates authority to certain of its Officers and the Division Officers (as defined below) to operate Glacier Bank and its respective divisions and to execute certain documents on behalf of Glacier Bank.
- B. There are sixteen (16) divisions of Glacier Bank which operate as separate independent divisions, each of which has advisory directors and officers (the "Division Officers"). This resolution includes Glacier Bank and the bank divisions below.
- |                                       |                                       |
|---------------------------------------|---------------------------------------|
| • Mountain West Bank (Coeur d'Alene)  | • Valley Bank of Helena               |
| • First Security Bank of Missoula     | • First Security Bank (Bozeman)       |
| • Western Security Bank (Billings)    | • First State Bank (Wheatland)        |
| • Collegiate Peaks Bank (Buena Vista) | • Citizens Community Bank (Pocatello) |
| • First Bank of Wyoming (Powell)      | • First Bank of Montana (Lewistown)   |
| • North Cascades Bank (Chelan)        | • Bank of the San Juans (Durango)     |
| • The Foothills Bank (Yuma)           | • First Community Bank Utah (Layton)  |
| • Heritage Bank of Nevada (Reno)      | • Altabank (American Fork)            |

RESOLUTIONS

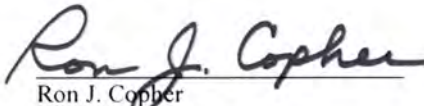
**Authority of Officers**

The officers of Glacier Bancorp, Inc., Glacier Bank and the Division Officers are hereby authorized to act on behalf of Glacier Bank on matters which include, but are not limited to, the matters described below, and to execute and deliver such documents as may be deemed necessary or appropriate to carry out the intended transaction, such action shall be deemed to have been taken by an authorized officer of Glacier Bank:

- |  |                          |
|--|--------------------------|
| • Loan Documentation                   | • Vendor Contracts       |
| • Signature Cards                      | • Deposit Contracts      |
| • Real Estate Contracts                | • OREO Documentation     |
| • Appraisal Documents                  | • Buy/Sell Agreements    |
| • Facilities and Maintenance Contracts | • SBA Loan Documentation |

The president of Glacier Bancorp, Inc. Glacier Bank and the division presidents, each, in their individual capacity, are granted the power and authority to assign such responsibilities, including the authority to execute documents, to such employee(s) within the division as such division president deems necessary or appropriate to carry out the day-to-day operations of the respective banking division.

This is a true and exact copy of the Resolution as approved by the Board of Directors of Glacier Bank on April 26, 2023.

  
Ron J. Copher  
Corporate Secretary



**FIRST STATE BANK, DIVISION OF GLACIER BANK**  
**CERTIFIED COPY OF CORPORATE RESOLUTION**  
**JANUARY 17, 2023**

**PLEDGING OF COLLATERAL SECURITY FOR DEPOSIT OF PUBLIC FUNDS**

WHEREAS, it is necessary for First State Bank, Division of Glacier Bank to properly secure for all monies deposited in the bank by the Treasurer of State of Wyoming or Treasurer of any public subdivision, hereinafter called the Treasurer; and

WHEREAS, no deposit will be made in the bank by the Treasurer unless the deposit is properly secured, and the giving of proper security is one of the considerations for receiving the deposits; and

WHEREAS, the Treasurer is willing to receive securities designated by the laws of Wyoming as legal collateral security, as security for the deposit;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of First State Bank, Division of Glacier Bank that any two of the following named persons, officers of the bank, are authorized and empowered to pledge to the Treasurer of the state or political subdivision securities of this bank which are legal for collateral security for deposit of public funds, and which the Treasurer is willing to accept as collateral security, and in amounts and at the time the Treasurer and bank officers agree upon:

Derrick J. Sisson, President and CEO  
Georgann Brown, President - Wheatland  
Dan Sisson, President - Guernsey  
Kermit Wille, President - Casper

Kelly J. Sittner, President - Torrington  
Michelle Struble, Assistant Vice President/Controller  
Jennifer J. Burns, Senior Vice President

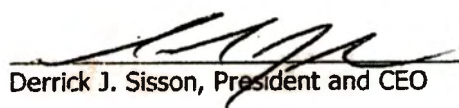
BE IT FURTHER RESOLVED that this authority given to the officers of the bank named herein to furnish collateral security to the Treasurer shall be continuing and shall be binding upon the bank until the authority given to the bank officers named herein is revoked or superseded by another resolution of this Board of Directors, verified copy of which shall be delivered by a representative of the bank to the Treasurer or mailed to the Treasurer by registered mail. The right given the officers named herein to pledge security as collateral also includes the right to give additional collateral security and to surrender and the right to substitute one piece or lot of collateral for another, provided the Treasurer is willing to make such exchange or substitution.

BE IT FURTHER RESOLVED that the bank officers named herein are fully authorized and empowered to execute in the name of the bank such collateral pledge agreement in favor of the Treasurer as the Treasurer requires, and any collateral pledge agreement executed or any act done by the bank officers named herein under the authority of this Resolution shall be as binding and effective upon this bank as though authorized by specific Resolution of the Board of Directors of the bank.

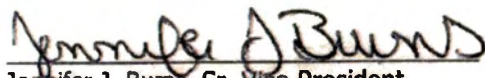
This Resolution is effective January 17, 2023.

I, Derrick J. Sisson, President and CEO of First State Bank, Division of Glacier Bank, hereby certify that the foregoing Resolution is an exact copy of a Resolution passed by the Board of Directors of First State Bank, held in their board room this 17th day of January, 2023, and that said Resolution has been spread upon the minutes in the minute book, constituting a part of the permanent records of the bank.

Dated at Wheatland, Wyoming this 17th day of January, 2023.

  
Derrick J. Sisson, President and CEO

WITNESS:

  
Jennifer J. Burns, Sr. Vice President

# Consolidated Report of Condition for Insured Banks and Savings Associations for September 30, 2023

FFIEC 041  
Page 17 of 85  
RC-1

All schedules are to be reported in thousands of dollars. Unless otherwise indicated, report the amount outstanding as of the last business day of the quarter.

## Schedule RC—Balance Sheet

Dollar Amounts in Thousands		RC0N	Amount	
<b>Assets</b>				
1. Cash and balances due from depository institutions (from Schedule RC-A):				
a. Noninterest-bearing balances and currency and coin (1).....		0081	264,063	1.a.
b. Interest-bearing balances (2).....		0071	1,408,027	1.b.
2. Securities:				
a. Held-to-maturity securities (from Schedule RC-B, column A) (3).....		JJ34	3,553,805	2.a.
b. Available-for-sale debt securities (from Schedule RC-B, column D).....		1773	4,741,738	2.b.
c. Equity securities with readily determinable fair values not held for trading (4).....		JA22	599	2.c.
3. Federal funds sold and securities purchased under agreements to resell:				
a. Federal funds sold.....		B987	0	3.a.
b. Securities purchased under agreements to resell (5,6).....		B989	0	3.b.
4. Loans and lease financing receivables (from Schedule RC-C):				
a. Loans and leases held for sale.....		5369	29,027	4.a.
b. Loans and leases held for investment.....	8528	16,135,046		4.b.
c. LESS: Allowance for loan and lease losses (7).....	3123	192,271		4.c.
d. Loans and leases held for investment, net of allowance (item 4.b minus 4.c).....		B529	15,942,775	4.d.
5. Trading assets (from Schedule RC-D).....		3545	0	5.
6. Premises and fixed assets (including capitalized leases).....		2145	412,476	6.
7. Other real estate owned (from Schedule RC-M).....		2150	15	7.
8. Investments in unconsolidated subsidiaries and associated companies.....		2130	84,330	8.
9. Direct and indirect investments in real estate ventures.....		3656	0	9.
10. Intangible assets (from Schedule RC-M).....		2143	1,032,469	10.
11. Other assets (from Schedule RC-F) (6).....		2160	575,718	11.
12. Total assets (sum of items 1 through 11).....		2170	28,045,042	12.
<b>Liabilities</b>				
13. Deposits:				
a. In domestic offices (sum of totals of columns A and C from Schedule RC-E).....		2200	20,521,585	13.a.
(1) Noninterest-bearing (8).....	6631	6,478,698		13.a.1.
(2) Interest-bearing.....	6636	14,042,887		13.a.2.
b. Not applicable				
14. Federal funds purchased and securities sold under agreements to repurchase:				
a. Federal funds purchased (9).....		B993	0	14.a.
b. Securities sold under agreements to repurchase (10).....		B995	1,499,696	14.b.
15. Trading liabilities (from Schedule RC-D).....		3548	0	15.
16. Other borrowed money (includes mortgage indebtedness) (from Schedule RC-M).....		3190	2,813,752	16.
17. and 18. Not applicable				
19. Subordinated notes and debentures (11).....		3200	0	19.

- 1 Includes cash items in process of collection and unposted debits.
- 2 Includes time certificates of deposit not held for trading.
- 3 Institutions that have adopted ASU 2016-13 should report in item 2.a amounts net of any applicable allowance for credit losses, and item 2.a should equal Schedule RC-B, item 8, column A, less Schedule RI-B, Part II, item 7, column B.
- 4 Item 2.c is to be completed by all institutions. See the instructions for this item and the Glossary entry for "Securities Activities" for further detail on accounting for investments in equity securities.
- 5 Includes all securities resale agreements, regardless of maturity.
- 6 Institutions that have adopted ASU 2016-13 should report in items 3.b and 11 amounts net of any applicable allowance for credit losses.
- 7 Institutions that have adopted ASU 2016-13 should report in item 4.c the allowance for credit losses on loans and leases.
- 8 Includes noninterest-bearing, demand, time, and savings deposits.
- 9 Report overnight Federal Home Loan Bank advances in Schedule RC, item 16, "Other borrowed money."
- 10 Includes all securities repurchase agreements, regardless of maturity.
- 11 Includes limited-life preferred stock and related surplus.

# Schedule RC—Continued

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Page 18 of 85  
RC-2

Dollar Amounts in Thousands		RCN	Amount	
<b>Liabilities—continued</b>				
20. Other liabilities (from Schedule RC-G).....		2930	307,703	20.
21. Total liabilities (sum of items 13 through 20).....		2948	25,142,736	21.
22. Not applicable				
<b>Equity Capital</b>				
<b>Bank Equity Capital</b>				
23. Perpetual preferred stock and related surplus.....		3838	0	23.
24. Common stock.....		3230	20	24.
25. Surplus (excludes all surplus related to preferred stock).....		3839	2,567,134	25.
26. a. Retained earnings.....		3632	840,473	26.a.
b. Accumulated other comprehensive income (1).....		8530	(505,321)	26.b.
c. Other equity capital components (2).....		A130	0	26.c.
27. a. Total bank equity capital (sum of items 23 through 26.c).....		3210	2,902,306	27.a.
b. Noncontrolling (minority) interests in consolidated subsidiaries.....		3000	0	27.b.
28. Total equity capital (sum of items 27.a and 27.b).....		G105	2,902,306	28.
29. Total liabilities and equity capital (sum of items 21 and 28).....		3300	28,045,042	29.

## Memoranda

### To be reported with the March Report of Condition.

1. Indicate in the box at the right the number of the statement below that best describes the most comprehensive level of auditing work performed for the bank by independent external auditors as of any date during 2022.....

RCN	Number
6724	NR M.1.

- 1a = An integrated audit of the reporting institution's financial statements and its internal control over financial reporting conducted in accordance with the standards of the American Institute of Certified Public Accountants (AICPA) or the Public Company Accounting Oversight Board (PCAOB) by an independent public accountant that submits a report on the institution
- 1b = An audit of the reporting institution's financial statements only conducted in accordance with the auditing standards of the AICPA or the PCAOB by an independent public accountant that submits a report on the institution
- 2a = An integrated audit of the reporting institution's parent holding company's consolidated financial statements and its internal control over financial reporting conducted in accordance with the standards of the AICPA or the PCAOB by an independent public accountant that submits a report on the consolidated holding company (but not on the institution separately)
- 2b = An audit of the reporting institution's parent holding company's consolidated financial statements only conducted in accordance with the auditing standards of the AICPA or the PCAOB by an independent public accountant that submits a report on the consolidated holding company (but not on the institution separately)

- 3 = This number is not to be used
- 4 = Directors' examination of the bank conducted in accordance with generally accepted auditing standards by a certified public accounting firm (may be required by state-chartering authority)
- 5 = Directors' examination of the bank performed by other external auditors (may be required by state-chartering authority)
- 6 = Review of the bank's financial statements by external auditors
- 7 = Compilation of the bank's financial statements by external auditors
- 8 = Other audit procedures (excluding tax preparation work)
- 9 = No external audit work

### To be reported with the March Report of Condition.

2. Bank's fiscal year-end date (report the date in MMDD format).....

RCN	Date
8678	NR M.2.

- 1 Includes, but is not limited to, net unrealized holding gains (losses) on available-for-sale securities, accumulated net gains (losses) on cash flow hedges, and accumulated defined benefit pension and other postretirement plan adjustments.
- 2 Includes treasury stock and unearned Employee Stock Ownership Plan shares.

## Application for Deposit of Public Funds

Casper, Wyoming

September 15, 2023

Natrona County, Casper, Wyoming:

Pursuant to the requirements of Wyoming Statutes Title 9, Chapter 4, Article 8, formal application is made by ANB Bank, a corporation organized and existing under the laws of Wyoming and having its office and principal place business in Casper, County of Natrona in the State of Wyoming to be a depository for municipal funds. The Bank is incorporated under the laws of the United States of America, and will offer securities up to the amount of unlimited dollars.

The bank offers the following described securities: Per Wyoming Statute 9-4-818

Total Amount: Unlimited

To be assigned and deposited with the City of Casper as security for the safekeeping and prompt payment of all public moneys that may be deposited with it by the administrative services director, and for the faithful performance of its duties under the law as such depository.

By Order of the Board of Directors

President:



Cashier:



## RESOLUTION

WHEREAS, it is necessary for ANB Bank to properly secure the City of Casper for all monies deposited in the bank by the City of Casper Treasurer;

WHEREAS, no deposit will be made in the bank by the Treasurer unless the deposit is properly secured, and the giving of proper security is one of the considerations for receiving the deposits;

WHEREAS, the Treasurer may, when furnished proper security, carry a maximum credit balance with the bank of unlimited Dollars;

WHEREAS, the Treasurer is willing to receive securities designated by laws of Wyoming as legal collateral security as security for the deposit;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of ANB Bank that any two of the following named persons, officers of the bank, are authorized and empowered to pledge to the Treasurer securities of this bank which are legal for collateral security for deposit of public funds, and which the Treasurer is willing to accept as collateral security, and in amounts and at the time the Treasurer and bank officers agree upon:

Bank Officer's Name	Title
Kevin Paintner	Executive Vice President, Regional President
Susan Sturm	CFO
Patrick Flanary	Vice President -- Regional Sr. Operations Officer IV
Chris Jojola	VP, Accounting Officer IV
Brenda Williams	Executive Vice President, Director of Accounting & Financial Reporting
Wendy Good	First Assistant VP, Accounting Officer III
Cori Hodel	VP, Accounting Officer IV

BE IT FURTHER RESOLVED that this authority given to the officers of the bank named herein to furnish collateral security to the Treasurer shall be continuing and shall be binding upon the bank until the authority given to the bank officers named herein is revoked or superseded by another resolution of this Board of Directors, verified copy of which shall be delivered by a representative of the bank to the Treasurer or mailed to the Treasurer by registered mail. The right given the officers named herein to pledge security as collateral also includes the right to give additional collateral security and to withdraw such collateral as the Treasurer is willing to

surrender and the right to substitute one piece or lot of collateral for another, provided the Treasurer is willing to make such exchange or substitution.

BE IT FURTHER RESOLVED that the bank officers named herein are fully authorized and empowered to execute in the name of the bank such collateral pledge agreement in favor of City of Casper as the Treasurer requires, and any collateral pledge agreement executed or any act done by the bank officers named herein under the authority of this Resolution shall be as binding and effective upon this bank as though authorized by specific Resolution of the Board of Directors of this Bank.

## CERTIFICATION


I, Patricia Pogge Mulvania, Secretary of ANB Bank do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Board of Directors of said bank at a valid meeting thereof, held in its place of business this 22 day of May, 2023; that said Resolution has been included in the minutes of said meeting of the minutes book which constitutes a part of said Bank's permanent records and that the seal affixed thereto is the official corporate seal of said Bank.

Dated this 24th day of May, 2023

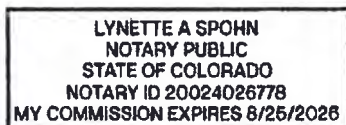
  
(Signature)

Notary:

Subscribed and sworn to me this 24<sup>th</sup> day of May, 2023

  
(Notary Signature)

(Affix Seal)





US Bancorp Center BC-MN-H18U  
800 Nicollet Mall  
Minneapolis, MN 55402-7020

**October 18, 2023**

## APPLICATION FOR DEPOSIT OF PUBLIC FUNDS

In conformity with Wyoming Statutes (9-4-818, 9-4-802, 9-4-806) formal application is hereby made by U.S. Bank National Association, operating in the state of Wyoming to be designated at a depository. The minutes of the **July 18, 2023** Board of Directors meeting are certified in the attached resolution.

U.S. Bank National Association will offer the following assets to be collateralized the deposits for **CITY OF CASPER** under all terms and conditions for future collateral agreement to be determined.

1. FHLB of Cincinnati Letter of Credit.
2. Federal National Mortgage Association – Mortgage Backed Securities.
3. Federal home Loan Mortgage Corporation – Mortgage Backed Securities.

A handwritten signature in black ink, appearing to read "Julie Niederer". The signature is fluid and cursive.

Julie Niederer  
Treasury Officer

A handwritten signature in black ink, appearing to read "Kim Spiroff". The signature is fluid and cursive.

Kim Spiroff  
Senior Vice President and Relationship Manager



## CERTIFIED RESOLUTIONS

I, Sheila M Gallant, Officer of U.S. Bank National Association, Cincinnati, Ohio, a national banking association (the "Bank"), do certify that the resolutions attached hereto as Exhibit A were adopted by the Board of Directors of U.S. Bank National Association on July 18, 2023 and that the same are in effect as of the date hereof and have not been modified, amended or revoked. I further certify that CITY OF CASPER has been approved as a Depositor of the Bank in the amount of 100%.

Dated: 10/18/2023

Sheila M Gallant  
Sheila M. Gallant, Officer

## EXHIBIT A

**WHEREAS**, state law requires governmental units to designate a federally insured national or state bank or thrift institution as a depository of funds; and

**WHEREAS**, certain entities (each a “Depositor”) may from time to time designate the Bank, an FDIC insured depository institution, as depository of its public funds; and

**WHEREAS**, under state law, governmental units must require that their deposits in excess of the maximum amount of FDIC insurance on the deposit be secured by the pledge of eligible collateral (“Eligible Collateral”), and the Bank computes the total amount of the collateral required with respect to each Depositor.

**NOW, THEREFORE, BET IT RESOLVED**, that the Board of Directors hereby approves a pledge from the Bank’s available collateral to secure the deposits in excess of the maximum amount of FDIC insurance on the deposits of each Depositor, as calculated by appropriate officers of the Bank in accordance with applicable state law, such Eligible Collateral being more particularly described in a pledge agreement and written assignment executed by the Bank in favor of the Depositor; and be it

**FURTHER RESOLVED**, that the Board of Directors hereby delegates authority to each of the following officers (each, an “Authorized Officer”) of the Bank to execute, certify and endorse those documents as required of the Bank as a depository and to furnish collateral to the pledgee and such authority shall be continuing and shall be binding upon the Bank until the authority given to such officers is revoked or superseded by another resolution of this Board of Directors. This authority extends to furnishing collateral for additional deposits of public funds made from time to time by any and various state, municipal and other governmental bodies. The right given the officers named herein to pledge collateral also includes the right to give additional collateral and to withdraw such collateral as the pledgee is willing to surrender and the right to substitute one piece or lot of collateral for another, provided the market value of the substitute collateral is of equal or greater value.

Luke R. Wippler, Senior Vice President  
Matthew J. Bauer, Senior Vice President  
Corinne M. Yerigan O’Neil, Vice President  
Rose Galvez, Authorized Officer

Sheila M. Gallant, Officer  
Elizabeth M. Nelson, Officer  
Julie A. Niederer, Treasury Officer

and be it

**FURTHER RESOLVED**, that the Authorized Officers named herein are fully authorized and empowered to execute in the name of the Bank any collateral pledge agreement in favor of the Pledgee as required and any collateral pledge agreement executed or any act done by the officers named herein under the authority of these resolutions shall be as binding and effective upon this Bank as though authorized by specific resolution of the Board of Directors of this Bank.

\* \* \*

Federal Financial Institutions Examination Council



# Consolidated Reports of Condition and Income for a Bank with Domestic and Foreign Offices—FFIEC 031

## Report at the close of business June 30, 2023

20230630  
(RCON 9999)

This report is required by law: 12 U.S.C. § 324 (State member banks); 12 U.S.C. §1817 (State nonmember banks); 12 U.S.C. §161 (National banks); and 12 U.S.C. §1464 (Savings associations).

Unless the context indicates otherwise, the term “bank” in this report form refers to both banks and savings associations.

This report form is to be filed by (1) banks with branches and consolidated subsidiaries in U.S. territories and possessions, Edge or Agreement subsidiaries, foreign branches, consolidated foreign subsidiaries, or International Banking Facilities, (2) banks with domestic offices only and total consolidated assets of \$100 billion or more, and (3) banks that are advanced approaches institutions for regulatory capital purposes.

NOTE: Each bank's board of directors and senior management are responsible for establishing and maintaining an effective system of internal control, including controls over the Reports of Condition and Income. The Reports of Condition and Income are to be prepared in accordance with federal regulatory authority instructions. The Reports of Condition and Income must be signed by the Chief Financial Officer (CFO) of the reporting bank (or by the individual performing an equivalent function) and attested to by not less than two directors (trustees) for state nonmember banks and three directors for state member banks, national banks, and savings associations.

schedules) for this report date have been prepared in conformance with the instructions issued by the appropriate Federal regulatory authority and are true and correct to the best of my knowledge and belief.

I, the undersigned CFO (or equivalent) of the named bank, attest that the Reports of Condition and Income (including the supporting

We, the undersigned directors (trustees), attest to the correctness of the Reports of Condition and Income (including the supporting schedules) for this report date and declare that the Reports of Condition and Income have been examined by us and to the best of our knowledge and belief have been prepared in conformance with the instructions issued by the appropriate Federal regulatory authority and are true and correct.

Director (Trustee)

Signature of Chief Financial Officer (or Equivalent)

Director (Trustee)

July 28, 2023

Date of Signature

Director (Trustee)

## Submission of Reports

Each bank must file its Reports of Condition and Income (Call Report) data by either:

To fulfill the signature and attestation requirement for the Reports of Condition and Income for this report date, attach your bank's completed signature page (or a photocopy or a computer generated version of this page) to the hard-copy record of the data file submitted to the CDR that your bank must place in its files.

- (a) Using computer software to prepare its Call Report and then submitting the report data directly to the FFIEC's Central Data Repository (CDR), an Internet-based system for data collection (<https://cdr.ffiec.gov/cdr/>), or
- (b) Completing its Call Report in paper form and arranging with a software vendor or another party to convert the data into the electronic format that can be processed by the CDR. The software vendor or other party then must electronically submit the bank's data file to the CDR.

The appearance of your bank's hard-copy record of the submitted data file need not match exactly the appearance of the FFIEC's sample report forms, but should show at least the caption of each Call Report item and the reported amount.

For technical assistance with submissions to the CDR, please contact the CDR Help Desk by telephone at (888) CDR-3111, by fax at (703) 774-3946, or by e-mail at [cdr.help@cdr.ffiec.gov](mailto:cdr.help@cdr.ffiec.gov).

**U.S. Bank National Association**  
Legal Title of Bank (RSSD 9017)

**Cincinnati**  
City (RSSD 9130)

FDIC Certificate Number

6548

(RSSD 9050)

**OH**  
State Abbreviation (RSSD 9200)

**45202**  
Zip Code (RSSD 9220)

Legal Entity Identifier (LEI)

6BYL5QZYBDK8S7L73M02

(Report only if your institution already has an LEI.) (RCON 9224)

The estimated average burden associated with this information collection is 86.49 hours per respondent and is expected to vary by institution, depending on individual circumstances. Burden estimates include the time for reviewing instructions, gathering and maintaining data in the required form, and completing the information collection, but exclude the time for compiling and maintaining business records in the normal course of a respondent's activities. A Federal agency may not conduct or sponsor, and an organization (or a person) is not required to respond to a collection of information, unless it displays a currently valid OMB control number. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503, and to one of the following: Secretary, Board of Governors of the Federal Reserve System, 20th and C Streets, NW, Washington, DC 20551; Legislative and Regulatory Analysis Division, Office of the Comptroller of the Currency, Washington, DC 20219; Assistant Executive Secretary, Federal Deposit Insurance Corporation, Washington, DC 20429.

Federal Financial Institutions Examination Council



Consolidated Reports of Condition and Income for  
a Bank with Domestic and Foreign Offices—FFIEC 031

Report at the close of business June 30, 2023

20230630  
(RCON 9999)

This report is required by law: 12 U.S.C. § 324 (State member banks); 12 U.S.C. §1817 (State nonmember banks); 12 U.S.C. §161 (National banks); and 12 U.S.C. §1464 (Savings associations).

Unless the context indicates otherwise, the term "bank" in this report form refers to both banks and savings associations.

This report form is to be filed by (1) banks with branches and consolidated subsidiaries in U.S. territories and possessions, Edge or Agreement subsidiaries, foreign branches, consolidated foreign subsidiaries, or International Banking Facilities, (2) banks with domestic offices only and total consolidated assets of \$100 billion or more, and (3) banks that are advanced approaches institutions for regulatory capital purposes.

NOTE: Each bank's board of directors and senior management are responsible for establishing and maintaining an effective system of internal control, including controls over the Reports of Condition and Income. The Reports of Condition and Income are to be prepared in accordance with federal regulatory authority instructions. The Reports of Condition and Income must be signed by the Chief Financial Officer (CFO) of the reporting bank (or by the individual performing an equivalent function) and attested to by not less than two directors (trustees) for state nonmember banks and three directors for state member banks, national banks, and savings associations.

I, the undersigned CFO (or equivalent) of the named bank, attest that the Reports of Condition and Income (including the supporting

schedules) for this report date have been prepared in conformance with the instructions issued by the appropriate Federal regulatory authority and are true and correct to the best of my knowledge and belief.

We, the undersigned directors (trustees), attest to the correctness of the Reports of Condition and Income (including the supporting schedules) for this report date and declare that the Reports of Condition and Income have been examined by us and to the best of our knowledge and belief have been prepared in conformance with the instructions issued by the appropriate Federal regulatory authority and are true and correct.

Signature of Chief Financial Officer (or Equivalent)

July 28, 2023

Date of Signature

Director (Trustee)

Director (Trustee)

Director (Trustee)

Submission of Reports

Each bank must file its Reports of Condition and Income (Call Report) data by either:

- Using computer software to prepare its Call Report and then submitting the report data directly to the FFIEC's Central Data Repository (CDR), an Internet-based system for data collection (<https://cdr.ffiec.gov/cdr/>), or
- Completing its Call Report in paper form and arranging with a software vendor or another party to convert the data into the electronic format that can be processed by the CDR. The software vendor or other party then must electronically submit the bank's data file to the CDR.

For technical assistance with submissions to the CDR, please contact the CDR Help Desk by telephone at (888) CDR-3111, by fax at (703) 774-3946, or by e-mail at [cdr.help@cdr.ffiec.gov](mailto:cdr.help@cdr.ffiec.gov).

To fulfill the signature and attestation requirement for the Reports of Condition and Income for this report date, attach your bank's completed signature page (or a photocopy or a computer generated version of this page) to the hard-copy record of the data file submitted to the CDR that your bank must place in its files.

The appearance of your bank's hard-copy record of the submitted data file need not match exactly the appearance of the FFIEC's sample report forms, but should show at least the caption of each Call Report item and the reported amount.

U.S. Bank National Association

Legal Title of Bank (RSSD 9017)

Cincinnati

City (RSSD 9130)

FDIC Certificate Number

6548

(RSSD 9050)

OH

State Abbreviation (RSSD 9200)

45202

Zip Code (RSSD 9220)

Legal Entity Identifier (LEI)

6BYL5QZYBDK8S7L73M02

(Report only if your institution already has an LEI.) (RCON 9224)

The estimated average burden associated with this information collection is 86.49 hours per respondent and is expected to vary by institution, depending on individual circumstances. Burden estimates include the time for reviewing instructions, gathering and maintaining data in the required form, and completing the information collection, but exclude the time for compiling and maintaining business records in the normal course of a respondent's activities. A Federal agency may not conduct or sponsor, and an organization (or a person) is not required to respond to a collection of information, unless it displays a currently valid OMB control number. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503, and to one of the following: Secretary, Board of Governors of the Federal Reserve System, 20th and C Streets, NW, Washington, DC 20551; Legislative and Regulatory Analysis Division, Office of the Comptroller of the Currency, Washington, DC 20219; Assistant Executive Secretary, Federal Deposit Insurance Corporation, Washington, DC 20429.

# Consolidated Report of Income for the period January 1, 2023–June 30, 2023

All Report of Income schedules are to be reported on a calendar year-to-date basis in thousands of dollars.

## Schedule RI—Income Statement

	Dollar Amounts in Thousands	RIAD	Amount	
1. Interest income:				
a. Interest and fee income on loans:				
(1) In domestic offices:				
(a) Loans secured by real estate:				
(1) Loans secured by 1–4 family residential properties.....	4435		2,672,792	1.a.(1)(a)(1)
(2) All other loans secured by real estate.....	4436		1,593,855	1.a.(1)(a)(2)
(b) Loans to finance agricultural production and other loans to farmers.....	4024		38,516	1.a.(1)(b)
(c) Commercial and industrial loans.....	4012		3,336,094	1.a.(1)(c)
(d) Loans to individuals for household, family, and other personal expenditures:				
(1) Credit cards.....	B485		1,622,341	1.a.(1)(d)(1)
(2) Other (includes revolving credit plans other than credit cards, automobile loans, and other consumer loans).....	B486		743,865	1.a.(1)(d)(2)
(e) Loans to foreign governments and official institutions.....	4056		0	1.a.(1)(e)
(f) All other loans in domestic offices.....	B487		735,723	1.a.(1)(f)
(2) In foreign offices, Edge and Agreement subsidiaries, and IBFs.....	4059		6,015	1.a.(2)
(3) Total interest and fee income on loans (sum of items 1.a.(1)(a) through 1.a.(2)).....	4010		10,749,201	1.a.(3)
b. Income from lease financing receivables.....	4065		202,607	1.b.
c. Interest income on balances due from depository institutions <sup>(1)</sup> .....	4115		1,141,150	1.c.
d. Interest and dividend income on securities:				
(1) U.S. Treasury securities and U.S. Government agency obligations (excluding mortgage-backed securities).....	B488		320,394	1.d.(1)
(2) Mortgage-backed securities.....	B489		1,465,658	1.d.(2)
(3) All other securities (includes securities issued by states and political subdivisions in the U.S.).....	4060		359,292	1.d.(3)
e. Interest income from trading assets.....	4069		7,422	1.e.
f. Interest income on federal funds sold and securities purchased under agreements to resell.....	4020		852	1.f.
g. Other interest income.....	4518		99,376	1.g.
h. Total interest income (sum of items 1.a.(3) through 1.g.).....	4107		14,345,952	1.h.
2. Interest expense:				
a. Interest on deposits:				
(1) Interest on deposits in domestic offices:				
(a) Transaction accounts (interest-bearing demand deposits, NOW accounts, ATS accounts, and telephone and preauthorized transfer accounts).....	4508		350,966	2.a.(1)(a)
(b) Nontransaction accounts:				
(1) Savings deposits (includes MMDAs).....	0093		2,599,900	2.a.(1)(b)(1)
(2) Time deposits of \$250,000 or less.....	HK03		297,282	2.a.(1)(b)(2)
(3) Time deposits of more than \$250,000.....	HK04		242,602	2.a.(1)(b)(3)
(2) Interest on deposits in foreign offices, Edge and Agreement subsidiaries, and IBFs.....	4172		113,167	2.a.(2)
b. Expense of federal funds purchased and securities sold under agreements to repurchase.....	4180		16,624	2.b.
c. Interest on trading liabilities and other borrowed money.....	4185		1,316,793	2.c.

1. Includes interest income on time certificates of deposit not held for trading.

## Schedule RI—Continued

Dollar Amounts in Thousands		Year-to-date		
		RIAD	Amount	
2. Interest expense (continued):				
d. Interest on subordinated notes and debentures.....		4200	78,301	2.d.
e. Total interest expense (sum of items 2.a through 2.d).....		4073	5,015,635	2.e.
3. Net interest income (item 1.h minus 2.e).....	4074	9,330,317		3.
4. Provision for loan and lease losses <sup>(1)</sup> .....	JJ33	1,250,671		4.
5. Noninterest income:				
a. Income from fiduciary activities <sup>(2)</sup> .....		4070	934,577	5.a.
b. Service charges on deposit accounts.....		4080	534,603	5.b.
c. Trading revenue <sup>(3)</sup> .....		A220	198,528	5.c.
d. Income from securities-related and insurance activities:				
(1) Fees and commissions from securities brokerage.....		C886	170,053	5.d.(1)
(2) Investment banking, advisory, and underwriting fees and commissions.....		C888	102,010	5.d.(2)
(3) Fees and commissions from annuity sales.....		C887	0	5.d.(3)
(4) Underwriting income from insurance and reinsurance activities.....		C386	156	5.d.(4)
(5) Income from other insurance activities.....		C387	108	5.d.(5)
e. Venture capital revenue.....		B491	0	5.e.
f. Net servicing fees.....		B492	133,550	5.f.
g. Net securitization income.....		B493	0	5.g.
h. Not applicable				
i. Net gains (losses) on sales of loans and leases.....		5416	97,948	5.i.
j. Net gains (losses) on sales of other real estate owned.....		5415	2,085	5.j.
k. Net gains (losses) on sales of other assets <sup>(4)</sup> .....		B496	1,927	5.k.
l. Other noninterest income*.....		B497	2,902,017	5.l.
m. Total noninterest income (sum of items 5.a through 5.l).....	4079	5,077,562		5.m.
6. a. Realized gains (losses) on held-to-maturity securities.....	3521	0		6.a.
b. Realized gains (losses) on available-for-sale debt securities.....	3196	(28,709)		6.b.
7. Noninterest expense:				
a. Salaries and employee benefits.....		4135	5,107,837	7.a.
b. Expenses of premises and fixed assets (net of rental income) (excluding salaries and employee benefits and mortgage interest).....		4217	626,323	7.b.
c. (1) Goodwill impairment losses.....		C216	0	7.c.(1)
(2) Amortization expense and impairment losses for other intangible assets.....		C232	318,248	7.c.(2)
d. Other noninterest expense*.....		4092	2,834,950	7.d.
e. Total noninterest expense (sum of items 7.a through 7.d).....	4093	8,887,358		7.e.
8. a. Income (loss) before change in net unrealized holding gains (losses) on equity securities not held for trading, applicable income taxes, and discontinued operations (item 3 plus or minus items 4, 5.m, 6.a, 6.b, and 7.e).....	HT69	4,241,141		8.a.
b. Change in net unrealized holding gains (losses) on equity securities not held for trading <sup>(5)</sup> .....	HT70	11		8.b.
c. Income (loss) before applicable income taxes, and discontinued operations (sum of items 8.a and 8.b).....	4301	4,241,152		8.c.
9. Applicable income taxes (on item 8.c).....	4302	931,208		9.
10. Income (loss) before discontinued operations (item 8.c minus item 9).....	4300	3,309,944		10.
11. Discontinued operations, net of applicable income taxes*.....	FT28	0		11.

\* Describe on Schedule RI-E—Explanations.

1. Institutions that have adopted ASU-2016-13 should report in item 4 the provisions for credit losses on all financial assets and off-balance-sheet credit exposures that fall within the scope of the standard.
2. For banks required to complete Schedule RC-T, items 14 through 22, income from fiduciary activities reported in Schedule RI, item 5.a, must equal the amount reported in Schedule RC-T, item 22.
3. For banks required to complete Schedule RI, Memorandum item 8, trading revenue reported in Schedule RI, item 5.c, must equal the sum of Memorandum items 8.a through 8.e.
4. Exclude net gains (losses) on sales of trading assets and held-to-maturity and available-for-sale debt securities.
5. Item 8.b is to be completed by all institutions. See the instructions for this item and the Glossary entry for "Securities Activities" for further detail on accounting for investments in equity securities.

## Schedule RI—Continued

Dollar Amounts in Thousands		Year-to-date		
		RIAD	Amount	
12. Net income (loss) attributable to bank and noncontrolling (minority) interests (sum of items 10 and 11).....	G104	3,309,944		12.
13. LESS: Net income (loss) attributable to noncontrolling (minority) interests (if net income, report as a positive value; if net loss, report as a negative value).....	G103	18,825		13.
14. Net income (loss) attributable to bank (item 12 minus item 13).....	4340	3,291,119		14.

### Memoranda

Dollar Amounts in Thousands		Year-to-date		
		RIAD	Amount	
1. Interest expense incurred to carry tax-exempt securities, loans, and leases acquired after August 7, 1986, that is not deductible for federal income tax purposes.....	4513	41,830		M.1.
<i>Memorandum item 2 is to be completed by banks with \$1 billion or more in total assets <sup>(1)</sup></i>				
2. Income from the sale and servicing of mutual funds and annuities in domestic offices (included in Schedule RI, item 8).....	8431	226,809		M.2.
3. Income on tax-exempt loans and leases to states and political subdivisions in the U.S. (included in Schedule RI, items 1.a and 1.b).....	4313	152,710		M.3.
4. Income on tax-exempt securities issued by states and political subdivisions in the U.S. (included in Schedule RI, item 1.d.(3)).....	4507	158,169		M.4.
5. Number of full-time equivalent employees at end of current period (round to nearest whole number).....	4150	76,071		M.5.
6. Not applicable				
7. If the reporting institution has applied push down accounting this calendar year, report the date of the institution's acquisition (see instructions) <sup>(2)</sup> .....	9106	00000000		M.7.
8. Trading revenue (from cash instruments and derivative instruments) (sum of Memorandum items 8.a through 8.e must equal Schedule RI, item 5.c):				
<i>Memorandum items 8.a through 8.e are to be completed by banks that reported total trading assets of \$10 million or more for any quarter of the preceding calendar year.</i>				
a. Interest rate exposures.....	8757	101,009		M.8.a.
b. Foreign exchange exposures.....	8758	99,097		M.8.b.
c. Equity security and index exposures.....	8759	0		M.8.c.
d. Commodity and other exposures.....	8760	0		M.8.d.
e. Credit exposures.....	F186	(1,578)		M.8.e.
<i>Memorandum items 8.f through 8.h are to be completed by banks with \$100 billion or more in total assets that are required to complete Schedule RI, Memorandum items 8.a through 8.e, above. <sup>(1)</sup></i>				
f. Impact on trading revenue of changes in the creditworthiness of the bank's derivatives counterparties on the bank's derivative assets (year-to-date changes) (included in Memorandum items 8.a through 8.e above):				
(1) Gross credit valuation adjustment (CVA).....	FT36	(8,560)		M.8.f.(1)
(2) CVA hedge.....	FT37	(5,200)		M.8.f.(2)

1. The asset-size tests are based on the total assets reported on the June 30, 2022, Report of Condition.

2. Report the date in YYYYMMDD format. For example, a bank acquired on March 1, 2023, would report 20230301.

## Schedule RI—Continued

### Memoranda—Continued

Dollar Amounts in Thousands

	Year-to-date		
	RIAD	Amount	
g. Impact on trading revenue of changes in the creditworthiness of the bank on the bank's derivative liabilities (year-to-date changes) (included in Memorandum items 8.a through 8.e above):			
(1) Gross debit valuation adjustment (DVA).....	FT38	(15,422)	M.8.g.(1)
(2) DVA hedge.....	FT39	(357)	M.8.g.(2)
h. Gross trading revenue, before including positive or negative net CVA and net DVA.....	FT40	105,151	M.8.h.
<i>Memorandum items 9.a and 9.b are to be completed by banks with \$10 billion or more in total assets <sup>(1)</sup></i>			
9. Net gains (losses) recognized in earnings on credit derivatives that economically hedge credit exposures held outside the trading account:			
a. Net gains (losses) on credit derivatives held for trading.....	C889	1,866	M.9.a.
b. Net gains (losses) on credit derivatives held for purposes other than trading.....	C890	(14,836)	M.9.b.
10. Credit losses on derivatives (see instructions).....	A251	0	M.10.
11. Does the reporting bank have a Subchapter S election in effect for federal income tax purposes for the current tax year?.....	RIAD	Yes No	
	A530	X	M.11.
<i>Memorandum item 12 is to be completed by banks that are required to complete Schedule RC-C, Part I, Memorandum items 8.b and 8.c. and is to be completed semiannually in the June and December Reports only.</i>			
12. Noncash income from negative amortization on closed-end loans secured by 1–4 family residential properties (included in Schedule RI, item 1.a.(1)(a)(1)).....	RIAD	Amount	
	F228	0	M.12.
<i>Memorandum item 13 is to be completed by banks that have elected to account for assets and liabilities under a fair value option.</i>			
13. Net gains (losses) recognized in earnings on assets and liabilities that are reported at fair value under a fair value option:			
a. Net gains (losses) on assets.....	F551	(132,251)	M.13.a.
(1) Estimated net gains (losses) on loans attributable to changes in instrument-specific credit risk.....	F552	0	M.13.a.(1)
b. Net gains (losses) on liabilities.....	F553	0	M.13.b.
(1) Estimated net gains (losses) on liabilities attributable to changes in instrument-specific credit risk.....	F554	0	M.13.b.(1)
14. Other-than-temporary impairment losses on held-to-maturity and available-for-sale debt securities recognized in earnings (included in Schedule RI, items 6.a and 6.b) <sup>(2)</sup> .....	J321	NA	M.14.
<i>Memorandum item 15 is to be completed by institutions with \$1 billion or more in total assets <sup>(1)</sup> that answered "Yes" to Schedule RC-E, Part I, Memorandum item 5.</i>			
15. Components of service charges on deposit accounts in domestic offices (sum of Memorandum items 15.a through 15.d must equal Schedule RI, item 5.b):			
a. Consumer overdraft-related service charges levied on those transaction account and nontransaction savings account deposit products intended primarily for individuals for personal, household, or family use .....	H032	102,504	M.15.a.
b. Consumer account periodic maintenance charges levied on those transaction account and nontransaction savings account deposit products intended primarily for individuals for personal, household, or family use .....	H033	73,136	M.15.b.
c. Consumer customer automated teller machine (ATM) fees levied on those transaction account and nontransaction savings account deposit products intended primarily for individuals for personal, household, or family use .....	H034	18,771	M.15.c.
d. All other service charges on deposit accounts.....	H035	340,192	M.15.d.

1. The asset-size tests are based on the total assets reported on the June 30, 2022, Report of Condition.

2. Memorandum item 14 is to be completed only by institutions that have not adopted ASU 2016-13.

# Consolidated Report of Condition for Insured Banks and Savings Associations for June 30, 2023

All schedules are to be reported in thousands of dollars. Unless otherwise indicated, report the amount outstanding as of the last business day of the quarter.

## Schedule RC—Balance Sheet

Dollar Amounts in Thousands				RCFD	Amount	
<b>Assets</b>						
1. Cash and balances due from depository institutions (from Schedule RC-A):						
a. Noninterest-bearing balances and currency and coin <sup>(1)</sup> .....				0081	5,829,349	1.a.
b. Interest-bearing balances <sup>(2)</sup> .....				0071	64,635,520	1.b.
2. Securities:						
a. Held-to-maturity securities (from Schedule RC-B, column A) <sup>(3)</sup> .....				JJ34	86,937,847	2.a.
b. Available-for-sale debt securities (from Schedule RC-B, column D).....				1773	68,550,839	2.b.
c. Equity securities with readily determinable fair values not held for trading <sup>(4)</sup> .....				JA22	34,741	2.c.
3. Federal funds sold and securities purchased under agreements to resell:						
a. Federal funds sold in domestic offices.....	RCFD	B987			56,756	3.a.
b. Securities purchased under agreements to resell <sup>(5,6)</sup> .....	RCFD	B989			0	3.b.
4. Loans and lease financing receivables (from Schedule RC-C):				RCFD		
a. Loans and leases held for sale.....				5369	2,361,061	4.a.
b. Loans and leases held for investment.....	RCFD	B528	379,427,697			4.b.
c. LESS: Allowance for loan and lease losses <sup>(7)</sup> .....	RCFD	3123	7,164,097			4.c.
d. Loans and leases held for investment, net of allowance (item 4.b minus 4.c).....				B529	372,263,600	4.d.
5. Trading assets (from Schedule RC-D).....				3545	4,172,801	5.
6. Premises and fixed assets (including capitalized leases).....				2145	3,693,966	6.
7. Other real estate owned (from Schedule RC-M).....				2150	24,582	7.
8. Investments in unconsolidated subsidiaries and associated companies.....				2130	237,469	8.
9. Direct and indirect investments in real estate ventures.....				3656	0	9.
10. Intangible assets (from Schedule RC-M).....				2143	18,945,459	10.
11. Other assets (from Schedule RC-F) <sup>(6)</sup> .....				2160	42,158,796	11.
12. Total assets (sum of items 1 through 11).....				2170	669,902,786	12.

- Includes cash items in process of collection and unposted debits.
- Includes time certificates of deposit not held for trading.
- Institutions that have adopted ASU 2016-13 should report in item 2.a amounts net of any applicable allowance for credit losses, and item 2.a should equal Schedule RC-B, item 8, column A, less Schedule RI-B, Part II, item 7, column B.
- Item 2.c is to be completed by all institutions. See the instructions for this item and the Glossary entry for "Securities Activities" for further detail on accounting for investments in equity securities.
- Includes all securities resale agreements, regardless of maturity.
- Institutions that have adopted ASU 2016-13 should report in items 3.b and 11 amounts net of any applicable allowance for credit losses.
- Institutions that have adopted ASU 2016-13 should report in item 4.c the allowance for credit losses on loans and leases.

## Schedule RC—Continued

Dollar Amounts in Thousands				RCON	Amount	
<b>Liabilities</b>						
13. Deposits:						
a. In domestic offices (sum of totals of columns A and C from Schedule RC-E, Part I).....				2200	526,741,722	13.a.
(1) Noninterest-bearing <sup>(1)</sup> .....		RCON 6631	108,528,285			13.a.(1)
(2) Interest-bearing.....		RCON 6636	418,213,437			13.a.(2)
b. In foreign offices, Edge and Agreement subsidiaries, and IBFs (from Schedule RC-E, Part II).....				RCFN 2200	7,780,991	13.b.
(1) Noninterest-bearing.....		RCFN 6631	97,573			13.b.(1)
(2) Interest-bearing.....		RCFN 6636	7,683,418			13.b.(2)
14. Federal funds purchased and securities sold under agreements to repurchase:						
a. Federal funds purchased in domestic offices <sup>(2)</sup> .....				RCON B993	284,845	14.a.
b. Securities sold under agreements to repurchase <sup>(3)</sup> .....				RCFD B995	326,614	14.b.
15. Trading liabilities (from Schedule RC-D).....				RCFD 3548	7,590,146	15.
16. Other borrowed money (includes mortgage indebtedness) (from Schedule RC-M)....				RCFD 3190	44,485,819	16.
17. and 18. Not applicable				RCFD		
19. Subordinated notes and debentures <sup>(4)</sup> .....				3200	4,600,000	19.
20. Other liabilities (from Schedule RC-G).....				2930	16,910,687	20.
21. Total liabilities (sum of items 13 through 20).....				2948	608,720,824	21.
22. Not applicable						
<b>Equity Capital</b>						
<b>Bank Equity Capital</b>						
23. Perpetual preferred stock and related surplus.....				3838	0	23.
24. Common stock.....				3230	18,200	24.
25. Surplus (exclude all surplus related to preferred stock).....				3839	29,949,237	25.
26. a. Retained earnings.....				3632	41,121,399	26.a.
b. Accumulated other comprehensive income <sup>(5)</sup> .....				B530	(10,541,485)	26.b.
c. Other equity capital components <sup>(6)</sup> .....				A130	0	26.c.
27. a. Total bank equity capital (sum of items 23 through 26.c).....				3210	60,547,351	27.a.
b. Noncontrolling (minority) interests in consolidated subsidiaries.....				3000	634,611	27.b.
28. Total equity capital (sum of items 27.a and 27.b).....				G105	61,181,962	28.
29. Total liabilities and equity capital (sum of items 21 and 28).....				3300	669,902,786	29.

1. Includes noninterest-bearing demand, time, and savings deposits.

2. Report overnight Federal Home Loan Bank advances in Schedule RC, item 16, "Other borrowed money."

3. Includes all securities repurchase agreements, regardless of maturity.

4. Includes limited-life preferred stock and related surplus.

5. Includes, but is not limited to, net unrealized holding gains (losses) on available-for-sale securities, accumulated net gains (losses) on cash flow hedges, cumulative foreign currency translation adjustments, and accumulated defined benefit pension and other postretirement plan adjustments.

6. Includes treasury stock and unearned Employee Stock Ownership Plan shares.

## Schedule RC—Continued

### Memoranda

#### To be reported with the March Report of Condition.

1. Indicate in the box at the right the number of the statement below that best describes the most comprehensive level of auditing work performed for the bank by independent external auditors as of any date during 2022.....

RCFD	Number
6724	NA

M.1.

- 1a = An integrated audit of the reporting institution's financial statements and its internal control over financial reporting conducted in accordance with the standards of the American Institute of Certified Public Accountants (AICPA) or Public Company Accounting Oversight Board (PCAOB) by an independent public accountant that submits a report on the institution
- 1b = An audit of the reporting institution's financial statements only conducted in accordance with the auditing standards of the AICPA or the PCAOB by an independent public accountant that submits a report on the institution
- 2a = An integrated audit of the reporting institution's parent holding company's consolidated financial statements and its internal control over financial reporting conducted in accordance with the standards of the AICPA or the PCAOB by an independent public accountant that submits a report on the consolidated holding company (but not on the institution separately)

- 2b = An audit of the reporting institution's parent holding company's consolidated financial statements only conducted in accordance with the auditing standards of the AICPA or the PCAOB by an independent public accountant that submits a report on the consolidated holding company (but not on the institution separately)
- 3 = This number is not to be used
- 4 = Directors' examination of the bank conducted in accordance with generally accepted auditing standards by a certified public accounting firm (may be required by state-chartering authority)
- 5 = Directors' examination of the bank performed by other external auditors (may be required by state-chartering authority)
- 6 = Review of the bank's financial statements by external auditors
- 7 = Compilation of the bank's financial statements by external auditors
- 8 = Other audit procedures (excluding tax preparation work)
- 9 = No external audit work

#### To be reported with the March Report of Condition.

2. Bank's fiscal year-end date (report the date in MMDD format).....

RCON	Date
8678	NA

M.2.

## Platte Valley Bank

3131 Wyoming Blvd. SW  
Casper, WY 82604-4543  
Phone: 307-235-3400  
Fax: 307-235-3420



Platte Valley Companies

Members FDIC

NEBRASKA: Scottsbluff • Gering • Morrill • Minatare • Bridgeport  
WYOMING: Torrington • Wheatland • Cheyenne • Casper

Email: [info@pvbank.com](mailto:info@pvbank.com)  
Website: [www.pvbank.com](http://www.pvbank.com)

November 22, 2023

City of Casper  
Jill Johnson-Finance Department  
200 N David  
Casper, WY 82601

Dear Ms. Johnson:

Please consider this letter to constitute an application for the City of Casper to designate Platte Valley Bank as an approved depository. Any funds accepted by Platte Valley Bank would be covered with either FDIC insurance, pledging of acceptable securities, letter(s) of credit from the Federal Home Loan Bank of Topeka, Insured Cash Sweep, or a combination thereof.

As you may know, Platte Valley Bank – Wyoming has two branches in Natrona County, one located at 3131 Wyoming Blvd. SW and the other one located at 5271 E. 2<sup>nd</sup> St. We are enclosing a copy of a Resolution approved at our Board of Directors meeting on December 14, 2022, authorizing any President or Vice President of Platte Valley Bank to accept public funds deposits and furnish collateral security for those deposits. We are also enclosing a copy of the Executive Summary Report for Platte Valley Bank as of March 31, 2023.

Thank you for the opportunity to be considered as an approved depository, and please feel free to contact either of us at 307-235-3400 if you have any questions.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Beau Covert', is written over a light blue circular stamp.

Beau Covert  
President

A handwritten signature in dark ink, appearing to read 'Mary Baker', is written over a light blue circular stamp.

Mary Baker  
Branch Manager

Enclosures

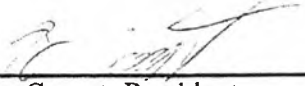


APPLICATION FOR DEPOSIT OF PUBLIC FUNDS

Pursuant to the requirements of W.S. 9-4-818, formal application is made by Platte Valley Bank, a corporation organized and existing under the laws of the State of Wyoming and having its office and principal place of business in Torrington, WY with Branch Offices in the City of Casper and in the County of Natrona to be designated a Public Depository.

The Bank will offer securities up to an unlimited amount to be assigned to and deposited as appropriate as security for the safekeeping and prompt payment of all public moneys that may be deposited with it by said Treasurer, and for the faithful performance of its duties under the law as such depository. As an alternative to securities, Platte Valley Bank may choose to provide a letter of credit from the Federal Home Loan Bank of Topeka pursuant to W.S. 9-4-805. Lastly, pursuant W.S. 9-4-831, Platte Valley Bank can offer public funds in Wyoming access to multi-million dollar FDIC insurance.

By order of the Board of Directors



---

Beau Covert, President



---

Mary Baker, Branch Manager

Dated November 22, 2023

**RESOLUTION  
FOR  
PLATTE VALLEY BANK, WYOMING**

I hereby certify that the following resolution was duly adopted at a meeting of the Board of Directors of Platte Valley Bank, (the "Institution") duly organized and existing under the laws of the State of Wyoming which meeting was duly called and held on the 14th day of December, 2022, and that the resolution is now in full force and effect and is not in conflict with any provisions in the certificate of incorporation, statutes, or bylaws of the Institution.

The following resolution was unanimously approved and adopted after a motion was made by Don Roth and seconded by H.H. Kosman.

WHEREAS, it is necessary for the Platte Valley Bank, Wyoming, hereinafter called Bank, to properly secure the Treasurer of the State of Wyoming or Treasurer of any Wyoming political division or subdivision, hereinafter called the Treasurer, for all monies deposited in said Bank by the Treasurer; and

WHEREAS, no deposit will be made in said Bank by said Treasurer unless said deposit is properly secured, and the giving of proper security is one of the considerations for receiving said deposits; and

WHEREAS, the said Treasurer may, when furnished proper security, carry a maximum credit balance with said Bank as mutually agreed;

WHEREAS, the said Treasurer is willing to receive securities designated by laws of Wyoming as legal collateral security as security for such deposit;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of said depository Bank that any one of the following officers of said Bank are hereby authorized and empowered to pledge to the Treasurer such securities of this Bank as may be legal for collateral security for deposit of public funds, and which said Treasurer is willing to accept as collateral security, and in such amounts and at such time as the said Treasurer and Bank officers may agree upon:

President  
Vice President

BE IT FURTHER RESOLVED that this authority given to said officers of the Bank named herein to furnish collateral security to said Treasurer shall be continuing and shall be binding upon said Bank until the authority given to the Bank officers named herein is revoked or superseded by another resolution of this Board of Directors, verified copy of which shall be delivered by a representative of said Bank to said Treasurer or mailed to said Treasurer by registered mail. The right given the officers named herein to pledge security as collateral also includes the right to give additional collateral security and to withdraw such collateral as the said Treasurer is willing to surrender and the right to substitute one piece or lot of collateral for another, provided the said Treasurer is willing to make such exchange or substitution.

BE IT FURTHER RESOLVED that the Bank officers named herein are fully authorized and empowered to execute in the name of said Bank such collateral pledge agreement in favor of the said Treasurer as the said Treasurer may require, and any collateral pledge agreement so executed or any act done by the Bank officers named herein under the authority of this Resolution shall be as binding and effective upon this Bank as though authorized by specific Resolution of the Board of Directors of this Bank.

Dated: Dec. 14, 2022.

PLATTE VALLEY BANK,



By: Krista L. Orozco  
Krista L. Orozco, Assisting Secretary

2201 Main  
Torrington, WY 82240-1057  
ABA #102306699

# Executive Summary Report

For the Periods March 31, 2022 to March 31, 2023

## PLATTE VALLEY BANK - TOR

Key Ratios	March 2023	March 2022
Return on Average Assets (ROA)	1.41%	1.53%
Return on Equity (ROE)	15.76%	16.19%
Net Interest Margin (TE)	4.53%	4.56%
Total Loans/ Total Deposits	102.05%	87.82%
Noncurrent Loans / Total Loans	0.99%	1.55%
Average Earning Assets / Average Total Assets	98.56%	97.38%
Time Deposits > \$250,000 / Total Deposits	9.28%	9.28%

Capital Ratios	March 2023	March 2022
Tier 1 Leverage Ratio	9.47%	9.48%
Tier 1 Risk-Based Capital Ratio	0.00%	0.00%
Total Risk Based Capital Ratio	0.00%	0.00%

Income Statement	March 2023	March 2022
Total interest income	8,940	6,784
Total interest expense	1,956	463
Net interest income	6,984	6,321
Provision for loan and lease losses	307	179
Total noninterest income	661	887
Total noninterest expense	4,622	4,393
Income ( loss ) before income taxes & other adjustments	2,716	2,636
Applicable income taxes	492	440
Less: Net income ( loss) attributable noncontrolling minority interests	0	0
<b>Net Income ( loss )</b>	<b>2,224</b>	<b>2,196</b>

Number of full time employees	70	85
-------------------------------	----	----

<b>Total Charge-offs</b>	<b>823</b>	<b>356</b>
<b>Total Recoveries</b>	<b>54</b>	<b>85</b>

Balance Sheet Assets	March 2023	March 2022
Cash and balances due: Noninterest-bearing & currency and coin	4,971	4,689
Cash and balances due: Interest-bearing balances	7,825	32,522
Held-to-maturity securities	34,847	37,523
Available-for-sale debt securities	30,395	34,938
Equity securities with readily determinable FVs not held for trading	0	0
Federal funds sold	0	0
Securities purchased under agreements to resell	0	0
Loan and leases held for sale	575	2,455
Loan and leases held for investment	576,288	449,879

Less: Allowance for loan and lease losses	9,534	9,779
Loans and lease losses held for investment, net of allowance	566,754	440,100
Trading assets	0	0
Premises and fixed assets	12,647	13,021
Other real estate owned	0	0
Investments in unconsolidated subs & associated companies	0	0
Direct and indirect investments in real estate ventures	0	0
Intangible assets	1,176	1,176
Other assets	14,585	11,267
<b>Total Assets</b>	<b>673,775</b>	<b>577,691</b>

<b>Balance Sheet Liabilities</b>	<b>March 2023</b>	<b>March 2022</b>
Deposits	565,279	515,052
Noninterest-bearing	118,819	113,285
Interest-bearing	446,460	401,767
Federal funds purchased	0	0
Securities sold under agreements to repurchase	0	0
Trading liabilities	0	0
Other borrowed money	46,500	6,500
Subordinated notes and debentures	0	0
Other liabilities	4,151	2,662
<b>Total Liabilities</b>	<b>615,930</b>	<b>524,214</b>

<b>Balance Sheet Equity Capital</b>	<b>March 2023</b>	<b>March 2022</b>
Perpetual preferred stock and related surplus	0	0
Common stock	10	10
Surplus	19,074	19,074
Retained earnings	41,660	36,311
Accumulated other comprehensive income	(2,899)	(1,918)
Other equity capital components	0	0
<b>Total Bank Equity Capital</b>	<b>57,845</b>	<b>53,477</b>
Noncontrolling ( minority ) interest in consolidated subsidiaries	0	0
<b>Total Equity Capital</b>	<b>57,845</b>	<b>53,477</b>

<b>Securities</b>	<b>March 2023</b>	<b>March 2022</b>
Held-to-maturity Amortized Cost	34,847	37,523
Held-to-maturity Fair value	31,742	35,493
Available-for-sale Amortized Cost	34,224	37,242
Available-for-sale Fair Value	30,395	34,938
Pledged securities	6,699	6,425

<b>Deposits</b>	<b>March 2023</b>	<b>March 2022</b>
Total Transaction Deposits	223,088	207,476
Total Demand Deposits	141,492	126,946
Total Nontransaction Deposits	342,192	307,576
Total brokered deposits	40,539	22,698
Money market deposits	87,603	74,506

Other savings deposits	62,060	57,852
Total time deposits of less than \$100,000	61,408	58,952
Total time deposits of \$100,000 through \$250,000	78,683	68,469
Total time deposits of more than \$250,000	52,438	47,797

<b>Regulatory Capital</b>	<b>March 2023</b>	<b>March 2022</b>
Tier 1 Capital	59,756	54,394
Allowable Tier 2 Capital	0	0
Total Risk Based Capital	0	0
Total assets for leverage capital purposes	630,869	573,849
Excess allowance for loan and lease losses	0	0
Total risk-weighted assets	0	0

<b>Averages</b>	<b>March 2023</b>	<b>March 2022</b>
Assets	628,958	572,932
Earning Assets	619,923	557,918
Loans	536,959	440,396
Securities	67,193	72,768
Deposits	424,487	397,395



401 North 31<sup>st</sup> Street  
Billings, MT 59101

December 20, 2022

To Whom It May Concern:

Please accept First Interstate Bank's application for the deposit of Public Funds accounts. Your deposits are insured to a balance of \$250,000.00 by the Federal Deposit Insurance Corporation. We will be happy to pledge additional securities as necessary to cover increasing deposit balances.

Enclosed, please find a certified copy of the Board of Directors Public Funds Resolution which was passed at the annual meeting on December 15, 2022. This document authorizes First Interstate Bank to accept Public Funds Deposits and authorizes certain officers to furnish collateral security for such deposits.

Sincerely,

*Christine Bower*

Christine Bower  
Senior Finance Analyst

## FIRST INTERSTATE BANK

DATE APPROVED BY BOARD - DECEMBER 15, 2022

PUBLIC FUNDS RESOLUTION

**WHEREAS**, it is necessary for First Interstate Bank to properly secure the political division or subdivision for all monies deposited in the bank by the Treasurer of the political division or subdivision, hereinafter called the Treasurer; and

**WHEREAS**, no deposit will be made in the bank by the Treasurer unless the deposit is properly secured, and the giving of proper security is one of the considerations for receiving the deposits; and

**WHEREAS**, The Treasurer may, when furnished proper security, carry an unlimited credit balance with the bank; and

**WHEREAS**, the Treasurer is willing to receive securities designated by laws of Wyoming as legal collateral security as security for the deposit;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the depository bank that any two of the following named persons, officers of the bank, are authorized and empowered to pledge to the Treasurer of the state or political subdivision securities of this bank which are legal for collateral security for deposit of public funds, and which the Treasurer is willing to accept as collateral security, and in amounts and at the time the Treasurer and bank officers agree upon:<sup>1</sup>

Kevin Riley	President and Chief Executive Officer
Marcy Mutch	Chief Financial Officer
John Stewart	Deputy Chief Financial Officer
Cameo Dowell	Treasurer
Eric Jorgensen	Finance Manager

**BE IT FURTHER RESOLVED** that this authority given to the officers of the bank named herein to furnish collateral security to the Treasurer shall be continuing and shall be binding upon the bank until the authority given to the bank officers named herein is revoked or superseded by another resolution of this Board of Directors, verified copy of which shall be delivered by a representative of the bank to the Treasurer or mailed to the Treasurer by registered mail. The right given the officers named herein to pledge security as collateral also includes the right to give additional collateral security and to withdraw such collateral as the Treasurer is willing to surrender and the right to substitute one piece or lot of collateral for another, provided the Treasurer is willing to make such exchange or substitution.

**BE IT FURTHER RESOLVED** the bank officers named herein are fully authorized and empowered to execute in the name of the bank such collateral pledge agreement in favor of the Treasurer as the Treasurer requires, and any collateral pledge agreement executed, or any act done by the bank officers named herein under the authority of this Resolution shall be as binding and effective upon this bank as though authorized by specific Resolution of the Board of Directors of this Bank.

The Board agrees that the authority herein granted is irrevocable, and the depository hereby for itself, its successors and assigns, ratified and confirms whatever said attorney shall do by virtue of this authorization.

SEAL



Kevin Riley, Chair 2022 4:11:49 PM MST

I, the undersigned, Secretary of First Interstate Bank, a Corporation, do hereby certify that the above and foregoing is a full, true and correct copy of a resolution duly ratified by the Board of Directors of said Corporation, at a meeting of said Board duly called and held, and at which a quorum of said Board was present on the 15<sup>th</sup> day of December, 2022, and that said resolution is duly entered upon the minute book of said Corporation, and that it is in full force and effect at this time.



15 Dec, 2022 12:15:43 PM MST

<sup>1</sup>The Officer certifying this resolution shall have such authority and shall not be designated under numbered paragraph 3 above.

APPLICATION FOR DEPOSIT OF PUBLIC FUNDS  
FOR THE YEAR 2023


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To Whom It May Concern:

In connection with State Requirements, formal application is hereby made by First Interstate Bank, a corporation duly organized and existing under and by virtue of the laws of the State of Montana and having its office and principal place of business in the City of Billings in the State of Montana, to be designated an authorized Public Depository.

First Interstate Bank agrees to furnish and pledge securities as provided for in Wyoming Statute 9-4-821 to be assigned to the entity as security for the safekeeping and prompt payment of all public monies that may be deposited with the entity and for the faithful performance of its duties under the aforesaid law as such depository.

By Order of the Board of Directors

  
28 Dec. 2022 4:10:53 PM MST  
Kevin Riley, Chair

  
15 Dec. 2022 12:15:21 PM MST  
Kirk Jensen, Corporate Secretary

## Schedule RC - Balance Sheet(Form Type - 041)

All schedules are to be reported in thousands of dollars. Unless otherwise indicated, report the amount outstanding as of the last business day of the quarter.

Dollar amounts in thousands

1. Cash and balances due from depository institutions (from Schedule RC-A):			1.
a. Noninterest-bearing balances and currency and coin <sup>1</sup>	RCON0081	389,778	1.a.
b. Interest-bearing balances <sup>2</sup>	RCON0071	202,051	1.b.
2. Securities:			2.
a. Held-to-maturity securities (from Schedule RC-B, column A) <sup>3</sup>	RCONJJ34	3,485,733	2.a.
b. Available-for-sale debt securities (from Schedule RC-B, column D)	RCON1773	6,783,219	2.b.
c. Equity securities with readily determinable fair values not held for trading <sup>4</sup>	RCONJA22	0	2.c.
3. Federal funds sold and securities purchased under agreements to resell:			3.
a. Federal funds sold	RCONB987	52	3.a.
b. Securities purchased under agreements to resell <sup>5</sup>	RCONB989	0	3.b.
4. Loans and lease financing receivables (from Schedule RC-C):			4.
a. Loans and leases held for sale	RCON5369	93,609	4.a.
b. Loans and leases held for investment	RCONB528	17,603,629	4.b.
c. LESS: Allowance for loan and lease losses	RCON3123	212,957	4.c.
d. Loans and leases held for investment, net of allowance (item 4.b minus 4.c) <sup>7</sup>	RCONB529	17,390,672	4.d.
5. Trading assets (from Schedule RC-D)	RCON3545	42,199	5.
6. Premises and fixed assets (including capitalized leases)	RCON2145	439,884	6.
7. Other real estate owned (from Schedule RC-M)	RCON2150	16,377	7.
8. Investments in unconsolidated subsidiaries and associated companies	RCON2130	5,572	8.
9. Direct and indirect investments in real estate ventures	RCON3656	0	9.
10. Intangible assets (from Schedule RC-M)	RCON2143	1,231,474	10.
11. Other assets (from Schedule RC-F) <sup>6</sup>	RCON2160	1,193,393	11.
12. Total assets (sum of items 1 through 11)	RCON2170	31,274,013	12.
13. Deposits:			13.
a. In domestic offices (sum of totals of columns A and C from Schedule RC-E)	RCON2200	25,884,751	13.a.
1. Noninterest-bearing <sup>8</sup>	RCON6631	8,163,282	13.a.1.
2. Interest-bearing	RCON6636	17,721,469	13.a.2.
b. Not applicable			13.b.
14. Federal funds purchased and securities sold under agreements to repurchase:			14.
a. Federal funds purchased <sup>9</sup>	RCONB993	0	14.a.
b. Securities sold under agreements to repurchase <sup>10</sup>	RCONB995	1,184,490	14.b.
15. Trading liabilities (from Schedule RC-D)	RCON3548	163,728	15.
16. Other borrowed money (includes mortgage indebtedness and obligations under capitalized leases) (from Schedule RC-M)	RCON3190	646,934	16.
17. Not applicable			17.
18. Not applicable			18.
19. Subordinated notes and debentures <sup>8</sup>	RCON3200	0	19.
20. Other liabilities (from Schedule RC-G)	RCON2930	273,839	20.
21. Total liabilities (sum of items 13 through 20)	RCON2948	28,153,742	21.

- Includes cash items in process of collection and unposted debits.
- Includes time certificates of deposit not held for trading.
- Institutions that have adopted ASU 2016-13 should report in item 2.a, amounts net of any applicable allowance for credit losses, and should equal to Schedule RC-B, item 8, column A less Schedule RI-B, Part II, item 7, column B.
- Item 2.c is to be completed by all institutions. See the instructions for this item and the Glossary entry for "Securities Activities" for further detail on accounting for investments in equity securities.
- Includes all securities resale agreements, regardless of maturity.
- Institutions that have adopted ASU 2016-13 should report in item 4.c the allowance for credit losses on loans and leases.
- Institutions that have adopted ASU 2016-13 should report in items 3.b and 11 amounts net of any applicable allowance for credit losses.
- Includes noninterest-bearing demand, time, and savings deposits.
- Report overnight Federal Home Loan Bank advances in Schedule RC, item 16, "Other borrowed money."
- Includes all securities repurchase agreements, regardless of maturity.
- Includes limited-life preferred stock and related surplus.

Dollar amounts in thousands

22. Not applicable			22.
23. Perpetual preferred stock and related surplus.....	RCON3838	0	23.
24. Common stock.....	RCON3230	50,000	24.
25. Surplus (exclude all surplus related to preferred stock).....	RCON3839	3,115,194	25.
26. Not available			26.
a. Retained earnings.....	RCON3632	462,730	26.a.
b. Accumulated other comprehensive income <sup>1</sup> .....	RCONB530	-507,653	26.b.
c. Other equity capital components <sup>2</sup> .....	RCONA130	0	26.c.
27. Not available			27.
a. Total bank equity capital (sum of items 23 through 26.c).....	RCON3210	3,120,271	27.a.
b. Noncontrolling (minority) interests in consolidated subsidiaries.....	RCON3000	0	27.b.
28. Total equity capital (sum of items 27.a and 27.b).....	RCONG105	3,120,271	28.
29. Total liabilities and equity capital (sum of items 21 and 28).....	RCON3300	31,274,013	29.
1. Indicate in the box at the right the number of the statement below that best describes the most comprehensive level of auditing work performed for the bank by independent external auditors as of any date during 2021.....	RCON6724	NR	M.1.
2. Bank's fiscal year-end date (report the date in MMDD format).....	RCON8678	NR	M.2.

## Schedule RC-A - Cash and Balances Due From Depository Institutions(Form Type - 041)

Schedule RC-A is to be completed only by banks with \$300 million or more in total assets.  
 Exclude assets held for trading.

Dollar amounts in thousands

1. Cash items in process of collection, unposted debits, and currency and coin:			1.
a. Cash items in process of collection and unposted debits.....	RCON0020	209,072	1.a.
b. Currency and coin.....	RCON0080	173,503	1.b.
2. Balances due from depository institutions in the U.S.....	RCON0082	9,283	2.
3. Balances due from banks in foreign countries and foreign central banks.....	RCON0070	0	3.
4. Balances due from Federal Reserve Banks.....	RCON0090	199,971	4.
5. Total.....	RCON0010	591,829	5.

1. Includes, but is not limited to, net unrealized holding gains (losses) on available-for-sale securities, accumulated net gains (losses) on cash flow hedges, and accumulated defined benefit pension and other postretirement plan adjustments.  
 2. Includes treasury stock and unearned Employee Stock Ownership Plan shares.

RESOLUTION NO. 24-1

A RESOLUTION PROVIDING FOR THE NAMING OF  
LEGAL DEPOSITORIES AND INVESTMENT FIRMS  
FOR 2024.

WHEREAS, Wyoming Statutes §9-4-801 through §9-4-832 provide procedures for the deposit of city monies in local, state and national banks; and,

WHEREAS, it is necessary for interested banks to pledge and provide security for such deposits, and it has been necessary for the City Treasurer to contact local banks to determine which local banks are interested in becoming local depositories for city funds; and further,

WHEREAS, Wyoming Statute §9-4-831 permits the City Treasurer to invest public funds, and whereas such investments are made through investment firms.


NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: that the following local banks be and hereby are named local depositories for city funds in 2024, subject to the City Treasurer receiving required documentation for such deposits and the discretion of the City Treasurer: First Interstate Bank, US Bank, First State Bank, Platte Valley Bank, and ANB Bank.

BE IT FURTHER RESOLVED: that the following investment companies be designated brokers for the City of Casper in 2024: First Interstate Bank, Wyoming Government Investment Fund (WGIF), Wyoming State Treasurer – WYOSTAR, and Wyoming State Treasurer – WYOSTAR II.

BE IT FURTHER RESOLVED: that in the event any other properly qualified institutions become available during the year, this Resolution may be presented to the City of Casper, Wyoming, City Council for amendment.

PASSED, APPROVED, AND ADOPTED on this \_\_\_\_ day of \_\_\_\_\_, 2024.

APPROVED AS TO FORM:

  
\_\_\_\_\_


ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Amanda Ainsworth  
City Clerk

\_\_\_\_\_  
Mayor

December 27, 2023

TO: J. Carter Napier, City Manager 

FROM: Fleur Tremel, Chief of Staff  
Leticia Drake, Municipal Clerk of Court  
Tracey Belser, Support Services Director

SUBJECT: Rescinding Resolution No. 23-291 for Amendment No. 1 to the Employment with Judge Rob Hand and Approving Contract Amendment No. 2 to the Employment Agreement with Judge Rob Hand.

**Meeting Type & Date**

Regular Council Meeting  
January 2, 2024

**Action Type**

Resolution

**Recommendation**

That Council rescinds Resolution No. 23-291 for Amendment No. 1 to the Employment Agreement with Judge Rob Hand and, by resolution, approves the corrected contract Amendment No. 2 for Judge Rob Hand.

**Summary**

Judge Rob Hand has been serving as the Judge in Municipal Court since the previous Judge's contract ended. Judge Hand has been quite accommodating to the court, in that he has been overseeing all court hearings Monday, Wednesday, Thursday, and Friday. His contracted schedule for the City of Casper was set to include Thursdays only. This accounts for quite a different total of hours provided to Municipal Court.

Judge Hand is currently contracted for in-person arraignment court scheduled on Thursdays, which is normally from 8:30am until 11am. The schedule Judge Hand has been maintaining since December 1, 2023, has been drastically different. Because of this noticeable change in schedule, Staff asked Council to consider amending Judge Hand's contract to account for this additional coverage of the Court.

The original Amendment No. 1 prepared included language indicating that Judge Hand would be a temporary, full-time employee. In accordance with Wyoming State Statutes, Judge Hand cannot be a full-time Judge and maintain his clients as a practicing attorney. This correction removes the full-time language but establishes Judge Hand as the part-time Municipal Court Judge with enhanced duties.

**Financial Considerations**

The Municipal Court budget can absorb this with the funding budgeted for the Full-time Municipal Court Judge.

**Oversight/Project Responsibility**

Leticia Drake, Clerk of Court

Fleur Tremel, Chief of Staff

**Attachments**

Employment Agreement

Resolution No. 23-294 (with rescinded Resolution No. 23-291 & Amendment)

Amendment No. 2

Resolution No. 23-295

**AMENDMENT NO. 1 TO THE EMPLOYMENT AGREEMENT BETWEEN THE CITY  
OF CASPER AND ROBERT J. HAND JR. (“AMENDMENT”)**

This Amendment to the Employment Agreement between the City of Casper and Robert J. Hand Jr. (“Amendment”) is entered into on this \_\_\_\_ day of December 2023, by and between the following parties:

1. The City of Casper of Casper, Wyoming (“City”), a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601.

2. Robert J. Hand Jr. (“Employee”).

Throughout this document, the City and the Employee may be collectively referred to as the “parties.”

**RECITALS**

A. On July 30, 2018, the City and Employee entered into an *Employment Agreement Between the City of Casper and Robert J. Hand Jr.* (“Agreement”) to hire Employee as a part-time municipal court judge.

B. Currently there is a vacancy in the full-time municipal court judge position, and it is in the best interests of the City of Casper to temporarily employ Robert J. Hand Jr. as the Interim Municipal Judge for the City of Casper, Wyoming effective December 20th, 2023, for a period of up to three (3) months from the date of this Agreement.

**NOW, THEREFORE**, in consideration of the mutual promises and covenants contained herein, the parties hereto agree by and between them to amend the Agreement as follows:

**1. INCORPORATION OF RECITALS**

The recitals set forth above are hereby incorporated herein at this point as if fully set forth as part of this Amendment.

**2. AMENDMENT TO PART 5 -SECTION A**

The first sentence is deleted in its entirety and replaced with the following:

“Provide Employee with a salary of Four Thousand Forty-Nine Dollars and 24/100 (\$4,049.24) per month, payable bi-weekly.”

The fourth sentence that begins with “Employee acknowledges...” is amended by deleting the words “part time” and replacing them with “temporary full time”.

### **3. RATIFICATION**

The terms and conditions of the Contract, as modified herein, are hereby ratified by the parties and shall remain in full force and effect.

### **4. ELECTRONIC SIGNATURES**

The parties understand and agree that they have the right to execute this Amendment through paper or through electronic signature technology, which is in compliance with Wyoming and federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Amendment as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either party would like a paper copy of this Amendment, they may request a copy from the other party, and the other party shall provide it.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the Parties have executed this Amendment as of the day and year above.

APPROVED AS TO FORM

Brickley

ATTEST

CITY OF CASPER, WYOMING  
A Municipal Corporation

Amanda Ainsworth

Amanda Ainsworth  
City Clerk



Ray Pacheco

Ray Pacheco  
Mayor

WITNESS

EMPLOYEE  
Robert J. Hand Jr.

By: \_\_\_\_\_

\_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

RESOLUTION NO. 23-291

A RESOLUTION AUTHORIZING AN AMENDMENT TO THE  
EMPLOYMENT AGREEMENT BETWEEN THE CITY OF  
CASPER, WYOMING AND ROBERT J. HAND JR.

WHEREAS, Wyoming Statute Section 15-4-202 and Casper Municipal Code Chapter 2.22 authorize the governing body to appoint one or more Municipal Court Judges to hear and determine cases arising under the ordinances of the City; and,

WHEREAS, Robert J. Hand was appointed as a Municipal Court Judge and took an Oath of Office on August 3, 2018; and,

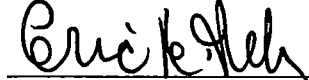
WHEREAS, on July 30, 2018, the City of Casper and Robert J. Hand Jr. entered into an Employment Agreement for employment as a part-time judge; and,

WHEREAS, the parties desire to enter into an Amendment to the Employment Agreement to modify the terms and conditions of the Employment Agreement as set out in the Amendment.

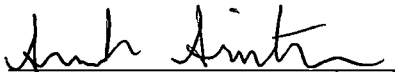
NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is authorized and directed to execute, and the City Clerk to attest, an Amendment to the Employment Agreement between Robert J. Hand Jr. and the City of Casper.

PASSED, APPROVED, AND ADOPTED this 19<sup>th</sup> day of Dec, 2023.

APPROVED AS TO FORM:



ATTEST:



Amanda Ainsworth  
City Clerk



CITY OF CASPER, WYOMING  
A Municipal Corporation



Ray Pacheco  
Mayor

RESOLUTION NO.24-2

A RESOLUTION RESCINDING RESOLUTION 23-291  
WHICH AUTHORIZED AMENDMENT NO. 1 TO THE  
EMPLOYMENT AGREEMENT BETWEEN THE CITY OF  
CASPER, WYOMING AND ROBERT J. HAND JR.

WHEREAS, on December 19, 2023, the Governing Body of the City of Casper, Wyoming authorized Amendment No. 1 to the Employment Agreement between the City and Robert J. Hand Jr ("parties"); and,

WHEREAS, Amendment No. 1 was not executed by the parties; and,

WHEREAS, the parties desire to memorialize the changes to the Employment Agreement in a subsequent Amendment.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: Resolution No. 23-291 is rescinded.

PASSED, APPROVED AND ADOPTED this \_\_\_\_ DAY OF \_\_\_\_ 2024.

APPROVED AS TO FORM:




ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Amanda Ainsworth  
City Clerk

\_\_\_\_\_  
Steve Cathey  
Mayor

December 27, 2023

TO: J. Carter Napier, City Manager 

FROM: Fleur Tremel, Chief of Staff  
Leticia Drake, Municipal Clerk of Court  
Tracey Belser, Support Services Director

SUBJECT: Rescinding Resolution No. 23-291 for Amendment No. 1 to the Employment with Judge Rob Hand and Approving Contract Amendment No. 2 to the Employment Agreement with Judge Rob Hand.

**Meeting Type & Date**

Regular Council Meeting  
January 2, 2024

**Action Type**

Resolution

**Recommendation**

That Council rescinds Resolution No. 23-291 for Amendment No. 1 to the Employment Agreement with Judge Rob Hand and, by resolution, approves the corrected contract Amendment No. 2 for Judge Rob Hand.

**Summary**

Judge Rob Hand has been serving as the Judge in Municipal Court since the previous Judge's contract ended. Judge Hand has been quite accommodating to the court, in that he has been overseeing all court hearings Monday, Wednesday, Thursday, and Friday. His contracted schedule for the City of Casper was set to include Thursdays only. This accounts for quite a different total of hours provided to Municipal Court.

Judge Hand is currently contracted for in-person arraignment court scheduled on Thursdays, which is normally from 8:30am until 11am. The schedule Judge Hand has been maintaining since December 1, 2023, has been drastically different. Because of this noticeable change in schedule, Staff asked Council to consider amending Judge Hand's contract to account for this additional coverage of the Court.

The original Amendment No. 1 prepared included language indicating that Judge Hand would be a temporary, full-time employee. In accordance with Wyoming State Statutes, Judge Hand cannot be a full-time Judge and maintain his clients as a practicing attorney. This correction removes the full-time language but establishes Judge Hand as the part-time Municipal Court Judge with enhanced duties.

**Financial Considerations**

The Municipal Court budget can absorb this with the funding budgeted for the Full-time Municipal Court Judge.

**Oversight/Project Responsibility**

Leticia Drake, Clerk of Court

Fleur Tremel, Chief of Staff

**Attachments**

Employment Agreement

Resolution No. 23-294 (with rescinded Resolution No. 23-291 & Amendment)

Amendment No. 2

Resolution No. 23-295

**AMENDMENT NO. 2 TO THE EMPLOYMENT AGREEMENT BETWEEN THE CITY  
OF CASPER AND ROBERT J. HAND JR. ("AMENDMENT")**

This Amendment to the Employment Agreement between the City of Casper and Robert J. Hand Jr. ("Amendment") is entered into on this \_\_\_\_\_ day of January 2024, by and between the following parties:

1. The City of Casper of Casper, Wyoming ("City"), a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601.

2. Robert J. Hand Jr. ("Employee").

Throughout this document, the City and the Employee may be collectively referred to as the "parties."

**RECITALS**

A. On July 30, 2018, the City and Employee entered into an *Employment Agreement Between the City of Casper and Robert J. Hand Jr.* ("Agreement") to hire Employee as a part-time municipal court judge.

B. Currently there is a vacancy in the municipal court judge position, and it is in the best interests of the City of Casper to temporarily employ Robert J. Hand Jr. as a part-time judge with enhanced duties for the City of Casper, Wyoming effective December 20th, 2023, for a period of up to three (3) months from the date of this Agreement.

C. On December 19, 2023, City Council approved *Amendment No. 1 to the Employment Agreement Between the City of Casper and Robert J. Hand Jr.* It was thereafter discovered that the proposed amended language created a conflict with Wyoming state statute and was therefore rescinded.

**NOW, THEREFORE**, in consideration of the mutual promises and covenants contained herein, the parties hereto agree by and between them to amend the Agreement as follows:

**1. INCORPORATION OF RECITALS**

The recitals set forth above are hereby incorporated herein at this point as if fully set forth as part of this Amendment.

**2. AMENDMENT TO PART 5 -SECTION A**

The first sentence is deleted in its entirety and replaced with the following:

"Provide Employee with a salary of Four Thousand Forty-Nine Dollars and 24/100 (\$4,049.24) per month, payable bi-weekly."

The fourth sentence that begins with “Employee acknowledges...” is amended by deleting the words “part time” and replacing them with “part-time judge with enhanced duties”.

### **3. RATIFICATION**

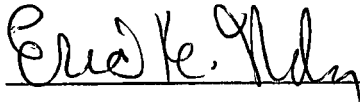
The terms and conditions of the Contract, as modified herein, are hereby ratified by the parties and shall remain in full force and effect.

### **4. ELECTRONIC SIGNATURES**

The parties understand and agree that they have the right to execute this Amendment through paper or through electronic signature technology, which is in compliance with Wyoming and federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Amendment as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either party would like a paper copy of this Amendment, they may request a copy from the other party, and the other party shall provide it.

**IN WITNESS WHEREOF**, the undersigned duly authorized representatives of the Parties have executed this Amendment as of the day and year above.

APPROVED AS TO FORM



ATTEST

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Amanda Ainsworth  
City Clerk

\_\_\_\_\_  
Steve Cathey  
Mayor

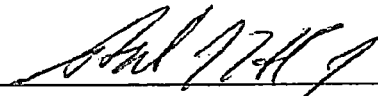
WITNESS

EMPLOYEE  
Robert J. Hand Jr.

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

  
12/29/2023

RESOLUTION NO. 24-3

A RESOLUTION AUTHORIZING AMENDMENT NO 2.  
TO THE EMPLOYMENT AGREEMENT BETWEEN  
THE CITY OF CASPER AND ROBERT J. HAND JR.

WHEREAS, Robert J. Hand Jr. was appointed as a Municipal Court Judge and took an Oath of Office on August 3, 2018; and,

WHEREAS, the City of Casper and Robert J. Hand Jr. entered into an Employment Agreement dated July 30, 2018 and,

WHEREAS, on December 19, 2023, City Council adopted a Resolution 23-291 authorizing Amendment No. 1 to the Employment Agreement; and,

WHEREAS, the parties did not sign Amendment No. 1 to the Employment Agreement and Resolution No. 23-291 is rescinded; and

WHEREAS, the parties desire to modify the terms and conditions of the Employment Agreement as set out in Amendment No. 2 to the Employment Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest Amendment No. 2 to the Employment Agreement between the City of Casper and Robert J. Hand Jr.

PASSED, APPROVED, AND ADOPTED on this \_\_\_\_ day of \_\_\_\_\_, 2024.

APPROVED AS TO FORM:

  
\_\_\_\_\_


ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Amanda Ainsworth  
City Clerk

\_\_\_\_\_  
Steve Cathey  
Mayor

December 27, 2023

**TO:** J. Carter Napier, City Manager   
**FROM:** Fleur Tremel, Chief of Staff  
Tracey Belser, Support Services Director

**SUBJECT:** A Resolution Authorizing Amendment No. 1 to the Contract for Professional Services and the Appointment of Keith Robert Nachbar as a Provisional Judge for the Casper Municipal Court.

**Meeting Type & Date:**

Regular Council Meeting  
January 2, 2023

**Action Type:**

Resolution

**Recommendation:**

That City Council, by resolution, authorizes Amendment No. 1 to the Contract for Professional Services for provisional Judge services for the Casper Municipal Court.

**Summary:**

Honorable Hand has been serving as the only Municipal Court Judge since the previous Judge's contract ended. Staff have identified a need for a provisional part-time judge to fill in on an as needed basis in the absence, inability, or disqualification of Judge Hand.

Keith Nachbar possesses the necessary education, skills, and experience to serve as a provisional judge, has served as a judge for the City of Casper in the past, and is ready, willing, and able to serve.

The Contract for Professional Services included the general terms and conditions which states that Mr. Nachbar must obtain one million dollars in commercial coverage and two million dollars in malpractice coverage. For the minimal coverage he will provide to the court, it is cost prohibitive for him to have to obtain that amount of coverage. Instead, the contract will be amended, retroactively, to allow him to use his current malpractice coverage amounts.

**Financial Consideration:**

The Municipal Court budget can absorb this with the funding budgeted for the full-time Municipal Court Judge.

**Oversight/Project Responsibility:**

Leticia Drake, Clerk of Court  
Fleur Tremel, Chief of Staff

**Attachments:**

Resolution  
Amendment to the Contract for Professional Services

## CONTRACT FOR PROFESSIONAL SERVICES

### PART I - AGREEMENT

This Contract for Professional Services ("Contract") is entered into on this 19<sup>th</sup> day of December, 2023, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 ("City").

2. Keith Robert Nachbar, 703 North Lincoln Street, Casper, Wyoming 82601 ("Contractor").

Throughout this document, the City and the Contractor may be collectively referred to as the "parties."

### RECITALS

A. The City is seeking applicants for a part-time or full-time judge and has identified a need for a provisional part-time judge to serve on an as-needed basis in the Casper Municipal Court.

B. Casper Municipal Code Section 2.22.010 authorizes City Council to appoint a provisional municipal court judge.

C. The Contractor possesses the necessary education, skills and experience to serve as a provisional judge and is ready, willing and able to serve in that capacity.

D. The City desires to retain the Contractor for such services.

**NOW, THEREFORE**, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. SCOPE OF SERVICES:

The Contractor shall perform the following services in connection with and respecting the project:

A. The Contractor shall serve as a provisional part-time judge to fill in on an as-needed basis for dates and times agreed upon in writing between the parties.

B. The Contractor shall serve at the pleasure of the City of Casper, Wyoming, City Council pursuant to Wyoming Statute §15-4-202 and Casper Municipal Code Section 2.22.030.

C. The Contractor shall be compensated at an hourly rate as set forth in paragraph 3.

D. The Contractor shall abide by the Judicial Code of Conduct and other applicable laws.

2. TIME OF PERFORMANCE:

The services of the Contractor shall be undertaken and completed on or before the 29<sup>th</sup> day of February 2024.

3. COMPENSATION:

In consideration of the performance of services rendered under this Contract, the Contractor shall be compensated for services performed in accordance with paragraph 1, at an hourly rate of \$50.62. The total contract price shall not to exceed a sum of Five Thousand Dollars (\$5,000.00).

4. METHOD OF PAYMENT:

Payment will be made following completion of the terms set forth herein and receipt of an itemized invoice, certified under penalty of perjury, from the Contractor for services rendered in conformance with the Contract, and following approval by the Casper City Council. The invoice for payment must specify the correct amount due; that the Contractor has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract.

If amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Contract.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

6. EXTENT OF CONTRACT:

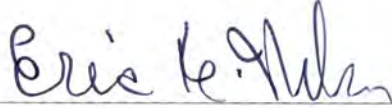
This Contract represents the entire and integrated Agreement between the City and the Contractor, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Contractor's authorized representatives.

The City and the Contractor each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

**IN WITNESS WHEREOF**, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

**Signature Page for the City**

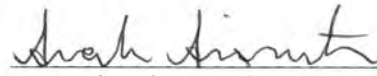
APPROVED AS TO FORM

  
\_\_\_\_\_

CITY OF CASPER, WYOMING  
A Municipal Corporation

  
\_\_\_\_\_  
Ray Pacheco  
Mayor

ATTEST

  
\_\_\_\_\_  
Amanda Ainsworth  
City Clerk



**Signature Page for the Contractor**

WITNESS

By: 

Printed Name: Lizz Kunnel

Title: \_\_\_\_\_

CONTRACTOR



Keith Robert Nachbar

## CONTRACT FOR PROFESSIONAL SERVICES

### PART II - GENERAL TERMS AND CONDITIONS

#### 1. TERMINATION OF CONTRACT:

1.1 The City may terminate this Contract anytime by providing thirty (30) days written notice to the Contractor of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Contractor under this Contract shall, at the option of the City, become its property, and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by the Contractor, or any breach of the Contract by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the exact amount of damages due the City from the Contractor are determined.

#### 2. CHANGES:

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon between the City and the Contractor, shall be incorporated in written amendments to this Contract.

#### 3. ASSIGNABILITY:

The Contractor shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City: provided, however, that claims for money due or to become due to the Contractor from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer.

#### 4. AUDIT:

The City and its representatives shall have access and obtain at its discretion, copies to any books, documents, papers, electronic data and records of the Contractor, which are pertinent to this Contract. The Contractor shall immediately, upon receiving written instruction from the City, provide to any independent auditor or accountant all books, documents, papers, electronic data and recordings of the Contractor which are pertinent to this Contract. The Contractor shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the City.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Contractor shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Contractor shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Contractor under this Contract shall be considered the property of the City, and upon completion of the services to be performed, or termination of this Contract, they will be turned over to the City provided that, in any case, the Contractor may, at no additional expense to the City, make and retain such additional copies thereof as the Contractor desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Contractor be released to any person, agency, corporation, or organization without the written consent of the City.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Contractor under this Contract are confidential and shall not be made available to any individual or organization by the Contractor without the prior written consent of the City.

8. CHOICE OF FORUM AND STATUTE OF LIMITATIONS:

Each Party irrevocably and unconditionally submits to the exclusive jurisdiction of such courts and agrees to bring any such action, litigation or proceeding only in the courts of the State of Wyoming sitting in Casper, Wyoming. Each Party agrees that a final judgment in any such action, litigation, or proceeding is conclusive and may be enforced in other jurisdictions by suit on the judgment or in any other manner provided by law. To the extent allowable, Wyoming's statute of limitations also applies.

9. GOVERNING LAW:

This Contract, including all exhibits, schedules, attachments, and appendices attached hereto, and all matters arising out of or relating to this Contract, are governed by, and construed in accordance with, the laws of the State of Wyoming, United States of America, without regard to the conflict of laws provisions thereof to the extent such principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State of Wyoming.

10. PERSONNEL:

The Contractor represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All of the services required shall be performed by the Contractor, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by the Contractor shall be employed in conformity with applicable local, state or federal laws.

11. SUBCONTRACTOR:

The Contractor shall not employ any subcontractor to perform any services in the scope of this project, unless the subcontractor is approved in writing by the City. Any approved subcontractor shall be paid by the Contractor.

12. INSURANCE AND INDEMNIFICATION:

A. **Prior to the commencement of work, the Contractor shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its subcontractors, agents, representatives, or employees.**

B. *Minimum Scope and limit of Insurance.*

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than the sum of One Million Dollars (\$1,000,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Two Million Dollars (\$2,000,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit). The CGL policy shall be endorsed to contain Employers Liability/Stop Gap Coverage
2. **Automobile Liability:** Insurance Services Office Form Number CA 0001 covering Code 1 (any auto), or if the Contractor has no owned autos, Code 8 (hired) and 9

(non-owned), with limit no less than Five Hundred Thousand (\$500,000) per accident for bodily injury and property damage.

3. **Workers' Compensation:** as required by the State of Wyoming with Statutory Limits.

4. **Professional Liability (Errors and Omissions) Insurance** appropriate to the Contractor's profession, with limit no less than the sum of Two Million Dollars (\$2,000,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Two Million Dollars (\$2,000,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location.

C. *Higher Limits.* If the Contractor maintains broader coverage and/or higher limits than required under this Agreement, then the City shall be entitled to the broader coverage and/or the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

D. *Other Insurance Provisions*

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. *Additional Insured Status*

The City, its officers, elected and appointed officials, employees, agents and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38 and CG 20 37 forms if later revisions used).

2. *Primary Coverage*

For any claims related to this Contract, the Contractor's insurance coverage shall be primary and non-contributory insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the Contractor as respects the City, its officers, elected and appointed officials, employees, agents and volunteers.

3. *Notice of Cancellation*

Each insurance policy required above shall state that coverage shall not be canceled, materially changed, or reduced, except with notice to the City. Such notice to the City shall be provided in a commercially reasonable time.

4. *Waiver of Subrogation*

The Contractor hereby grants to the City a waiver of any right to subrogation which any insurer of said Contractor may acquire against the City by virtue of the payment of any loss under such insurance. The Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

5. *Deductibles and Self-Insured Retentions*

The Contractor has two options regarding deductibles and self-insured retentions:

- a. Option 1: Any deductibles or self-insured retentions must be declared to and approved by the City. Unless otherwise approved by the City in writing, any deductible may not exceed Ten Thousand Dollars (\$10,000). Unless otherwise approved in writing by the City, self-insured retentions may not exceed Ten Thousand Dollars (\$10,000), and the City may require the Contractor to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.
- b. Option 2: The Contractor shall carry insurance with terms that require its insurance company to pay the full value of a covered claim from the first dollar of coverage, even if the Contractor is unable to pay any deductible or self-insured retention amount(s) required by the insurance policy. The Contractor shall provide a written endorsement from its insurance carrier that such insurance coverage is in place, and shall keep such coverage in place during the term of this Contract and any subsequent time period required for claims made policies.

6. *Acceptability of Insurers*

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise agreed to in writing by the City.

7. *Claims Made Policies*

If any of the required policies provide coverage on a claims-made basis:

- a. The Retroactive Date must be shown and must be before the date of the Contract or the beginning of Contract work.
- b. Insurance must be maintained and evidence of insurance must be provided *for at least five (5) years after completion of the contract of work*. However, the Contractor's liabilities under this Contract shall not be deemed limited in any way by the insurance coverage required.

- c. If coverage is canceled or non-renewed, and not *replaced with another claims-made policy form with a Retroactive Date* prior to the Contract effective date, the Contractor must purchase "extended reporting" coverage for a minimum of *five (5)* years after completion of contract work and at all times thereafter until the applicable statute of limitations runs.

8. *Verification of Coverage*

The Contractor shall furnish the City with original certificates of insurance including all required amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to the City before work begins. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

9. *Subcontractors*

The Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and the Contractor shall ensure that the City is an additional insured on insurance required from subcontractors.

10. *Special Risks or Circumstances*

The City reserves the right to reasonably modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

- E. The Contractor agrees to indemnify the City, the City's employees, elected officials, appointed officials, agents, and volunteers, and all additional insured and hold them harmless from all liability for damages to property or injury to or death to persons, including all reasonable costs, expenses, and attorney's fees incurred related thereto, to the extent arising from negligence, fault or willful and wanton conduct of the Contractor and any subcontractor thereof.

13. LIMITATION OF LIABILITY:

In no event shall the City, the City's employees, elected officials, appointed officials, or agents be liable under this Contract to the Contractor or any third party for consequential, indirect, incidental, special, exemplary, punitive or enhanced damages or lost profits or revenues, or diminution in value, arising out of, relating to, or in connection with any breach of this Contract, regardless of (a) whether such damages were foreseeable (b) whether or not the Contractor was advised of the possibility of such damages and (c) the legal or equitable theory (contract, tort, or otherwise) upon which the claim is based.

14. INTENT:

The Contractor represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that the Contractor shall perform all of the services for the compensation set forth in this Contract. The Contractor also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. The Contractor agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

15. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

16. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

17. FORCE MAJEURE:

Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, pandemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.

18. ELECTRONIC SIGNATURES:

The parties understand and agree that they have the right to execute this Contract through paper or through electronic signature technology, which is in compliance with Wyoming and federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their

handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Contract as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either party would like a paper copy of this Contract, they may request a copy from the other party, and the other party shall provide it.

**AMENDMENT NO. 1 TO THE CONTRACT  
FOR PROFESSIONAL SERVICES ("AMENDMENT")**

This Amendment to the Contract for Professional Services ("Amendment") is entered into on this \_\_\_\_ day of January, 2024, by and between the following parties:

1. The City of Casper of Casper, Wyoming ("City"), a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601.
2. Keith Robert Nachbar, ("Contractor") 703 North Lincoln Street, Casper, Wyoming 82601.

Throughout this document, the City and the Contractor may be collectively referred to as the "parties."

**RECITALS**

A. On December 19, 2023, the City and Contractor entered into a *Contract for Professional Services* ("Contract") for the Contractor to serve as a provisional judge for the City of Casper, Wyoming on a temporary basis.

B. The parties desire to modify the Part II General Terms and Conditions of the Agreement as setout herein.

C. This Amendment shall be effective as of December 19, 2023.

**NOW, THEREFORE**, in consideration of the mutual promises and covenants contained herein, the parties hereto agree by and between them to amend the Contract as follows:

**1. INCORPORATION OF RECITALS**

The recitals set forth above are hereby incorporated herein at this point as if fully set forth as part of this Amendment.

**2. AMENDMENT TO PART II – GENERAL TERMS AND CONDITIONS -  
SECTION 12 INSURANCE AND INDEMNIFICATION.**

Section B which begins with "Minimum Scope and Limit of Insurance" is deleted in its entirety and replaced with the following:

**B. Minimum Scope and limit of Insurance.**

Coverage shall be at least as broad as:

1. Malpractice Insurance Coverage no less than the sum of Five Hundred Thousand Dollars (\$500,000.00).

### **3. RATIFICATION**

The terms and conditions of the Contract, as modified herein, are hereby ratified by the parties and shall remain in full force and effect.

### **4. ELECTRONIC SIGNATURES**

The parties understand and agree that they have the right to execute this Amendment through paper or through electronic signature technology, which is in compliance with Wyoming and federal law governing electronic signatures. The parties agree that to the extent they sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Amendment as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either party would like a paper copy of this Amendment, they may request a copy from the other party, and the other party shall provide it.

\*The remainder of this page is intentionally left blank.\*

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the Parties have executed this Amendment as of the day and year above.

APPROVED AS TO FORM

Eric K. Huh

ATTEST

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Amanda Ainsworth  
City Clerk

\_\_\_\_\_  
Steve Cathey  
Mayor

WITNESS

CONTRACTOR  
Keith Robert Nachbar

By: \_\_\_\_\_

By: Keith R. Nachbar

Printed Name: \_\_\_\_\_

Printed Name: Keith R. Nachbar

Title: \_\_\_\_\_

Title: \_\_\_\_\_

RESOLUTION NO. 24-4

A RESOLUTION AUTHORIZING AMENDMENT NO 1.  
TO THE CONTRACT FOR PROFESSIONAL SERVICES  
BETWEEN THE CITY OF CASPER AND KEITH  
ROBERT NACHBAR.

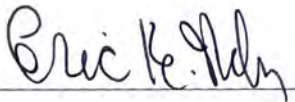
WHEREAS, the City of Casper and Keith Robert Nachbar entered into a  
Contract for Professional Services on December 19, 2023; and,

WHEREAS, the parties desire to modify the insurance requirements in the  
Contract as set out in Amendment No. 1 to the Contract for Professional Services.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY  
OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and  
directed to execute, and the City Clerk to attest Amendment No. 1 to the Contract for  
Professional Services between the City of Casper and Keith Robert Nachbar.

PASSED, APPROVED, AND ADOPTED on this \_\_\_\_ day of \_\_\_\_\_,  
2024.

APPROVED AS TO FORM:

  
\_\_\_\_\_


ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Amanda Ainsworth  
City Clerk

\_\_\_\_\_  
Steve Cathey  
Mayor

December 20, 2023

**MEMO TO:** J. Carter Napier, City Manager   
**FROM:** Fleur Tremel, Chief of Staff  
Amanda Ainsworth, City Clerk  
**SUBJECT:** Designating the Casper Star-Tribune as the City's Official Newspaper for the Calendar Year 2024

**Meeting Type & Date**

Regular Council Meeting  
January 2, 2024

**Action Type**

Minute Action

**Recommendation**

That Council, by minute action, designate the Casper Star-Tribune as the City's official newspaper for the calendar year 2024.

**Summary**

Staff recommends that the City Council designate the following named newspaper as the official newspaper for the calendar year 2024:

Casper Star-Tribune

Wyoming State Statute §15-1-110 states the governing body of any city or town shall designate a legal newspaper and publish once therein the minutes of all regular and special meetings of the governing body and the titles of all ordinances passed.

**Financial Considerations**

None


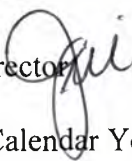
**Oversight/Project Responsibility**

Amanda Ainsworth, City Clerk

**Attachments**

None

December 6, 2023

MEMO TO: J. Carter Napier, City Manager   
FROM: Jill Johnson, Financial Services Director   
SUBJECT: Financial Interest Disclosures for Calendar Year 2024

Meeting Type and Date:  
Regular Council Meeting  
January 2, 2024

Action Type:  
Minute Action

Recommendation:  
That Council, by minute action, acknowledge the receipt of financial disclosure information from City officials with public fund investment responsibility.

Summary:  
According to Wyoming Statute 6-5-118, certain city officials must disclose if they have any financial interests in any financial institution that is also involved with any investment made by the City. A financial interest in any institution dealing with the City's funds can include, but is not limited to: an investment, a checking account, a savings account, and ownership of land or building which the financial institution uses to conduct business. Financial interest disclosures must be made annually in a public meeting and must be made part of the record of proceedings.

The statute requires disclosure of the existence of the financial interest, but it does not require that the specifics of the interest be disclosed. For example: if an individual has a checking account in a bank that also does business with the City, then that individual must indicate that they have an interest in the bank, but they do not need to state that the interest is a checking account, nor do they need to say how much is kept in that checking account.

All Councilmembers, as well as the following members of City Staff, were provided with a Financial Interest Disclosure Form to complete: J. Carter Napier, City Manager; Jill Johnson, Financial Services Director; Nicholas Gassman, Accounting Supervisor.

Financial Considerations:  
No financial considerations.

Oversight/Project Responsibility:  
Jill Johnson, Financial Services Director

Attachments:  
2024 Financial Interest Disclosure Forms

Annual Financial Interest Disclosure Form

Calendar Year 2024

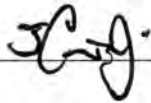
Pursuant to W.S. 6-5-118(a), I am hereby disclosing that, to the best of my knowledge, I have received a pecuniary benefit from, I conduct personal business with, or I have a financial interest in the following depositories or firms that also have involvement with investments of the City of Casper pursuant to W.S. 9-4-831:

- |   |  |                             |
|---|--|-----------------------------|
| • First Interstate Bank                   | <input checked="checked" type="checkbox"/> Yes | <input type="checkbox"/> No |
| • US Bank                                 | <input type="checkbox"/> Yes                   | <input type="checkbox"/> No |
| • ANB Bank                                | <input type="checkbox"/> Yes                   | <input type="checkbox"/> No |
| • Platte Valley Bank                      | <input type="checkbox"/> Yes                   | <input type="checkbox"/> No |
| • First Interstate Bank Wealth Management | <input type="checkbox"/> Yes                   | <input type="checkbox"/> No |
| • PFM Asset Management, LLC               | <input type="checkbox"/> Yes                   | <input type="checkbox"/> No |

I request that submission of this form be made part of the record of proceedings for this meeting.

Name (Print): J. Carter Napier

Signed: \_\_\_\_\_



Date: \_\_\_\_\_

12/7/23

Office Held within the  
Casper City Government: City Manager

Annual Financial Interest Disclosure Form

Calendar Year 2024

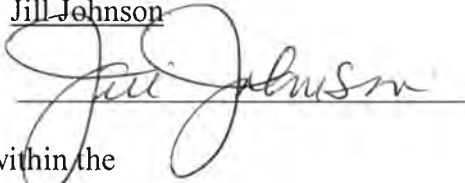
Pursuant to W.S. 6-5-118(a), I am hereby disclosing that, to the best of my knowledge, I have received a pecuniary benefit from, I conduct personal business with, or I have a financial interest in the following depositories or firms that also have involvement with investments of the City of Casper pursuant to W.S. 9-4-831:

• First Interstate Bank	<u>      </u> Yes	<u>  ✓  </u> No
• US Bank	<u>  ✓  </u> Yes	<u>      </u> No
• ANB Bank	<u>      </u> Yes	<u>  ✓  </u> No
• Platte Valley Bank	<u>      </u> Yes	<u>  ✓  </u> No
• First Interstate Bank Wealth Management	<u>      </u> Yes	<u>  ✓  </u> No
• PFM Asset Management, LLC	<u>      </u> Yes	<u>  ✓  </u> No

I request that submission of this form be made part of the record of proceedings for this meeting.

Name (Print): Jill Johnson

Signed:



Date:

12-6-23

Office Held within the

Casper City Government:

Financial Service Director

Annual Financial Interest Disclosure Form

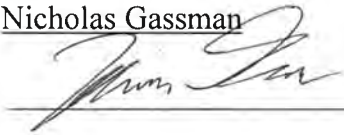
Calendar Year 2024

Pursuant to W.S. 6-5-118(a), I am hereby disclosing that, to the best of my knowledge, I have received a pecuniary benefit from, I conduct personal business with, or I have a financial interest in the following depositories or firms that also have involvement with investments of the City of Casper pursuant to W.S. 9-4-831:

• First Interstate Bank	<u>          </u> Yes	<u>  X  </u> No
• US Bank	<u>          </u> Yes	<u>  X  </u> No
• ANB Bank	<u>          </u> Yes	<u>  X  </u> No
• Platte Valley Bank	<u>          </u> Yes	<u>  X  </u> No
• First Interstate Bank Wealth Management	<u>          </u> Yes	<u>  X  </u> No
• PFM Asset Management, LLC	<u>          </u> Yes	<u>  X  </u> No

I request that submission of this form be made part of the record of proceedings for this meeting.

Name (Print): Nicholas Gassman

Signed: 

Date: 12/7/23

Office Held within the  
Casper City Government: Accounting Supervisor

Annual Financial Interest Disclosure Form

Calendar Year 2024

Pursuant to W.S. 6-5-118(a), I am hereby disclosing that, to the best of my knowledge, I have received a pecuniary benefit from, I conduct personal business with, or I have a financial interest in the following depositories or firms that also have involvement with investments of the City of Casper pursuant to W.S. 9-4-831:

- |   |                   |                  |
|---|-------------------|------------------|
| • First Interstate Bank                   | <u>X</u> Yes      | <u>      </u> No |
| • US Bank                                 | <u>      </u> Yes | <u>X</u> No      |
| • ANB Bank                                | <u>      </u> Yes | <u>X</u> No      |
| • Platte Valley Bank                      | <u>X</u> Yes      | <u>      </u> No |
| • First Interstate Bank Wealth Management | <u>      </u> Yes | <u>X</u> No      |
| • PFM Asset Management, LLC               | <u>      </u> Yes | <u>X</u> No      |

I request that submission of this form be made part of the record of proceedings for this meeting.

Name (Print): Steve Cathey

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

12/12/23

Office Held within the  
Casper City Government: Mayor

W.S. 15-1-128 Form  
Calendar Year 2024

A requirement of the City of Casper audit is to verify that no City officer, or their spouse, shall receive any benefit or advantage from the City per W.S. 15-1-128. The following information is being collected for this purpose and will not be included in Council packet materials (the financial interest disclosures will be part of the Council packet).

Please complete the following information and return to the City Manager's Office.

**Councilor Information**

Name: STEPHEN CATHEY

Councilor Employer: ENCOMPASS ENERGY CONSULTING

**Spouse Information**

Spouse name: VICKI CATHEY

Spouse employer: RETIRED - PLATE VALLEY BANK

15-1-128. Officers and employees; prohibitions; gratuities; exceptions; violations; results therefrom. (a) No officer or employee of any city or town shall: (i) Solicit or receive any pay, commission, money or thing of value, or derive any benefit, profit or advantage, directly or indirectly, from or by reason of any improvement, alteration or repair required by authority of the city or town, or any contract to which it is a party, except his lawful compensation as an officer or employee and except as otherwise provided in W.S. 15-1-127(b) and (c); (ii) Solicit, accept or receive, directly or indirectly, from any public service corporation, or the owner of any public utility or franchise of the city, any pass, frank, free ticket, free service or any other favor upon terms more favorable than those granted the public generally, except that councilmen who are regularly employed by any public service corporation or owner of a public utility or franchise may receive free service or favor as is given to all other similar employees. (b) Any officer or employee who violates this section shall be subject to removal from his position or other disciplinary action after hearing.

Annual Financial Interest Disclosure Form


Calendar Year 2024

Pursuant to W.S. 6-5-118(a), I am hereby disclosing that, to the best of my knowledge, I have received a pecuniary benefit from, I conduct personal business with, or I have a financial interest in the following depositories or firms that also have involvement with investments of the City of Casper pursuant to W.S. 9-4-831:

- |   |              |          |
|---|--------------|----------|
| • First Interstate Bank                   | <u>X</u> Yes | _____ No |
| • US Bank                                 | _____ Yes    | _____ No |
| • ANB Bank                                | _____ Yes    | _____ No |
| • Platte Valley Bank                      | _____ Yes    | _____ No |
| • First Interstate Bank Wealth Management | _____ Yes    | _____ No |
| • PFM Asset Management, LLC               | _____ Yes    | _____ No |

I request that submission of this form be made part of the record of proceedings for this meeting.

Name (Print): Lisa Engebretsen

Signed: 

Date: 12/22/23

Office Held within the  
Casper City Government: Vice Mayor

W.S. 15-1-128 Form  
Calendar Year 2024

A requirement of the City of Casper audit is to verify that no City officer, or their spouse, shall receive any benefit or advantage from the City per W.S. 15-1-128. The following information is being collected for this purpose and will not be included in Council packet materials (the financial interest disclosures will be part of the Council packet).

Please complete the following information and return to the City Manager's Office.

**Councilor Information**

Name: Lisa Engcbretsen

Councilor Employer: Forefront Real Estate

**Spouse Information**

Spouse name: \_\_\_\_\_

Spouse employer: \_\_\_\_\_

15-1-128. Officers and employees; prohibitions; gratuities; exceptions; violations; results therefrom. (a) No officer or employee of any city or town shall: (i) Solicit or receive any pay, commission, money or thing of value, or derive any benefit, profit or advantage, directly or indirectly, from or by reason of any improvement, alteration or repair required by authority of the city or town, or any contract to which it is a party, except his lawful compensation as an officer or employee and except as otherwise provided in W.S. 15-1-127(b) and (c); (ii) Solicit, accept or receive, directly or indirectly, from any public service corporation, or the owner of any public utility or franchise of the city, any pass, frank, free ticket, free service or any other favor upon terms more favorable than those granted the public generally, except that councilmen who are regularly employed by any public service corporation or owner of a public utility or franchise may receive free service or favor as is given to all other similar employees. (b) Any officer or employee who violates this section shall be subject to removal from his position or other disciplinary action after hearing.

Annual Financial Interest Disclosure Form

Calendar Year 2024

Pursuant to W.S. 6-5-118(a), I am hereby disclosing that, to the best of my knowledge, I have received a pecuniary benefit from, I conduct personal business with, or I have a financial interest in the following depositories or firms that also have involvement with investments of the City of Casper pursuant to W.S. 9-4-831:

- |   |           |             |
|---|-----------|-------------|
| • First Interstate Bank                   | _____ Yes | <u>✓</u> No |
| • US Bank                                 | _____ Yes | <u>✓</u> No |
| • ANB Bank                                | _____ Yes | <u>✓</u> No |
| • Platte Valley Bank                      | _____ Yes | <u>✓</u> No |
| • First Interstate Bank Wealth Management | _____ Yes | <u>✓</u> No |
| • PFM Asset Management, LLC               | _____ Yes | <u>✓</u> No |

I request that submission of this form be made part of the record of proceedings for this meeting.

Name (Print): Ray Pacheco

Signed:



Date:

12/12/23

Office Held within the

Casper City Government: Councilor

W.S. 15-1-128 Form  
Calendar Year 2024

A requirement of the City of Casper audit is to verify that no City officer, or their spouse, shall receive any benefit or advantage from the City per W.S. 15-1-128. The following information is being collected for this purpose and will not be included in Council packet materials (the financial interest disclosures will be part of the Council packet).

Please complete the following information and return to the City Manager's Office.

**Councilor Information**

Name: Ray Pacheco

Councilor Employer: The Healing Place

**Spouse Information**

Spouse name: Susie Griffin

Spouse employer: NCSD#1

15-1-128. Officers and employees; prohibitions; gratuities; exceptions; violations; results therefrom. (a) No officer or employee of any city or town shall: (i) Solicit or receive any pay, commission, money or thing of value, or derive any benefit, profit or advantage, directly or indirectly, from or by reason of any improvement, alteration or repair required by authority of the city or town, or any contract to which it is a party, except his lawful compensation as an officer or employee and except as otherwise provided in W.S. 15-1-127(b) and (c); (ii) Solicit, accept or receive, directly or indirectly, from any public service corporation, or the owner of any public utility or franchise of the city, any pass, frank, free ticket, free service or any other favor upon terms more favorable than those granted the public generally, except that councilmen who are regularly employed by any public service corporation or owner of a public utility or franchise may receive free service or favor as is given to all other similar employees. (b) Any officer or employee who violates this section shall be subject to removal from his position or other disciplinary action after hearing.

Annual Financial Interest Disclosure Form

Calendar Year 2024

Pursuant to W.S. 6-5-118(a), I am hereby disclosing that, to the best of my knowledge, I have received a pecuniary benefit from, I conduct personal business with, or I have a financial interest in the following depositories or firms that also have involvement with investments of the City of Casper pursuant to W.S. 9-4-831:

• First Interstate Bank	<u>          </u> Yes	<u>✓</u> No
• US Bank	<u>          </u> Yes	<u>✓</u> No
• ANB Bank	<u>          </u> Yes	<u>✓</u> No
• Platte Valley Bank	<u>          </u> Yes	<u>✓</u> No
• First Interstate Bank Wealth Management	<u>          </u> Yes	<u>✓</u> No
• PFM Asset Management, LLC	<u>          </u> Yes	<u>✓</u> No

I request that submission of this form be made part of the record of proceedings for this meeting.

Name (Print): Michael Bond

Signed:

Michael N Bond

Date:

12/12/23

Office Held within the  
Casper City Government: Councilor

W.S. 15-1-128 Form  
Calendar Year 2024

A requirement of the City of Casper audit is to verify that no City officer, or their spouse, shall receive any benefit or advantage from the City per W.S. 15-1-128. The following information is being collected for this purpose and will not be included in Council packet materials (the financial interest disclosures will be part of the Council packet).

Please complete the following information and return to the City Manager's Office.

**Councilor Information**

Name: Michael R Bond

Councilor Employer: Catapult Learning

**Spouse Information**

Spouse name: \_\_\_\_\_

Spouse employer: \_\_\_\_\_

15-1-128. Officers and employees; prohibitions; gratuities; exceptions; violations; results therefrom. (a) No officer or employee of any city or town shall: (i) Solicit or receive any pay, commission, money or thing of value, or derive any benefit, profit or advantage, directly or indirectly, from or by reason of any improvement, alteration or repair required by authority of the city or town, or any contract to which it is a party, except his lawful compensation as an officer or employee and except as otherwise provided in W.S. 15-1-127(b) and (c); (ii) Solicit, accept or receive, directly or indirectly, from any public service corporation, or the owner of any public utility or franchise of the city, any pass, frank, free ticket, free service or any other favor upon terms more favorable than those granted the public generally, except that councilmen who are regularly employed by any public service corporation or owner of a public utility or franchise may receive free service or favor as is given to all other similar employees. (b) Any officer or employee who violates this section shall be subject to removal from his position or other disciplinary action after hearing.

Annual Financial Interest Disclosure Form

Calendar Year 2024

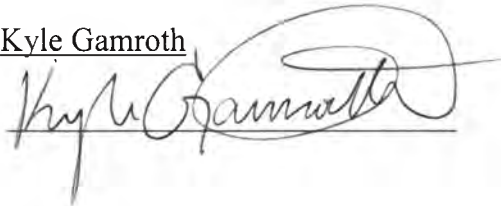
Pursuant to W.S. 6-5-118(a), I am hereby disclosing that, to the best of my knowledge, I have received a pecuniary benefit from, I conduct personal business with, or I have a financial interest in the following depositories or firms that also have involvement with investments of the City of Casper pursuant to W.S. 9-4-831:

- |   |                   |                  |
|---|-------------------|------------------|
| • First Interstate Bank                   | <u>X</u> Yes      | <u>      </u> No |
| • US Bank                                 | <u>      </u> Yes | <u>X</u> No      |
| • ANB Bank                                | <u>      </u> Yes | <u>X</u> No      |
| • Platte Valley Bank                      | <u>      </u> Yes | <u>X</u> No      |
| • First Interstate Bank Wealth Management | <u>      </u> Yes | <u>X</u> No      |
| • PFM Asset Management, LLC               | <u>      </u> Yes | <u>X</u> No      |

I request that submission of this form be made part of the record of proceedings for this meeting.

Name (Print): Kyle Gamroth

Signed:



Date:

12/12/23

Office Held within the  
Casper City Government: Councilor

W.S. 15-1-128 Form  
Calendar Year 2024

A requirement of the City of Casper audit is to verify that no City officer, or their spouse, shall receive any benefit or advantage from the City per W.S. 15-1-128. The following information is being collected for this purpose and will not be included in Council packet materials (the financial interest disclosures will be part of the Council packet).

Please complete the following information and return to the City Manager's Office.

**Councilor Information**

Name: Kyle Gamroth

Councilor Employer: CPV IIT

**Spouse Information**

Spouse name: Whitney Gamroth

Spouse employer: Self | Amenity

15-1-128. Officers and employees; prohibitions; gratuities; exceptions; violations; results therefrom. (a) No officer or employee of any city or town shall: (i) Solicit or receive any pay, commission, money or thing of value, or derive any benefit, profit or advantage, directly or indirectly, from or by reason of any improvement, alteration or repair required by authority of the city or town, or any contract to which it is a party, except his lawful compensation as an officer or employee and except as otherwise provided in W.S. 15-1-127(b) and (c); (ii) Solicit, accept or receive, directly or indirectly, from any public service corporation, or the owner of any public utility or franchise of the city, any pass, frank, free ticket, free service or any other favor upon terms more favorable than those granted the public generally, except that councilmen who are regularly employed by any public service corporation or owner of a public utility or franchise may receive free service or favor as is given to all other similar employees. (b) Any officer or employee who violates this section shall be subject to removal from his position or other disciplinary action after hearing.

Annual Financial Interest Disclosure Form

Calendar Year 2024

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- |   |           |             |
|---|-----------|-------------|
| • First Interstate Bank                   | _____ Yes | <u>✓</u> No |
| • US Bank                                 | _____ Yes | <u>✓</u> No |
| • ANB Bank                                | _____ Yes | <u>✓</u> No |
| • Platte Valley Bank                      | _____ Yes | <u>✓</u> No |
| • First Interstate Bank Wealth Management | _____ Yes | <u>✓</u> No |
| • PFM Asset Management, LLC               | _____ Yes | <u>✓</u> No |

I request that submission of this form be made part of the record of proceedings for this meeting.

Name (Print): Brandy Haskins

Signed: \_\_\_\_\_

Brandy

Date: 12.12.23

Office Held within the  
Casper City Government: Councilor

W.S. 15-1-128 Form  
Calendar Year 2024

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Please complete the following information and return to the City Manager's Office.

**Councilor Information**

Name: Brandy Naskins

Councilor Employer: RMIO

**Spouse Information**

Spouse name: Barron Haskins

Spouse employer: Contango

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Annual Financial Interest Disclosure Form

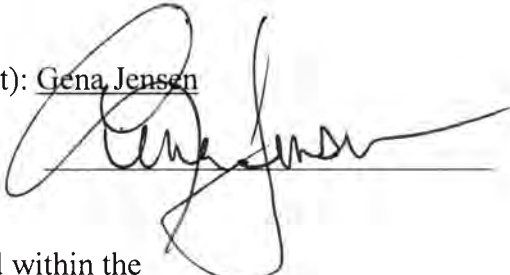
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• First Interstate Bank	<u>          </u> Yes	<u>  X  </u> No
• US Bank	<u>          </u> Yes	<u>  X  </u> No
• ANB Bank	<u>          </u> Yes	<u>  X  </u> No
• Platte Valley Bank	<u>          </u> Yes	<u>  X  </u> No
• First Interstate Bank Wealth Management	<u>          </u> Yes	<u>  X  </u> No
• PFM Asset Management, LLC	<u>          </u> Yes	<u>  X  </u> No

I request that submission of this form be made part of the record of proceedings for this meeting.

Name (Print): Gena Jensen

Signed: 

Date: 12/12/23

Office Held within the  
Casper City Government: Councilor

W.S. 15-1-128 Form  
Calendar Year 2024

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Please complete the following information and return to the City Manager's Office.

**Councilor Information**

Name: Gena Jensen

Councilor Employer: National Historic Trails Center Foundation Inc.

**Spouse Information**

Spouse name: N/A

Spouse employer: N/A

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Annual Financial Interest Disclosure Form

Calendar Year 2024

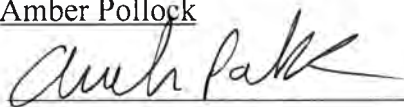
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- |   |                   |                  |
|---|-------------------|------------------|
| • First Interstate Bank                   | <u>X</u> Yes      | <u>      </u> No |
| • US Bank                                 | <u>X</u> Yes      | <u>      </u> No |
| • ANB Bank                                | <u>      </u> Yes | <u>X</u> No      |
| • Platte Valley Bank                      | <u>      </u> Yes | <u>X</u> No      |
| • First Interstate Bank Wealth Management | <u>      </u> Yes | <u>X</u> No      |
| • PFM Asset Management, LLC               | <u>      </u> Yes | <u>X</u> No      |

I request that submission of this form be made part of the record of proceedings for this meeting.

Name (Print): Amber Pollock

Signed: \_\_\_\_\_



Date: \_\_\_\_\_

12/12/23

Office Held within the

Casper City Government: Councilor

W.S. 15-1-128 Form  
Calendar Year 2024

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Please complete the following information and return to the City Manager's Office.

**Councilor Information**

Name: Amber Pollock

Councilor Employer: ~~apollock@casper.wy.gov~~ Backwards Distilling Company

**Spouse Information**

Spouse name: Mallory Pollock

Spouse employer: Backwards Distilling, Casper Pride, Wyoming Yoga & wellness

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Annual Financial Interest Disclosure Form

Calendar Year 2024

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• First Interstate Bank	<u>✓</u> Yes	<u>      </u> No
• US Bank	<u>      </u> Yes	<u>✓</u> No
• ANB Bank	<u>      </u> Yes	<u>✓</u> No
• Platte Valley Bank	<u>      </u> Yes	<u>✓</u> No
• First Interstate Bank Wealth Management	<u>      </u> Yes	<u>✓</u> No
• PFM Asset Management, LLC	<u>      </u> Yes	<u>✓</u> No

I request that submission of this form be made part of the record of proceedings for this meeting.

Name (Print): Jai-Ayla Sutherland

Signed: \_\_\_\_\_

*Jai-Ayla Sutherland*

Date: \_\_\_\_\_

12/12/23

Office Held within the  
Casper City Government: Councilor

W.S. 15-1-128 Form  
Calendar Year 2024

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Please complete the following information and return to the City Manager's Office.

**Councilor Information**

Name: Jay-Ayla Sutherland

Councilor Employer: The Stanley Center for Peace & Security




**Spouse Information**

Spouse name: \_\_\_\_\_

Spouse employer: \_\_\_\_\_

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December 20, 2023

**MEMO TO:** J. Carter Napier, City Manager   
**FROM:** Fleur Tremel, Chief of Staff  
Amanda Ainsworth, City Clerk   
Carla Mills-Laatsch, Licensing Specialist   
**SUBJECT:** Approve Transfer of Ownership Interest for Microbrewery Liquor License No. 7 Oil City Beer Company, LLC d/b/a Oil City Beer Company, Located at 4155 Legion Lane Units 3,4,5,6 and 7.

**Meeting Type & Date**

Regular Council Meeting  
January 2, 2024

**Action Type**

Minute Action

**Recommendation**

That Council, by minute action, approve the transfer of ownership interest for Microbrewery Liquor License No. 7, Oil City Beer Company, LLC, d/b/a Oil City Beer Company, Located at 4155 Legion Lane Unites 3,4,5, 6 and 7.

**Summary**

This microbrewery license was owned by Chris Hoburka and Daniel Graham each having 50% ownership interest. On May 14<sup>th</sup>, 2023 the ownership interest changed to Chris Hoburka having 100% of the ownership interest. During the review of the renewal application, City staff discovered this change of interest ownership. Casper Municipal code 5.08.060 states that any corporate or limited liability company licensees and permittees shall advise the City Council within thirty days in writing of any change in the information in any application required under this chapter. The owner was informed of the statutory requirements.

Casper Municipal Code 5.08.100 states the local licensing authority may allow the transfer of a microbrewery permit to another location and ownership of the microbrewery may be transferred upon approval by the local licensing authority. No public hearing or publications are required for this transfer.

**Financial Considerations**

No Financial Considerations

**Oversight/Project Responsibility**

Carla Mills-Laatsch, Licensing Specialist

**Attachments**

Email from Chris Hoburka

**From:** Carla Mills-Laatsch <camills@casperwy.gov>  
**Sent:** Wednesday, December 20, 2023 2:42:00 PM  
**To:** dor-liq-compliance@wyo. gov (dor-liq-compliance@wyo.gov) <dor-liq-compliance@wyo.gov>  
**Subject:** FW: Oil City Beer Company

Good afternoon,

Please see the below update on Oil City Beer Company. This does not require a public hearing.

Thank you,

Carla Mills-Laatsch  
Licensing Specialist

123 West First Street | Casper, WY 82601  
[Email](mailto:camills@casperwy.gov) | 307.235.7568

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**From:** Chris Hoburka <chris@oilcitybeer.com>  
**Sent:** Wednesday, December 13, 2023 2:13 PM  
**To:** Carla Mills-Laatsch <camills@casperwy.gov>  
**Subject:** Oil City Beer Company

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Carla,  
During our Microbrewery License renewal we had discussed me buying out my business partner for the brewery earlier this year. You had mentioned needing an email for notification. The buyout occurred May 15th 2023. This removed Dan Graham from the company and left me as the sole owner. If you need any additional information please let me know.

Thanks  
Chris Hoburka  
Oil City Beer Company  
4155 Legion Ln Casper, Wy 82609  
307-277-0951

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All City of Casper e-mails and attachments, except those defined as attorney/client communications or confidential/privileged information, may qualify as public records under the Wyoming Public Records Act, W.S. § 16-4-201 *et seq.*, and are subject to public disclosure pursuant to this Act.

